



**City and County of San Francisco  
YOUTH COMMISSION  
Executive Committee**

**MINUTES**

**Wednesday, May 10, 2023  
5:00 p.m.**

**IN-PERSON MEETING with REMOTE ACCESS**

**Members:** Emily Nguyen (Chair, D11), Ewan Barker Plummer (Vice Chair, Mayoral), Steven Hum (Legislative Affairs Officer, Mayoral), Raven Shaw (Legislative Affairs Officer, Mayoral), Gabrielle Listana (Communications & Outreach Officer, D6), Astrid Utting (Communications & Outreach Officer, D8).

**Present:** Ewan Barker Plummer, Steven Hum, Gabbie Listana, Astrid Utting.

**Absent:** Steven Hum (excused), Raven Shaw (unexcused).

**Tardy:** None.

The San Francisco Youth Commission's Executive Committee met in-person with remote access for public comment, on May 10, 2023, with Vice Chair Barker Plummer presiding.

**1. Call to Order and Roll Call for Attendance**

Vice Chair Barker Plummer called the meeting to order at 5:07pm.

On the call of the roll:

Roll Call Attendance: 4 present, 2 absent.

Raven Shaw absent  
Gabrielle Listana present  
Astrid Utting present  
Steven Hum absent  
Emily Nguyen present  
Ewan Barker Plummer present



A quorum of the Executive Committee is present.

Officer Utting, seconded by Chair Nguyen, motioned to excuse the absence of Officer Hum. Director Garcia added that Officer Shaw no longer has any excused absences left for the Executive Committee. The motion carried by voice vote:

Voice Vote: 4 ayes, 2 absent.

Raven Shaw absent  
Gabrielle Listana aye  
Astrid Utting aye  
Steven Hum absent  
Emily Nguyen aye  
Ewan Barker Plummer aye

Action: absence excused for Officer Hum.

## **2. Communications**

Alondra Esquivel Garcia, Director of the SFYC, shared communications and meeting announcements with Commissioners.

## **3. Approval of Agenda (Action Item)**

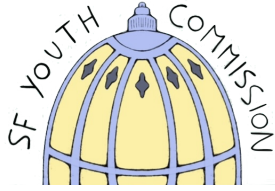
No discussion, and no public comment.

Chair Nguyen, seconded by Officer Utting, motioned to approve the May 10, 2023 Executive Committee meeting agenda. The motion carried by voice vote:

Voice Vote: 4 ayes, 2 absent.

Raven Shaw absent  
Gabrielle Listana aye  
Astrid Utting aye  
Steven Hum absent  
Emily Nguyen aye  
Ewan Barker Plummer aye

Action: agenda approved.



**4. Approval of Minutes (Action Item)**

a. April 26, 2023 (Packet Materials)

No discussion, and no public comment.

Officer Listana, seconded by Officer Utting, motioned to approve the April 26, 2023 Executive Committee meeting minutes to include corrections to any grammatical errors. The motion carried by voice vote:

Voice Vote: 4 ayes, 2 absent.

Raven Shaw absent  
Gabrielle Listana aye  
Astrid Utting aye  
Steven Hum absent  
Emily Nguyen aye  
Ewan Barker Plummer aye

Action: minutes approved.

b. Discussion and Debrief of May 1, 2023 full Youth Commission meetings.

Chair Nguyen went over the items discussed at the last full Youth Commission meeting, and said that the meeting went efficiently. Chair Nguyen also added that for legislation referred in the meeting, they'd like to hear updates that take place and possibly bring it back onto the agenda in the near future. Vice Chair Barker Plummer said the meeting went well and asked if the memos were sent out regarding their actions, to which Director Garcia said they would be sent out before the end of this week.

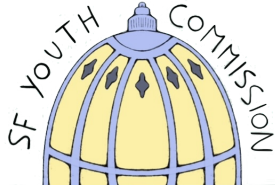
**5. Public Comment on matters not on Today's Agenda (2 minutes per comment)**

No public comment.

**6. Business (all items to follow discussion & possible action)**

a. Review Commission Attendance

Director Garcia went over updates regarding the Youth Commission's attendance and reported on which Commissioners have absences left. Chair Nguyen and Officer Shaw both have no excused absences left for Executive Committee, Commissioner Im has two unexcused absences for the full Youth Commission



meetings, and Commissioner Hillman has no excused absences left for the Transformative Justice Committee. Officer Shaw will also likely be taking a leave of absence during the summer for an event.

- b. Updates on Commission Outreach and Communications
  - i. Presenters: Gabrielle Listana & Astrid Utting, Communication and Outreach Officers

Officer Utting put together a run-of-show for the upcoming City Hall Info Session on Thursday, May 11th. Officer Listana said she is putting together graphics for social media posts for recruitment outreach, which will be around how the Youth Commission operates. Officer Listana is also working on other event posts. Vice Chair Barker Plummer said he would love to help take part in some of the videos to put together.

- c. Updates on Recent Youth-Related Board of Supervisors/Mayor Legislation
  - i. Presenters: Steven Hum & Raven Shaw, Legislative Affairs Officers

Officer Hum and Officer Shaw were not present, no reports.

- d. Youth Commission Open House Prep

Officer Utting said that the run-of-show is complete. Specialist Ochoa said that 21 people have RSVP'd and calendar invitations have been sent out. Vice Chair Barker Plummer asked if staff could send an email to Commissioners to encourage them to share it with some of their friends. Director Garcia went over the light refreshments that will be offered for youth attending.

- e. Recruitment

Specialist Ochoa went over updates regarding recruitment and distribution of the outreach flyers. So far 7 youth have applied, and there are plans to distribute more information across SFUSD. Vice Chair Barker Plummer asked for all Commissioners to distribute social media posts and flyers as much as they can, and staff said they would provide flyers at the upcoming full Youth Commission meeting next Monday.

- f. Chinese Community Health Center Asian American Public Health Youth Leadership Academy Partnership



Director Garcia went over potential interest in creating a partnership with this API organization, and hopes to collaborate. Vice Chair Barker Plummer asked if this would need full YC approval and Chair Nguyen asked what being a partner would look like, to which Director Garcia said they hope to use our logo on their outreach and collaborating with Youth Commissioners on spreading important information.

Officer Utting, seconded by Officer Listana, motioned to have the Executive Committee support the partnership with the Chinese Community Health Center Asian American Public Health Youth Leadership Academy, and send it to the full Youth Commission. The motion carried by roll call vote:

Roll Call Vote: 4 ayes, 2 absent.

Raven Shaw absent  
Gabrielle Listana aye  
Astrid Utting aye  
Steven Hum absent  
Emily Nguyen aye  
Ewan Barker Plummer aye

Action: motion passes, and sent to the full Commission.

g. Approval of Full YC May 15, 2023 Agenda

Officer Utting said she is concerned about the length of the agenda, and Vice Chair Barker Plummer said he has mixed thoughts about what needs to be on the agenda. Vice Chair Barker Plummer said that Committee Reports and Roll Call and Introductions should be removed, but is conflicted on whether or not the Resolutions and Letters of Support should be on there. Director Garcia said she agrees that the Committee Reports and Roll Call and Introductions should be removed, and Resolutions can be removed to give Commissioners more time to work on them. Director Garcia said that it might be better to keep Letters of Support on the agenda since they're ready. Officer Utting said she would prefer removing Items 6-9, since the hearing might be longer than the Hearing on the Future of Juvenile Hall.

Officer Utting, seconded by Chair Nguyen, motioned to approve the May 15, 2023 full Youth Commission meeting agenda, with the amendment to remove Items 6-9 and add "Chinese Community Health Center Asian American Public



Health Youth Leadership Academy Partnership” as Item 7. The motion carried by roll call vote:

Roll Call Vote: 4 ayes, 2 absent.

Raven Shaw absent  
Gabrielle Listana aye  
Astrid Utting aye  
Steven Hum absent  
Emily Nguyen aye  
Ewan Barker Plummer aye

Action: May 15, 2023 FYC agenda approved.

## **7. Adjournment**

There being no further business on the agenda, the Youth Commission's Executive Committee adjourned at 5:41pm.