



**San Francisco Youth Commission  
Civic Engagement and Education Committee  
Minutes – Draft  
Tuesday, April 18, 2023  
5:30 PM**

**IN-PERSON MEETING with REMOTE ACCESS**

**Members:** Steven Hum (Co-Chair), Maureen Loftus (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting, Yena Im

**Present:** Steven Hum (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

**Tardy:**

**Absent:** Maureen Loftus, Yena Im

The San Francisco Youth Commission met in-person in regular session and provided public comment through teleconferencing, on Tuesday, April 18, 2023, with Chair Steven Hum presiding.

Chair Loftus calls the meeting to order at 5:52 PM.

**1. Call to Order and Roll Call for Attendance**

On the call of the roll:

<b>Member</b>	<b>Present / Absent</b>
Commissioner Barker Plummer	present
Commissioner Im	absent
Commissioner Pimentel	present
Commissioner Utting	present
Chair Hum	present
Chair Loftus	absent

***4 present, 2 absent***



**Quorum is met.**

Motion made by Commissioner BARKER PLUMMER, seconded by Commissioner UTTING, to excuse Chair Loftus from today's meeting.

*No discussion.*

*No public comment.*

A voice vote was taken on this motion:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	aye
Chair Loftus	absent

**4 present, 2 absent. The motion passes.**

**2. Communications**

Joy Zhan, staff, provides communications.

**3. Approval of Agenda (Action Item)**

Moved by Commissioner UTTING, seconded by Commissioner PIMENTEL to approve today's agenda.

*No discussion*

*No public comment.*

On the motion to approve today's agenda with a voice vote:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent



Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	aye
Chair Loftus	absent

**4 ayes, 2 absent.**  
**The motion passes.**

4. **Approval of Minutes** (Action Item)
  - a. April 4, 2023 (Packet Materials)

Moved by Commissioner UTTING, seconded by Commissioner BARKER PLUMMER to approve the April 4, 2023 Committee meeting minutes.

*No discussion.*

*No public comment.*

On the motion to approve the minutes for the April 4, 2023 Committee meeting minutes with a voice vote:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	absent
Chair Loftus	aye

**4 ayes, 2 absent.**  
**The motion passes.**

5. **Public Comment on matters not on Today's Agenda** (2 minutes per comment)

Speaker 1: Peter Lauterborn, Ethics Commission, informs the Committee of ethics compliance procedures during recruitment season.



**6. Civic Engagement and Education Committee Leadership Change (Action Item)**

Joy, staff, informs the committee of the bylaws issues that the Committee is having, which is why the committee needs to reopen nominations and elect a Vice-Chair instead of having a Co-Chair leadership structure. Commissioner Barker Plummer provides additional information.

Commissioner Barker Plummer nominates Commissioner Hum for Vice-Chair of the Civic Engagement and Education Committee, Commissioner Utting seconds.

Commissioner Hum accepts the nomination.

*No discussion.*

*No public comment.*

Roll Call:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	absent
Chair Loftus	aye

**4 ayes, 2 absent.**

***The motion passes.***

Commissioner Utting nominates Commissioner Loftus for CEEC Chair. Commissioner Pimentel seconds.

Commissioner Barker Plummer notes that Commissioner Loftus isn't here to accept the nomination, and suggests that the Committee continues this next Committee meeting.

Commissioner Utting rescinds her nomination.

**7. Committee Business (Discussion and Possible Action Item)**



A) YouthVote Program (Presenter: Peter Lauterborn, former YouthVote Program Coordinator)

Peter introduces himself and the YouthVote program

The YouthVote program was initially a collaborative effort between Youth Commission staff, SFUSD SAC, and the Coleman Advocates YMAC program that started in the 90s. Initially, Kevin Liao, a former YC staff, and Dixon Lam, social studies teacher, were very involved in bringing people together. SFUSD also had the Office of Teaching and Learning, which worked with the Department Chairs of Social Studies to finalize the YouthVote program, which happened twice a year. There was a budget of \$150,000 back in 2012, of which a minority of it went into salary, while a majority of it went into printing and material costs. There was budget cuts the next year which contributed to the program ending.

Vice-Chair Hum tells Peter that the current student delegate elections are held on a Google Form, which isn't the most accessible because students can miss the virtual forms. Commissioner Barker Plummer thinks that the District isn't taking the youth voices seriously. Commissioner Utting believes that having the data with the student delegate ballot like before would be very important. Peter responds that e-voting isn't the most foolproof because of computer inaccessibility and compromising anonymity.

Commissioner Utting asks what would reimplement the program take and what would be the challenges. Peter responds that there might still be a Board of Education policy that the student delegate election must be held through the YouthVote program, although he's not sure if it's the precise language. There have always been some issues with the student delegate elections not being accessible to all high schools because a Lowell student has almost always won because of its size. SFUSD Student Activities Coordinators can help with finding everyone in every school who would be able to help with implementing the program. Peter suggests that YC staff can help with finding surveying electronic equipment from other departments such as DCYF and SFMTA. SFUSD also has a data office, so they can help with formatting the survey and ballot. Peter also suggests that the Youth Commission and SAC can put together a survey and reserve a page in this ballot and survey.

\$150,000 was a decent budget, although it won't be able to hire a full-time staff. Peter suggests looking for a part-time coordinator or looking for a City Fellow. Commissioner Barker Plummer comments that he'd like a full-time hire on this program. Vice-Chair Hum asks what are Peter's suggested next steps to the Committee. Peter suggests that the Commission should start from the biggest ask because others will ask to shave it down, and this could be funded by the City and/or private donors. There are people from the YouthWork program who



can help with the data and also different fellowships, such as the City Fellowship, USF Fellowship, and SF State Fellows.

Commissioner Barker Plummer asks Peter about his capacity to advise. Peter asks Joy to share his email with the Commissioners. He's open to advising when needed when he's free.

Commissioner Utting realizes that schools are very individualized, so is it worth asking individual schools to work with them to have their own programs? Peter responds that every school is very individualized, but having a centralized program is a lot easier and works better when people are given their input and assignments.

B) Joint Hearing Preparation

Commissioners are briefed and asked about absences at the end of Committee.

C) Upcoming Resolutions

Commissioner Hum and Barker Plummer: resolution reaffirming YC Vote16 Support

Commissioner Hum and Pimentel: resolution on mental health, will send to staff by April 25th

Commissioner Utting: still working on the compensation survey

Commissioner Utting, Barker Plummer, Pimentel: AB1520 support letter

D) CEEC related news

None.

*No public comment.*

**8. Staff Report (Discussion Item)**

The Annual SFUSD Youth Summit will be held on April 28th, and Joy is asking for folks to come table with staff. Joy will send further details, and the Commissioners will see if they can make it.

*No public comment.*

**9. Adjournment**

There is no further business. The meeting is adjourned at 6:51 PM.



**San Francisco Youth Commission  
Civic Engagement and Education Committee  
Minutes – Draft  
Tuesday, May 2, 2023  
5:30 PM**

**IN-PERSON MEETING with REMOTE ACCESS**

**Members:** Maureen Loftus (Chair), Steven Hum (Vice Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

**Present:** Maureen Loftus (Chair), Steven Hum (Vice Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

**Tardy:** Maureen Loftus

**Absent:**

The San Francisco Youth Commission met in-person in regular session and provided public comment through teleconferencing, on Tuesday, May 2, 2023, with Vice Chair Steven Hum presiding.

Vice Chair Hum calls the meeting to order at 5:45 PM.

**1. Call to Order and Roll Call for Attendance**

On the call of the roll:

<b>Member</b>	<b>Present / Absent</b>
Commissioner Barker Plummer	present
Commissioner Pimentel	present
Commissioner Utting	present
Vice Chair Hum	present
Chair Loftus	absent

**4 present, 1 absent  
Quorum is met.**



## 2. Communications

Joy Zhan, staff, provides communications.

## 3. Approval of Agenda (Action Item)

Moved by Commissioner Barker Plummer to approve the agenda with the amendment to strike item 4A, seconded by Commissioner Utting.

*No discussion*

*No public comment.*

On the motion to approve today's agenda with a voice vote:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Vice Chair Hum	aye
Chair Loftus	absent

**4 ayes, 1 absent.**

***The motion passes.***

## 4. Approval of Minutes (Action Item)

a. ~~April 4, 2023~~

b. April 27, 2023

Moved by Commissioner Utting, seconded by Commissioner Pimentel to approve the April 27, 2023 Committee meeting minutes.

*No discussion.*

*No public comment.*





On the motion to approve the minutes for the April 27, 2023 Committee meeting minutes with a voice vote:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Vice Chair Hum	aye
Chair Loftus	absent

**4 ayes, 1 absent.**  
**The motion passes.**

**5. Public Comment on matters not on Today's Agenda** (2 minutes per comment)

N/A

**6. Committee Business** (Discussion and Possible Action Item)

**Chair Loftus arrived at 5:56 PM.**

**A) K2C Program (Presenter: Mohan Kanungo, Program Manager for the K2C Program)**

Mohan Kanungo presents and talks about the K2C program and presents the website.

Vice Chair Hum passed the gavel to Chair Loftus.

Commissioner Barker Plummer asks about how someone can look for their K2C account number and asks about the accessibility of the website.

The great news is that the website is open! Their call to action is to get as many seniors to claim their balance.

Chair Loftus asks whether they're reaching out to the school newsletters. Mohan talks about their own outreach strategies and channels. Teresa and Cecilia are going to the schools themselves and to the seniors.

Commissioner Barker Plummer comments that this is a very efficient program that the city has and asks how the Youth Commission can support it. Mohan responds and emphasizes outreach and in-person interactions.

Chair Loftus asks about this site not loading for the "Claim My Money" button. She will also do a presentation in her class.



Commissioner Barker Plummer asks about the press strategy. Mohan responds. Commissioner Utting says that the Youth Commission Instagram can do a reel. Commissioner Barker Plummer asks about how the program will consider a success and how to use the information for the next cohort. Mohan says that success is measured by how many students going to college are using the money.

Commissioner Utting comments on how exciting this program is. Mohan will send the event information over.

## **B) Joint Hearing Debrief**

### Prop G Hearing

Commissioner Barker Plummer is concerned that SFUSD and DCYF aren't on top of the efforts, but there are more efforts coming out of DCYF. He also expresses concern about there not being enough outreach to the schools. Commissioner Utting hopes that all the schools are given all the support they need to go through the application process. She is concerned about the community school coordinator position, but hopefully, the schools are given the resources to have the position effective.

Chair Loftus mentioned how public commenters said that some schools already have this role.

Vice Chair Hum brought up that the Superintendent says that the spending guidelines are a little loose and expressed concern that there aren't enough guidelines. It's understandable that the role of the community school coordinator is concerning when there's already a lack of staffing.

Commissioner Utting wonders how many coordinators will be available.

Vice Chair Hum thinks that there should be multiple coordinators for one school.

Commissioner Pimentel agrees that there is a shortage of people working in SFUSD and it'll be difficult to find people for the community school coordinator. They wonder how many people are on the list for this position. They propose that there should be one coordinator for multiple schools especially smaller schools with similar demographics. Commissioner Pimentel hopes that they're talking to students about what they want to see the Prop G money spent.

Chair Loftus mentioned that public commenters do agree that there should be one coordinator for smaller schools. It'd not be a good use of resources if they have to hire someone new.

Commissioner Barker Plummer wonders what are the limitations of the legislation to allow multiple schools under one community school coordinator.

Commissioner Utting mentions that finding experienced people are difficult and the administration in the schools is already spread so thin.



Chair Loftus mentioned that there are always new positions being open and there are still a lot of questions.

Commissioner Utting says that it sounded like they'll get there when they get here and that's concerning.

Commissioner Pimentel suggests that the school district can merge the family liaison role with the community school coordinator role since both job descriptions sound similar, but they're not sure what the legislation allows. Also, not every school has a family liaison.

Commissioner Barker Plummer asks about the central governance body because there were still a lot of questions when Vice Chair Hum asked it during the hearing.

Vice Chair Hum brings up that the departments intend to ask the school site councils to take on the youth seats in the oversight body.

#### School Violence Hearing

Commissioner Barker Plummer prefaces that the press wants a position from the youth commission. Commissioner Barker Plummer wants to know more about the social media task force.

Commissioner Utting explains a little about what can happen and talks about her own experience at Lowell. She emphasizes community and self-reporting, and not penalizing students for reporting.

Commissioner Pimentel says that monitoring social media sounds really insane and was shocked that they want to do that. There was confusion between SFUSD and the community groups. Commissioner Pimentel emphasizes on getting student feedback on whether the programs in place actually work or not. Vice Chair Hum voices the concern about monitoring students' social media, and it's important that the District and DCYF find other solutions.

Chair Loftus emphasizes the priority of finding out the root cause of why students are acting out and how their development was stunted. While monitoring and closing down schools are an effort, what is something else the departments can do?

Commissioner Barker Plummer

SFUSD didn't mention the police involvement, but he wants to know what is the relationship between the two. It's concerning whether's an increase in gun violence and violence in schools. What are the conversations between the District and SFPD on coordination because the violence has been spilling into the communities?

Commissioner Utting emphasizes that we don't want police officers in schools. So how can it be communicated between the two departments?



Commissioner Barker Plummer brings up that intervention has been happening before, so what are the efforts now?

Chair Loftus brings up that youth are dealing with the consequences of the pandemic lockdown not just in San Francisco, but around the world.

Commissioner Barker Plummer says that there hasn't been any acknowledgment citywide that this is a root cause of youth violence.

Chair Loftus recounts her own younger brother's experience in his middle school.

Commissioner Utting says that the consequences of disruptive action aren't clerk. There needs to be a citywide response to this because it's an issue that stemmed from the pandemic.

Chair Loftus wonders if there's an academic aspect because there's a lot of hopelessness.

Commissioner Barker Plummer is concerned about SFUSD's gun-safe storage plan because that wasn't clearly stated. There needs to be more proactiveness in preventing young people from accessing a gun and more prevention.

Chair Loftus says that Dr. Maria Su mentioned that there was a recent grant so data hasn't been gathered yet.

Commissioner Utting thinks it's concerning that there isn't data tracked yet.

Commissioner Barker Plummer says that there's better data from SFPD, but not-so-great data from SFUSD.

Commissioner says that thus, there needs to be more coordination.

### **C) Upcoming Resolutions**

Commissioner Barker Plummer is working on a Vote16 resolution with Commissioner Pimentel. Chair Loftus asks to work on the SCA2 letter of support with Commissioners Barker Plummer and Utting. Commissioner Utting is still collecting data for the Youth Commission compensation survey for her resolution, and she's working with Ms.Zhan to get more outreach to other Youth Commissions.

### **D) CEEC related news**

The Communications and Outreach Officers will be promoting the K2C program on social media and the Committee members will be promoting the program to their own circles.

*No public comment.*

## **7. Staff Report (Discussion Item)**



Ms.Zhan announces that the Department of Elections will attend the next CEEC meeting.

*No public comment.*

## **8. Adjournment**

There is no further business. The meeting is adjourned at 6:55 PM.



Spring 2023 Program



Spring 2023 Cohort

# High School Representations

Public School



Charter School



Private School

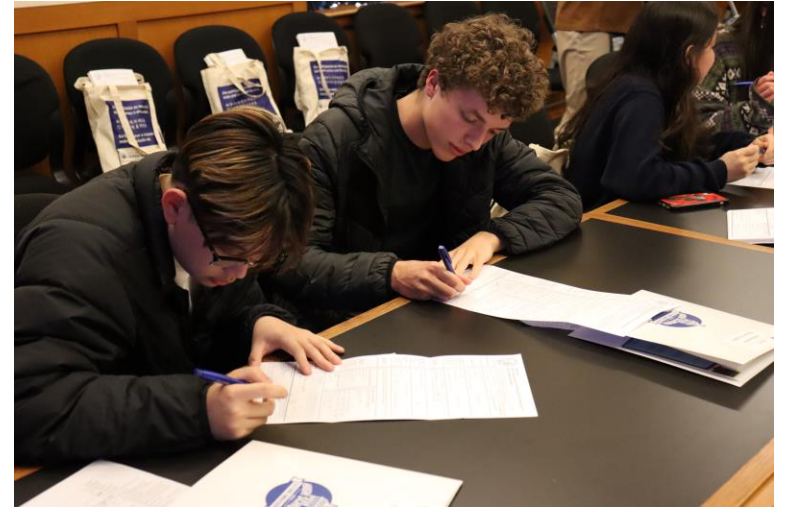


## List of High School represented by our Ambassadors:

- Abraham Lincoln High School
- Archbishop Riordan High School
- Balboa High School
- French American International
- Galileo Academy of Science and Technology
- George Washington High School
- Gateway High School
- Lick-Wilmerding high school
- Lowell High School
- Philip and Sala Burton High school
- Sacred Heart Cathedral Preparatory
- The Bay School of San Francisco
- The Urban School of San Francisco



# Training



# Brainstorm Activity – Outreach Activities Ideas



# Student -Made Flyers

Q Why should I pre-register to vote at 16? X

## Q&A

### Wait, what even is pre-registering?

Pre-registration is a procedure that allows individuals that are younger than 18 to register to vote, so they are eligible to cast a ballot when they turn 18. (The voting age for state/federal elections)

### Am I eligible?

You can pre-register to vote in California if you are 16/17 and meet the following criteria:

1) A U.S. citizen and resident of California	2) Not currently serving in state or federal prison	3) Not currently found mentally incompetent to vote by a court
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### What is the process like?

- 1) Pre-register to vote at 16 or 17
- 2) Voter turns 18
- 3) Voter receives ballot
- 4) Voter turns in ballot
- 5) Ballot is counted

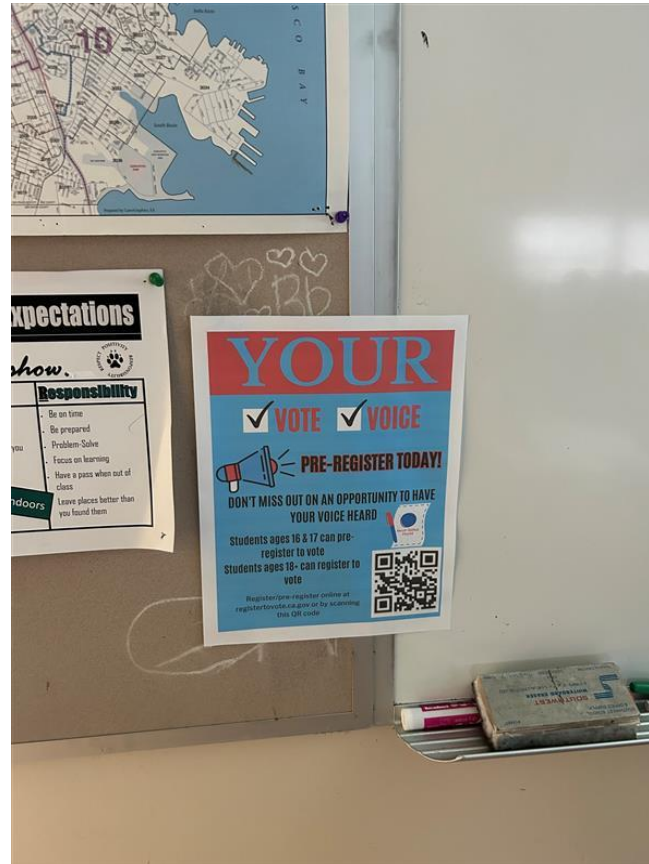
### Why does it matter anyway?

Pre-registration matters because it gives youth an opportunity to begin becoming civically engaged and involved in processes regarding their future. Regardless of your political party, by pre-registering to vote you are strengthening the power of the people. Your participation matters!

The form reads San Francisco at the top, but any resident of California can pre-register using this form!

I know the form appears intimidating and lengthy, but it is actually really simple and quick to fill out.

California is one of 16 states to allow 16 y/o's to pre-register; take advantage of this!



High School Voter Education Weeks

# 16 years old?

Voter pre-registration is open to anybody 16 and up!  
Pre-register now to vote at 18

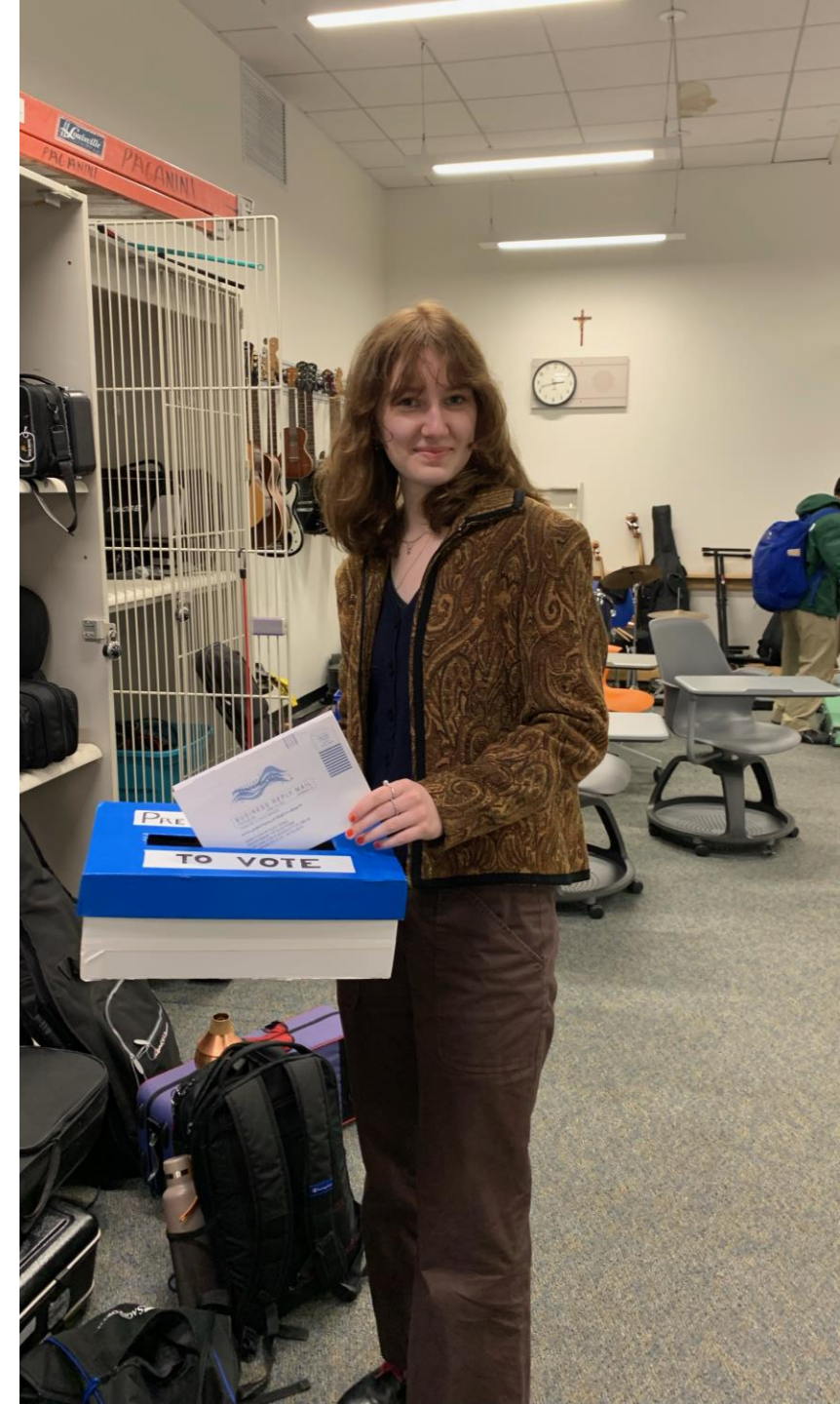
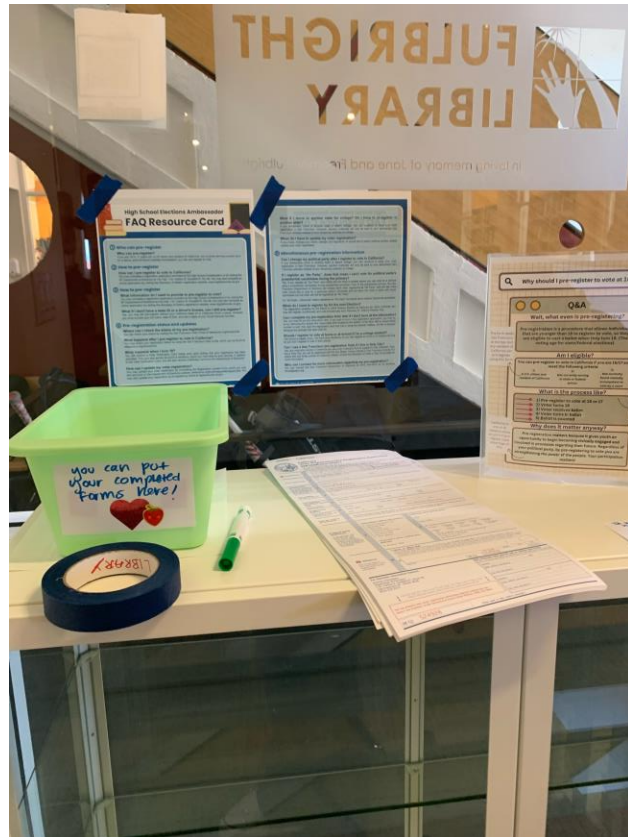
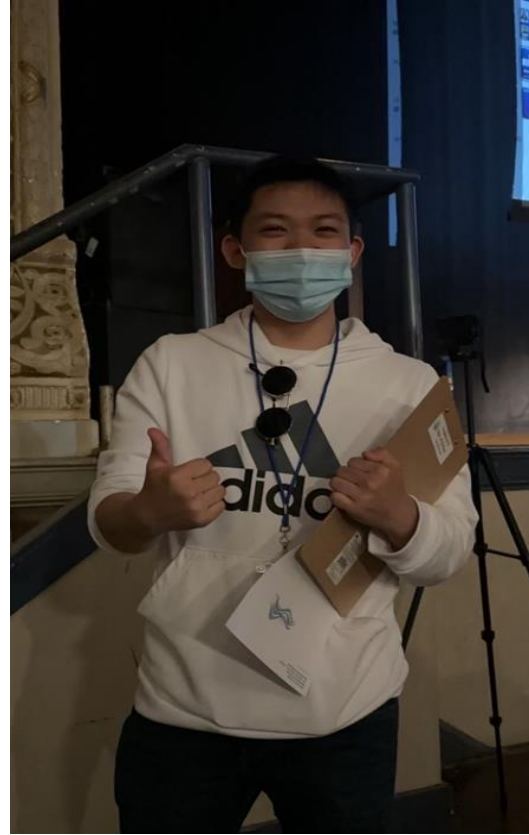


Physical registration forms can be found in RM 219

Visit [registertovote.gov](https://registertovote.gov) or scan the QR code to find more information

Visit [www.sf.gov/departments/department-elections](https://www.sf.gov/departments/department-elections) for more CA voter information

# School Outreach Events



# Community-based Outreach Events



# Outside School Outreach Events



Outside  
School  
Outreach  
Events

Chinatown Spring Festival



Union Square Muni Station



Thank you for your time!

**Any questions?**