



**San Francisco Youth Commission  
Civic Engagement and Education Committee  
Minutes – Draft  
Tuesday, May 16, 2023  
5:30 PM**

**IN-PERSON MEETING with REMOTE ACCESS**

**Members:** Maureen Loftus (Chair), Steven Hum (Vice Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

**Present:** Maureen Loftus (Chair), Steven Hum (Vice Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

**Tardy:**

**Absent:**

The San Francisco Youth Commission met in-person in regular session and provided public comment through teleconferencing, on Tuesday, May 16, 2023, with Chair Maureen Loftus presiding.

Chair Loftus calls the meeting to order at 5:42 PM.

**1. Call to Order and Roll Call for Attendance**

On the call of the roll:

<b>Member</b>	<b>Present / Absent</b>
Commissioner Barker Plummer	present
Commissioner Pimentel	present
Commissioner Utting	present
Vice Chair Hum	present
Chair Loftus	present

**5 present**

**Quorum is met.**



## 2. Communications

Joy Zhan, staff, provides communications.

## 3. Approval of Agenda (Action Item)

Moved by Commissioner Barker Plummer to approve the agenda, seconded by Commissioner Utting.

*No discussion*

*No public comment.*

On the motion to approve today's agenda:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Vice Chair Hum	aye
Chair Loftus	aye

**5 ayes**

***The motion passes.***

## 4. Approval of Minutes (Action Item)

a. April 18, 2023

b. May 2, 2023

Moved by Commissioner Utting, seconded by Commissioner Pimentel to approve the April 18th and May 2nd, 2023 Committee meeting minutes.

*No discussion.*

*No public comment.*



On the motion to approve the minutes for the April 18th and May 2nd, 2023 Committee meeting minutes:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Vice Chair Hum	aye
Chair Loftus	aye

**5 ayes**

***The motion passes.***

**5. Public Comment on matters not on Today's Agenda** (2 minutes per comment)

N/A

**6. Committee Business** (Discussion and Possible Action Item)

**A) Department of Elections**

*Presenter: Tiff Lee, Mayank Patel (Division Manager), Diem Vo (Lead Coordinator, Poll Worker Division), Priscilla Tov (Ballot Distribution Division), Teddy Wong (Campaign Services Division)*

Tiff introduces presenters and the High School program. Teddy presents and explains the cohort. The cohort has ambassadors from different high schools, private, charter, and public schools, and there are two ambassadors from each high school. There are robust training, brainstorming activities (birthday cards for new 18-year-olds), school outreach events (library corners, school concerts, registration boxes), partnering with community-based outreach events, and outside school outreach events (high foot traffic events).

Chair Loftus: Have you outreached to previous ambassadors? The DoE responds that the department is continuously outreaching to the school teachers and previous ambassadors.

Commissioner Barker Plummer: How do you think the YC can be more involved and support and outreach? How do you adjust the number of ambassadors for



different size high schools? Mayank responds that depending on the number of applicants, the Department makes decisions from there. Also, ambassadors feel more supported when they can collaborate with someone, so it's recommended that it's two ambassadors per school.

Chair Loftus: How do you turn down applicants? Depending on the interest of students, sometimes there are applicants who will pull out their applications.

Commissioner Barker Plummer: What's the funding like for the program? Mayank responds that they work with DCYF and paid people through the YouthWork program.

Commissioner Utting: For the record, when there's more funding, we hope the number of ambassadors is proportional to the size of the school.

Commissioner Barker Plummer: How do we reach more students? Mayank agrees and asks the commissioners. Commissioner Utting responds with more communications, such as posting on social media, SFUSD newsletter, teachers, counselors, and google classrooms,

Vice Chair Hum: Suggests lowering the stipend to encourage the leadership aspect of the ambassadorships. Mayank responds that it is adjusted to min wage and the number of hours the ambassadors work.

Chair Loftus: How do the students track hours? Teddy and Tiff respond that the mentors help with the tracking. They say that there are check-ins and social media digital tracking.

Commissioner Barker Plummer: Have there been concerns about mentees? And what is the response when there are concerns? Teddy responds that they still try to support them. Mayank adds on.

Commissioner Utting: Are you tracking data on preregistration of 16-17 years olds? And data on the turnout of 18-year-old? Tiff responds. Mayank says that the DoE is still working out to figure out the trends and data. Collecting the information on school-by-school bases, which is not possible, and the Department is looking for a better way.

Commissioner Utting asks what's the reason for not tracking before. Mayank responds.



Commissioner Utting asks about voter turnout for age by age. Tiff responds that there's some data, so we can ask to follow up.

Commissioner Barker Plummer: What's the department's goal? DoE aims to turn out more young voters, especially 18-year-olds. Mayank says that they'd love to go to classes to talk about voting and expanding the curriculum throughout the year.

Commissioner Utting: You said that teachers are required to teach this, can you elaborate? Mayank responds that they're still looking into the curriculum. Commissioner Utting mentions that even for AP US Govt, she's not taught, and from her knowledge, SFUSD is supposed to work with city departments to do the teaching through a 2016/2017 resolution. Mayank would like to see the resolution but asks what's the formal way to make it permanent. DoE would love to work with the District.

## **B) Upcoming Resolutions**

Commissioner Utting will be forwarding the compensation survey to the Commissioners. Committee members have a discussion about how compensation will affect youths applying. Commissioner Utting will look into a resolution about the BoE resolution regarding an SFUSD and city agencies collaboration implementing civic education curriculum.

Commissioner Barker Plummer will introduce the Vote16 resolution at the first June meeting.

## **C) CEEC related news**

N/A

*No public comment.*

## **7. Staff Report (Discussion Item)**

Ms.Zhan notes that Jin Valencia-Tow will join CEEC as a non-voting member.

*No public comment.*

## **8. Adjournment**

There is no further business. The meeting is adjourned at 6:52 PM.