



**San Francisco Youth Commission
Civic Engagement and Education Committee
Minutes – Draft
Tuesday, April 18, 2023
5:30 PM**

IN-PERSON MEETING with REMOTE ACCESS

Members: Steven Hum (Co-Chair), Maureen Loftus (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting, Yena Im

Present: Steven Hum (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

Tardy:

Absent: Maureen Loftus, Yena Im

The San Francisco Youth Commission met in-person in regular session and provided public comment through teleconferencing, on Tuesday, April 18, 2023, with Chair Steven Hum presiding.

Chair Loftus calls the meeting to order at 5:52 PM.

1. Call to Order and Roll Call for Attendance

On the call of the roll:

Member	Present / Absent
Commissioner Barker Plummer	present
Commissioner Im	absent
Commissioner Pimentel	present
Commissioner Utting	present
Chair Hum	present
Chair Loftus	absent

4 present, 2 absent



Quorum is met.

Motion made by Commissioner BARKER PLUMMER, seconded by Commissioner UTTING, to excuse Chair Loftus from today's meeting.

No discussion.

No public comment.

A voice vote was taken on this motion:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	aye
Chair Loftus	absent

4 present, 2 absent. The motion passes.

2. Communications

Joy Zhan, staff, provides communications.

3. Approval of Agenda (Action Item)

Moved by Commissioner UTTING, seconded by Commissioner PIMENTEL to approve today's agenda.

No discussion

No public comment.

On the motion to approve today's agenda with a voice vote:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent



Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	aye
Chair Loftus	absent

4 ayes, 2 absent.
The motion passes.

4. **Approval of Minutes** (Action Item)
 - a. April 4, 2023 (Packet Materials)

Moved by Commissioner UTTING, seconded by Commissioner BARKER PLUMMER to approve the April 4, 2023 Committee meeting minutes.

No discussion.

No public comment.

On the motion to approve the minutes for the April 4, 2023 Committee meeting minutes with a voice vote:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	absent
Chair Loftus	aye

4 ayes, 2 absent.
The motion passes.

5. **Public Comment on matters not on Today's Agenda** (2 minutes per comment)

Speaker 1: Peter Lauterborn, Ethics Commission, informs the Committee of ethics compliance procedures during recruitment season.



6. Civic Engagement and Education Committee Leadership Change (Action Item)

Joy, staff, informs the committee of the bylaws issues that the Committee is having, which is why the committee needs to reopen nominations and elect a Vice-Chair instead of having a Co-Chair leadership structure. Commissioner Barker Plummer provides additional information.

Commissioner Barker Plummer nominates Commissioner Hum for Vice-Chair of the Civic Engagement and Education Committee, Commissioner Utting seconds.

Commissioner Hum accepts the nomination.

No discussion.

No public comment.

Roll Call:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	absent
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	absent
Chair Loftus	aye

4 ayes, 2 absent.

The motion passes.

Commissioner Utting nominates Commissioner Loftus for CEEC Chair. Commissioner Pimentel seconds.

Commissioner Barker Plummer notes that Commissioner Loftus isn't here to accept the nomination, and suggests that the Committee continues this next Committee meeting.

Commissioner Utting rescinds her nomination.

7. Committee Business (Discussion and Possible Action Item)



A) YouthVote Program (Presenter: Peter Lauterborn, former YouthVote Program Coordinator)

Peter introduces himself and the YouthVote program

The YouthVote program was initially a collaborative effort between Youth Commission staff, SFUSD SAC, and the Coleman Advocates YMAC program that started in the 90s. Initially, Kevin Liao, a former YC staff, and Dixon Lam, social studies teacher, were very involved in bringing people together. SFUSD also had the Office of Teaching and Learning, which worked with the Department Chairs of Social Studies to finalize the YouthVote program, which happened twice a year. There was a budget of \$150,000 back in 2012, of which a minority of it went into salary, while a majority of it went into printing and material costs. There was budget cuts the next year which contributed to the program ending.

Vice-Chair Hum tells Peter that the current student delegate elections are held on a Google Form, which isn't the most accessible because students can miss the virtual forms. Commissioner Barker Plummer thinks that the District isn't taking the youth voices seriously. Commissioner Utting believes that having the data with the student delegate ballot like before would be very important. Peter responds that e-voting isn't the most foolproof because of computer inaccessibility and compromising anonymity.

Commissioner Utting asks what would reimplement the program take and what would be the challenges. Peter responds that there might still be a Board of Education policy that the student delegate election must be held through the YouthVote program, although he's not sure if it's the precise language. There have always been some issues with the student delegate elections not being accessible to all high schools because a Lowell student has almost always won because of its size. SFUSD Student Activities Coordinators can help with finding everyone in every school who would be able to help with implementing the program. Peter suggests that YC staff can help with finding surveying electronic equipment from other departments such as DCYF and SFMTA. SFUSD also has a data office, so they can help with formatting the survey and ballot. Peter also suggests that the Youth Commission and SAC can put together a survey and reserve a page in this ballot and survey.

\$150,000 was a decent budget, although it won't be able to hire a full-time staff.

Peter suggests looking for a part-time coordinator or looking for a City Fellow.

Commissioner Barker Plummer comments that he'd like a full-time hire on this program. Vice-Chair Hum asks what are Peter's suggested next steps to the Committee. Peter suggests that the Commission should start from the biggest ask because others will ask to shave it down, and this could be funded by the City and/or private donors. There are people from the YouthWork program who



can help with the data and also different fellowships, such as the City Fellowship, USF Fellowship, and SF State Fellows.

Commissioner Barker Plummer asks Peter about his capacity to advise. Peter asks Joy to share his email with the Commissioners. He's open to advising when needed when he's free.

Commissioner Utting realizes that schools are very individualized, so is it worth asking individual schools to work with them to have their own programs? Peter responds that every school is very individualized, but having a centralized program is a lot easier and works better when people are given their input and assignments.

B) Joint Hearing Preparation

Commissioners are briefed and asked about absences at the end of Committee.

C) Upcoming Resolutions

Commissioner Hum and Barker Plummer: resolution reaffirming YC Vote16 Support

Commissioner Hum and Pimentel: resolution on mental health, will send to staff by April 25th

Commissioner Utting: still working on the compensation survey

Commissioner Utting, Barker Plummer, Pimentel: AB1520 support letter

D) CEEC related news

None.

No public comment.

8. Staff Report (Discussion Item)

The Annual SFUSD Youth Summit will be held on April 28th, and Joy is asking for folks to come table with staff. Joy will send further details, and the Commissioners will see if they can make it.

No public comment.

9. Adjournment

There is no further business. The meeting is adjourned at 6:51 PM.