



# San Francisco Youth Commission Civic Engagement Committee

## Agenda

Monday, May 13, 2019

4:45-6:45 PM

City Hall, Room 270

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

*There will be public comment on each item.*

Members: Arianna Nassiri, Kaye Chin, Charley Obermeyer, Grace Hoogerhyde, Alysha Sadarangani

1. **Call to Order and Roll Call**
2. **Approval of Agenda (Action Item)**
3. **Approval of Minutes (Action Item)**
  - A. April 22, 2019  
([Document A](#))
4. **Public Comment on Items not on Agenda (Discussion Only)**
5. **Business (All Items to Follow Discussion and Possible Action)**
  - A. Team Building Activity
  - B. Review Group Agreements & Roles
    - a. Timekeeper-Alysha
    - b. Process Check-Grace
    - c. Minutes-Kiely
    - d. Rules of Order-Charley
  - C. Review and Solidify Budget and Policy Priority Documents
    - a. Final draft to be completed
    - b. Assess format/flow/fill in gaps
    - c. June 6<sup>th</sup> presentation to Budget and Finance Committee
  - D. Voter Pre-Registration Follow Up
    - a. Outreach to Community Organizations
    - b. Updates on current efforts
  - E. Vote16 Campaign



- a. Create/review letter of support
- b. Outreach for June 10<sup>th</sup> Stakeholder meeting
- c. Review Vote16 “1 Pager” document

F. Accountability Conversation

**6. Staff Report**

**7. Executive Committee Report**

**8. Adjournment**

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

City Hall, Room 345  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102  
Phone: (415) 554-6446, Fax: (415) 554-6140  
Email: youthcom@sfgov.org  
www.sfgov.org/yc

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FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
Email: sotf@sfgov.org

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The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are pro-



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To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Kiely Hosmon, Youth Commission Director [phone: 415-554 6464; email: [Kiely.hosmon@sfgov.org](mailto:Kiely.hosmon@sfgov.org)] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

**LANGUAGE INTERPRETERS:** Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

**AVISO EN ESPAÑOL:** La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

**Paunawa:** Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

**翻譯 必須在會議前最少四十八小時提出要求  
請電 (415) 554-7719**



# Civic Engagement Committee Minutes ~ Draft

Monday, April 22, 2019

4:45-6:45 PM

City Hall, Room 270

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

*There will be public comment on each item.*

Members: Arianna Nassiri, Kaye Chin, Charley Obermeyer, Grace Hoogerhyde, Alysha Sadarangani

## 1. Call to Order and Roll Call

The meeting was called to order at 4:46pm. Commissioners present: Kaye Chin, Alysha Sadarangani, Grace Hoogerhyde, Charley Obermeyer, Arianna Nassiri.

Staff present: Kiely Hosmon. There was quorum.

## 2. Approval of Agenda (Action Item)

Commissioner Chin, seconded by Commissioner Sadarangani, motioned to approve the agenda. There was no public comment. The motion was approved by acclamation.

## 3. Approval of Minutes (Action Item)

A. April 8, 2019  
([Document A](#))

Commissioner Obermeyer, seconded by Commissioner Hoogerhyde, motioned to approve the minutes. There was no public comment. The motion was approved by acclamation.

## 4. Public Comment on Items not on Agenda (Discussion Only)

Numerous students from SFSU were in attendance.

## 5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity

The team engaged in a teambuilding activity.

G. Review Group Agreements & Roles  
a. Timekeeper-Alysha



- b. Process Check-Grace
- c. Minutes-Kiely
- d. Rules of Order-Charley

#### H. Create and Practice for Voter Pre-Registration Training

- a. Create Facilitators Guide
- b. Identify roles
- c. Identify food for day of

Commissioners updated and revised a facilitators agenda for the training tomorrow, and then did a run through of the training. Stipends will be given for every 10 voter cards turned in, and the priority will be on 16-18 year olds with no one not given stipends for registering young adults. First hard push will be on schools up until late May, then on community organizations for the summer.

Food options that include vegan and vegetarian options.

#### I. Vote16 Campaign

- a. Resolution for Discussion and Review

Discussed if adding undocumented or incarcerated youth to the resolution would make voters not vote in favor of the measure. Commissioner Chin stated that the resolution is merely about the intentions and to set the tone that we want these groups of folks included, and that the legality may not allow us to include them, but we can at least do so in the resolution.

Staff agreed, there might be barriers at the local level we are not even aware of, and the City Administrators office will be in charge of creating the actual legislation, but we can at least ask questions to see if we can get undocumented youth and formerly incarcerated youth included in the ballot.

Everyone to read through Vote16 by April 29 and make any updated changes so EC can get it included in the May 6<sup>th</sup> agenda packet.

Monday, June 10<sup>th</sup> will be the next stakeholders meeting for Vote16 SF 2020.

### **Finish Vote16 BPP draft by May 1**

#### J. Review and Solidify Budget and Policy Priority Documents

- a. Review BPP informational packet
- b. Process for BPPs moving forward
  - i. May 6<sup>th</sup> second reading (all BPPs need to be updated and solid)
  - ii. YC hearing to take place sometime in mid-late May
  - iii. Larger YC plan will be formed on how to distribute BPPs and get CBOs and youth to know about the priorities, and how to be involved in add back season

Everyone needs to update and abide by the BPP info packet so drafts are as completed as possible. Solid drafts need to be done by May 1<sup>st</sup>. Arianna will do the first review and staff will read and comment and do second review on April 30<sup>th</sup>.



May 7<sup>th</sup> will be a “writing lab” day from 3-5:30pm at the Neighborhood Nest to get all BPPs in proper form and style.

## **6. Staff Report**

- Youth MOJO Board of Education presentation moved to May 14<sup>th</sup>. 5:30pm is press conference and 6-8pm would be actual meeting. Located at 555 Franklin St.
- Keep track and up to date on existing hearings that are happening during budget season. Public comment is encouraged
- Open House and Application outreach, don't forget to send in selfies
- If you are reapplying to be a Youth Commissioner, you still need to fill out the application

## **7. Executive Committee Report**

None to report.

## **8. Adjournment**

The meeting was adjourned at 6:58pm.