



**San Francisco Youth Commission  
Civic Engagement and Education Committee  
Minutes – Draft  
Thursday, January 19, 2023  
5:30 PM**

**Held via Videoconference**  
(remote public access provided via teleconference)

**Members:** Steven Hum (Co-Chair), Maureen Loftus (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting, Yena Im

**Present:** Maureen Loftus (Co-Chair), Steven Hum (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

**Tardy:**

**Absent:** Maureen Loftus

The San Francisco Youth Commission met remotely in regular session through videoconferencing, and provided public comment through teleconferencing, on Thursday, January 19th, 2023, with Chair Steven Hum presiding.

Chair Hum calls the meeting to order at 5:33 PM.

**1. Call to Order and Roll Call for Attendance**

On the call of the roll:

<b>Member</b>	<b>Present / Absent</b>
Commissioner Barker Plummer	present
Commissioner Im	present
Commissioner Pimentel	present
Commissioner Utting	present
Chair Hum	present
Chair Loftus	absent



**5 present, 1 absent**  
**Quorum is met.**

Motion to excuse Chair Loftus from the Jan 19th, 2023 CEEC Committee Meeting, motioned by Chair Hum, seconded by Commissioner Barker Plummer.

Commissioner Utting asked staff for Chair Loftus's reason for being absent and time of notification. Joy, staff, responds.

*No public comment.*

On the motion:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	aye
Chair Loftus	absent

**5 ayes, 1 absent.**  
**The motion passes.**

Motion to excuse Chair Hum from the Jan 5th, 2023 CEEC Meeting, motioned by Chair Hum, seconded by Commissioner Utting.

Chair Hum provides reasoning for the motion.

*No public comment.*

On the motion:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	aye



Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	abstain
Chair Loftus	absent

**4 ayes, 1 abstention, 1 absent.**  
**The motion passes.**

**2. Communications**

Joy Zhan, staff, provides communications.

**3. Approval of Agenda (Action Item)**

Moved by Commissioner UTTING, seconded by Commissioner PIMENTEL to approve today's agenda.

*No discussion*

*No public comment.*

On the motion to approve today's agenda:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	aye
Chair Loftus	absent

**5 ayes, 1 absent**  
**This motion passes.**

**4. Approval of Minutes (Action Item)**

- a. January 5, 2023 (Packet Materials)



Moved by Commissioner UTTING, seconded by Commissioner BARKER PLUMMER to approve the January 5th, 2023 Committee meeting minutes.

*No discussion*

*No public comment.*

On the motion to approve the minutes for the January 5th, 2023 Committee meeting minutes with the amendments:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	aye
Chair Loftus	absent

**5 ayes, 1 absent**

***This motion passes.***

**5. Public Comment on matters not on Today's Agenda (2 minutes per comment)**

*No public comment.*

**6. Committee Business (Discussion)**

**A) Civic Engagement Survey Timeline**

Commissioner Utting states the original timeline was to have all emails sent tomorrow Jan 20th, and the survey deadline will be Feb 18th. Some of the Commissioners expressed in the Full Commission meeting that they want to have the deadline extended. Commissioner Barker Plummer agrees with extending it. The minimum responses desired is about 500 responses. Chair Hum suggests the survey is open for two months. Commissioner Barker Plummer adds that the Commission might need to have multiple rounds of promotions. Commissioner Utting agrees but suggests keeping the original deadline on the survey to encourage urgency and



people filling it out earlier. If by Feb 18th, the Committee hasn't reached the desired goal, then the Committee will extend it and reevaluate the promotion strategy. Commissioner Barker Plummer agrees.

#### B) Discussion on Upcoming Resolutions

Commissioners Hum and Pimentel will be working on a mental health resolution. Commissioner Barker Plummer will be working more on the Sexual Harassment and Assault resolution, and he added sponsors and cosponsors. He's looking at different curricula for data. Commissioner Im emailed the SFUSD Equity Office for data, and the office is compiling the data. Staff and Commissioner Barker Plummer will follow up with the Office of SHARP regarding the resolution on SA/SH. Commissioner Utting suggests making a resolution of Civic Engagement Day for Youth or City Hall Open House. Staff said that there is old data in the office from one agency, so she'll start there and look for departments that work on civic engagement in youth.

#### C) Civic Engagement and Education Committee Budget and Policy Priorities

The Committee reviewed the data and drafts of all the Civic Engagement and Education Committee BPPs and provided feedback. The Commissioners will send staff a list of questions to send to various departments.

#### D) CEEC-related news

N/A

### 7. **Staff Report** (Discussion Item)

**Joy** reminds everyone that the next Committee meetings will return to the regular first and third Tuesdays of the month other than on weeks with federal holidays. She asked the committee if they wish to go back to 6:00 PM or meet at an earlier time. The Committee will start meeting at 5:30 PM going forward.

### 8. **Adjournment**

There is no further business. The meeting is adjourned at 7:01 PM.