



**City and County of San Francisco
YOUTH COMMISSION
Executive Committee**

MINUTES

**Wednesday, March 15th, 2023
5:00 p.m.**

IN-PERSON MEETING with REMOTE ACCESS

Members: Emily Nguyen (Chair, D11), Ewan Barker Plummer (Vice Chair, Mayoral), Steven Hum (Legislative Affairs Officer, Mayoral), Raven Shaw (Legislative Affairs Officer, Mayoral), Gabrielle Listana (Communications & Outreach Officer, D6), Astrid Utting (Communications & Outreach Officer, D8).

Present: Emily Nguyen, Ewan Barker Plummer, Raven Shaw, Gabbie Listana, Astrid Utting.

Absent: None.

Tardy: Steven Hum.

The San Francisco Youth Commission's Executive Committee met in-person with remote access for public comment, on March 15, 2023, with Vice Chair Barker Plummer presiding.

1. Call to Order and Roll Call for Attendance

Chair Nguyen called the meeting to order at 5:12pm.

On the call of the roll:

Roll Call Attendance: 5 present, 1 absent.

Raven Shaw present
Gabrielle Listana present
Astrid Utting present
Steven Hum absent
Emily Nguyen present
Ewan Barker Plummer present



A quorum of the Executive Committee was present.

2. Communications

Joy Zhan, Youth Development Specialist of the SFYC, shared communications and meeting announcements with Commissioners.

3. Approval of Agenda (Action Item)

No discussion, and no public comment.

Officer Utting, seconded by Officer Listana, motioned to approve the March 15, 2023 Executive Committee meeting agenda. The motion carried by voice vote:

Voice Vote: 5 ayes, 1 absent.

Raven Shaw aye
Gabrielle Listana aye
Astrid Utting aye
Steven Hum absent
Emily Nguyen aye
Ewan Barker Plummer aye

Action: agenda approved.

Officer Hum entered the meeting at 5:14pm.

4. Approval of Minutes (Action Item)

a. February 15, 2023 (Packet Materials)

No discussion. No public comment.

Officer Utting, seconded by Officer Shaw, motioned to March 1, 2023 Executive Committee meeting minutes. The motion carried by voice vote:

Voice Vote: 6 ayes.

Raven Shaw aye
Gabrielle Listana aye
Astrid Utting aye



Steven Hum aye
Emily Nguyen aye
Ewan Barker Plummer aye

Action: minutes approved.

b. Discussion and Debrief of March 6, 2023 full Youth Commission meeting.

Chair Nguyen reflected on the actions and discussions from the meeting on March 6th. Chair Nguyen also thought that the meeting was much smoother than the previous meetings, and appreciated how everyone had the same urgency. Vice Chair Barker Plummer said he does prefer all items go through the full Commission twice, to make sure that we follow best practices, to which Chair Nguyen agreed.

5. Public Comment on matters not on Today's Agenda (2 minutes per comment)

No public comment.

6. Business (all items to follow discussion & possible action)

a. Review Commission Attendance

Director Garcia updated officers on the most recent attendance records, and the commissioners that are most at-risk for resignation if they continue to be absent. Director Garcia also reviewed the attendance policy on how many excused and unexcused absences are allowed.

b. Updates on Commission Outreach and Communications

- i. Presenters: Gabrielle Listana & Astrid Utting, Communication and Outreach Officers

Officer Listana gave an update on the flyers being made for Youth Budget Town Hall and other upcoming events. Officer Utting gave an update on the responses from educators across SFUSD and the ongoing efforts to give presentations to students for 2023/2024 recruitment. Officer Utting also said that they're working to create a LinkedIn page for the purpose of alumni of the Youth Commission to connecting with one another for support. Officers also went over the flyer draft for the Youth Budget Town Hall.

c. Updates on Recent Youth-Related Board of Supervisors/Mayor Legislation

- i. Presenters: Steven Hum & Raven Shaw, Legislative Affairs Officers



Officer Shaw gave an update that they are pushing two pieces of legislation from the Youth Commission to the Board of Supervisors, but they're waiting for a response first before they start adding additional legislation. Officer Shaw also said that staff will be attending the Vision Zero Task Force meeting this week, and that they're creating a new process on how to best refer legislation to the full Commission, to go through a committee approval process and then the full Youth Commission approval. Officer Hum added that this would hopefully speed up the process since it can be included in committee responses. Officer Hum gave an update that they're reaching out to commissioners that have yet to sponsor any resolutions or legislation to see if they need support. Vice Chair Barker Plummer said he is concerned about the timeline for how soon legislation needs to be approved since it asks for 12 days to respond. Staff mentioned that the 30-day rule can give the Commission more time to respond, in addition to the 12 days. Officer Shaw said she hopes that moving forward, there will be more input to the legislation that's referred from all commissioners. Chair Nguyen and Vice Chair Barker Plummer said it would be good to connect with their appointing officers and their staff to make sure they can be a resource and give them updates. Officer Shaw also clarified and said they would do check-ins with commissioners to discuss how they can help refer legislation, and see if the legislation they're requesting to refer is relevant to the work of the Commission. Director Garcia said she wants to empower them to do what they're passionate about, but that there has been legislation in the past in which some legislative aides have called out the Youth Commission for not knowing what information in the legislation they asked to be referred.

d. Budget Presentation to BOS Budget and Appropriations Committee Run Through

Chair Nguyen said that there were some BPPs that had multiple topics that ended up being confusing on what was being communicated, so they divided some of the topics into multiple slides. Vice Chair Barker Plummer said that the slides are very wordy, so commissioners should try and cut down and make sure that they're readable and understandable. He also said that it's alright that the slides aren't completed yet, but it's very important to practice what they're going to say. Staff said that the slides need to be submitted by tomorrow at 5pm to be able to be included in the supporting documents for the BOS meeting. Officer Utting is recommending to also cut down on wording and keep only what's necessary.



Commissioners then presented their slides and practiced a run-through of their Budget & Policy Priorities. Staff acted as Supervisors and asked questions to the Commissioners. Staff also have feedback on how to improve their presentation for the real one on March 22nd.

Vice Chair Barker Plummer called for a 7-minute recess at 7:38pm. Vice Chair Barker Plummer called the meeting back to order at 7:47pm.

e. Budget Town Hall

Director Garcia said that the SF LGBT Center has approved our request to use their facility, said we would be providing light refreshments to attendees, and asked for a program of the event to include in the financial request documents. Staff will create an RSVP link to be able to gauge interest and attendance for the event, to be able to post on social media tomorrow.

f. Sugary Soda Tax Advisory Group - Appointment

Staff presented information on the applicant who applied to the soda tax advisory group, and commissioners went over the applicant information. Vice Chair Barker Plummer asked if they would be able to finish their term since they're graduating from high school next year, to which other commissioners said they believe

Chair Nguyen, seconded by Officer Utting, motioned to nominate Linda Ye for Seat 6 on the Sugary Soda Tax Advisory Group and send this to the full Youth Commission for final approval. The motion carried by voice vote:

Voice Vote: 6 ayes.

Raven Shaw aye
Gabrielle Listana aye
Astrid Utting aye
Steven Hum aye
Emily Nguyen aye
Ewan Barker Plummer aye

Action: nomination advances to the FYC.

g. Contemporary Jewish Presentation



Staff presented and clarified some details about the presentation and the overall event taking place on Sunday, April 24th.

h. 23-24 Youth Commission Recruitment

Director Garcia presented the overview of the recruitment plan for the 2023/2024 Youth Commission. Chair Nguyen asked about specifics regarding speeches at the inauguration. Director Garcia highlighted some of the changes from last year's application.

Officer Listana, seconded by Officer Utting, motioned to approve the 2023/2024 Youth Commission recruitment plan. The motion carried by voice vote:

Voice Vote: 6 ayes.

Raven Shaw aye
Gabrielle Listana aye
Astrid Utting aye
Steven Hum aye
Emily Nguyen aye
Ewan Barker Plummer aye

Action: recruitment plan approved.

i. Approval of Full YC March 20, 2023 Agenda

Vice Chair Barker Plummer and staff recommended to strike agenda item 4 from the agenda, since President Peskin has a hard stop and might not be able to swear in the new D3 Commissioner if the meeting takes too long to start. Commissioners also said they are fine with approving the commendation for LYRIC at the March 20th meeting, and presenting it to them at the April 3rd meeting. Staff also clarified and said there's currently no legislation referred, but it can remain on the agenda in case commissioners want to add something, like the overtime funding for SFPD.

Vice Chair Barker Plummer, seconded by Officer Utting, motioned to approve the full Youth Commission March 20, 2023 meeting agenda, with the amendment of striking Agenda Item 4. The motion carried by voice vote:

Voice Vote: 6 ayes.



Raven Shaw aye
Gabrielle Listana aye
Astrid Utting aye
Steven Hum aye
Emily Nguyen aye
Ewan Barker Plummer aye

Action: agenda approved.

7. Adjournment

There being no further business on the agenda, the Youth Commission's Executive Committee adjourned at 8:30pm.