



**San Francisco Youth Commission
Executive Committee
Agenda**

Wednesday, January 31, 2018

4:30-6:30 PM

City Hall, Room 345

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Lisa Yu (Chair), Chiara Lind, Lily Marshall-Fricker, Paola Robles
Desgarenes, Bahlam Vigil

1. Call to Order and Roll Call

2. Approval of Agenda (Action Item)

3. Approval of Minutes (Action Item)

A. January 10, 2018

[\(Document A\)](#)

4. Public Comment on Items not on Agenda (Discussion Only)

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity and Check Ins

B. Debrief of last full Youth Commission meeting (Mid Year Retreat)

C. Discussion and updates on supporting fellow commissioners in coming term

D. Discussion and update on Weekly Internal communication

E. Review of Updates on Commission Outreach and Communications

F. Review of recent youth-related Board of Supervisors legislation

G. Committee reports

H. Approve Agenda for February 5, 2018 Full YC Meeting

6. Staff Report

7. Adjournment



Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

City Hall, Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

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FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

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The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

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To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Leah LaCroix, Youth Commission Acting Director [phone: 415-554 6254; email: leah.lacroix@sfgov.org] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Com-



mission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft
Wednesday, January 10, 2018
4:30-6:30 PM
City Hall, Room 345
1. Dr. Carlton B. Goodlett Pl.
San Francisco, CA 94102**

There will be public comment on each item.

Members: Lisa Yu (Chair), Chiara Lind, Lily Marshall-Fricke, Paola Robles Desgarenes, Bahlam Vigil

1. Call to Order and Roll Call

The meeting was called to order at 4:41pm. Commissioners present: Yu, Marshall-Fricke, and Lind. Absent: Commissioner Desgarenes and Vigil. Staff present: Kiely Hosmon. There was quorum.

2. Approval of Agenda (Action Item)

Commissioner Lind, seconded by Commissioner Marshall-Fricke, moved to approve the agenda. There was no public comment. The motion was approved by acclamation.

3. Approval of Minutes (Action Item)

A. December 13, 2017
([Document A](#))

Commissioner Lind, seconded by Commissioner Marshall-Fricke, moved to approve the minutes. There was no public comment. The motion was approved by acclamation.

4. Public Comment on Items not on Agenda (Discussion Only)

There was no public comment.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity and Check Ins

Commissioners engaged in a team building activity. No public comment.

I. Debrief of last full Youth Commission meeting



There was a lot of side conversations, confusion, questions or inquiries that didn't make sense or possibly even relevant, repeated questions, and long winded. There was confusion on motions in general.

Ways to improve-stronger and clearer facilitation, decreasing comments that were already said or shared, remind folks to step back if they have been sharing a lot.

Staff encouraged EC to really step up their leadership role and hold each other accountable if someone on EC is talking too much or too little, as well as making sure that all EC comes incredibly prepared to meetings that might have confusing legislation. Please reach out to staff and ask questions or request help.

J. Discussion and updates on supporting fellow commissioners in coming term

All is going well.

K. Discussion on Weekly Internal communication

Commissioner would like to possibly see baby pictures of commissioners included, other types of fun pictures/memes/gifs, taking all of the info that stays there but putting it into a google doc with a link or an attached zip drive so that WI are shorter with only new(er) information.

L. Review of Updates on Commission Outreach and Communications

This item was tabled at the request of the Chair.

M. Review of recent youth-related Board of Supervisors legislation

Lily said there wasn't much due to it being the first meeting after the recess.

N. Committee reports

HECS-have presenters with deadlines established, had a youth guest from the Mayor's office as potential candidate for remaining Mayoral seat.

JECs-building momentum for the resolution they are working on

CEI-finished up pre-registration project with 84 youth now in the system. Will be brainstorming new areas of focus at the mid year retreat and January meeting.

O. Leave of Absence for Mary Claire Amable

Commissioner Amable requests a leave of absence from January 15th until February 15th.

Commissioner Marshall-Fricker, seconded by Commissioner Lind, motioned to approve this leave of absence. The motion was approved by acclamation. No public comment.

P. Approve Agenda for January 13, 2018 Full YC Meeting/Mid Year Retreat

Commissioner Marshall-Fricker, seconded by Commissioner Lind, motioned to approve this agenda. The motion was approved by acclamation. No public comment.

6. Staff Report

Please do your appointment paperwork and be on time for the upcoming retreat.



7. Adjournment

The meeting was adjourned at 5:27pm.