

File No. 21128

Item No. 89

SUNSHINE ORDINANCE TASK FORCE  
AGENDA PACKET CONTENTS LIST

Sunshine Ordinance Task Force

Date: February 1, 2023

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OTHER

Completed by: C. Leger Date 1/27/23

\* An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document is in the file on a disk

**Sunshine Ordinance Task Force  
Complaint Summary**

File No. 21128

Maria Schulman v. SF Public Utilities Commission (SFPUC)

Date filed with SOTF: 09/29/21

Contact information (Complainant information listed first):

Maria Schulman (maria.schulman@gmail.com) (Complainant)

Mayara Ruski Augusto Sa and the SFPUC

---

Port Commission (Respondents)

**File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Augusto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.

**Administrative Summary if applicable:**

8/21/21 Next Request No. 21-4560 for:

"All records or documents regarding 311 Request 13999644 (Water Waste Report), and/or Conserve Track Number 396051.

All records or documents regarding 311 Request 14160477."

**Complaint Attached.**

**Leger, Cheryl (BOS)**

---

**From:** Google Forms <sfbdsupvrs@gmail.com>  
**Sent:** Wednesday, September 29, 2021 9:03 PM  
**To:** SOTF, (BOS)  
**Subject:** New Response Complaint Form

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Your form has a new entry.  
Here are the results.

<b>Complaint against which Department or Commission</b>	Public Utilities Commission (PUC)
---	-----------------------------------

<b>Name of individual contacted at Department or Commission</b>	Mayara Ruski Augusto Sa
---	-------------------------

<b>Alleged Violation</b>	Public Records
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<b>Sunshine Ordinance Section:</b>	SFAC 67.26, SFAC 67.27, Gov Code 6253(d)
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**Please describe alleged violation**

Documents received contained redactions, with no clear justification. Documents were not received within ten days of the request. Respondent did provide not the name and title of each person responsible for withholding any information.

**Date**

September 29th 2021

**Name**

Maria Schulman

**City**

San Francisco

**Telephone**

4155950868

**Email**

[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)

Sent via [Google Form Notifications](#)



# Petitioner's Supporting Documents

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Wednesday, September 29, 2021 9:25 PM  
**To:** SOTF, (BOS)  
**Subject:** Complaint against Public Utilities Commission (PUC)  
**Attachments:** RE WOW 397458\_Redacted for Privacy.pdf; Screen Shot 2021-09-09 at 9.45.12 AM.png; Screen Shot 2021-09-09 at 9.33.48 AM.png; Screen Shot 2021-09-09 at 9.44.19 AM.png; Screen Shot 2021-09-09 at 9.44.31 AM.png

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

On August 21st, 2021 I submitted a records request (Request 21-4560) to the Public Utilities Commission (PUC) via the portal at <https://sanfrancisco.nextrequest.com/>.

I asked for:

"All records or documents regarding 311 Request 13999644 (Water Waste Report), and/or Conserve Track Number 396051.

All records or documents regarding 311 Request 14160477."

I received a number of documents, but they were without itemized redactions, and one redaction in particular puzzled me. This redaction is in the document "entitled "RE WOW 397458\_Redacted for Privacy.pdf". It does not appear to be covering up a name or phone number.

I wrote back on September 8th, 2021, questioning this redaction. I received a response on September 9th, saying that the redaction would stand, "because the remainder of the sentence you referenced could be used to identify the speaker if it was disclosed. This information has been redacted under the utility customer and privacy exemptions."

As it happens, I already know the identity of the speaker. I am a renter on the property in question.

Regardless of that, it is a simple matter to determine the names of property owners in San Francisco. All you need is a property address. You find the block/lot number on [sfplanningis.org](https://sfplanningis.org), and then use those numbers to search [recorder.sfgov.org](https://recorder.sfgov.org).

Finally, and perhaps more fundamentally, from the context of the document, it does not seem likely that the redacted sentence contains identifying information, like a name or phone number.

The redacted document ("RE WOW 397458\_Redacted for Privacy.pdf") is attached, along with screenshots demonstrating how the identity of the property owner is already revealed through public record.

From: Hickey, Timothy A  
Sent: Monday, August 23, 2021 2:46 PM  
To: Lee, Sanford  
Cc: Ramirez, Sergio; So, Jacky  
Subject: RE: WOW 397458

Thanks for the great details and well thought out recommendations. It's much more than what I could have offered and hope [REDACTED] benefits from the advice.

Thanks,  
Tim Hickey  
Utility Analyst  
Water Conservation  
Main #: (415) 551-4730  
Direct #: (415) 517-8540  
Pronouns: he, him, his  
sfpuc.org

From: Lee, Sanford <SLLee@sfwater.org>  
Sent: Monday, August 23, 2021 2:44 PM  
To: Hickey, Timothy A <TAHickey@sfwater.org>  
Cc: Ramirez, Sergio <SRamirez@sfwater.org>; So, Jacky <jso@sfwater.org>  
Subject: WOW 397458

Met with [REDACTED] regarding WOW. Informed [REDACTED] about the regulations regarding using an open hose without a shut off device. [REDACTED] stated that since the soil was like clay [REDACTED] had to leave the water running at a slow rate for it to penetrate into the ground. I suggested aerating the soil and also creating multiple berms to contain the water to the planted areas. I also suggested installing a timer on the hose bib with a soaker hose. [REDACTED] also stated that [REDACTED]

[REDACTED]. We also discuss the water rate pass-through.

Sanford Lee  
Water Service Inspector

San Francisco Water Power Sewer  
Water Conservation  
525 Golden Gate Avenue, 10th Floor #1065  
San Francisco, CA 94102

sllee@sfgwater.org  
Mobile: (415) 260-2984

Block

Lot

[Search](#) [Basic Search](#)

12 Documents

Records, 01/02/1990, 09/09]

10 / Page

1 2

Document Number	Document Date	SearchFilingCode	Names		
2020074383	12/21/2020	RELEASE OF LIEN	(R) SF Department of Public Health (E) CONNELL 1922 REVOC TR		
2020038881	10/28/2020	NTC LIEN	(R) CONNELL 1922 REVOC TR (E) SF Department of Public Health		
2020958746	7/28/2020	DEED	(R) CONNELL 1992 REVOC TRUST (E) CONNELL ELIZABETH A		
2020958743	7/28/2020	AFFIDAVIT OF DEATH	(R) CONNELL JAMES JOSEPH		
2017398960	1/23/2017	SUBSTITUTION TRUSTEE RECONVEYANCE	(R) CONNELL ELAINE E (E) CONNELL ELAINE E		
2003401441	4/4/2003	LETTERS ADMINISTRATION	(R) YUGOFF TAISIA J (R) YUGOFF TAISIA JOSEPH		
2000809496	8/4/2000	NTC DECISION	(R) CONNELL JAMES J		

Date  
Pages 1

Title(s)	Description	Corrected	
019	RELEASE OF LIEN		
Name Type	Name	X- Ref	Corrected
Grantor	SF D epart ment of Pu blic Healt h		
	CON NELL 1922 REV		

# County of San Francisco Assessor-Recorder Public Index Search

Cart (1)

[Remove All Items](#)

Document ID: 2020958746

Total Pages 2

\$ 6.00

Edit | Remove

[Parties](#) [APN](#)

Document Number 2020958746

Document Date 07/28/2020

Pages 2

Title(s)	Description	Corrected
001	DEED	

Name Type	Name	X-Ref	Corrected
Grantor	CONNELL 199		
	2 REVOC TRU		
	ST		
Grantee	CONNELL JA		
	MES M		
	CONNELL ELI		
	ZABETH A		

Number of Documents 1  
Number of Pages 2  
Total Cost \$ 6.00

Applicable transaction

[Back](#)

[Delivery Options](#)

# San Francisco Property Information Map

on  
information 1  
tion 8  
tions 1

1000 Dolores Street



## Property

General information related to properties at this location.

Report for: 1000 DOLORES STREET



Parcel  
(Block/Lot)

Parcel History

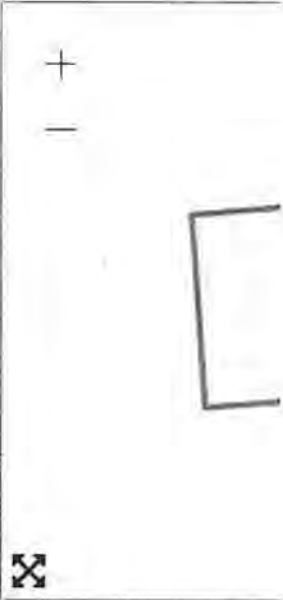
Address(es) for this Parcel

Reports

3649/001

1000 Dolores St, San Francisco, CA 94114  
1002 Dolores St, San Francisco, CA 94114  
1004 Dolores St, San Francisco, CA 94114

Assessor Summary  
Assessor Recorded Documents  
Secured Property Tax Rolls



### Planning District

District 7 Central

### Current Planning Team

SW Team

### Schools (K-12) Within 600ft

Adda Clevenger School  
Edison Charter K-8

### Port Facilities

None

### City Properties

### Supervisor District

District 8 (Rafael Mandelman)

### Census Tract

2010 Census Tract 021100

### Neighborhood (Planning Dept)

Noe Valley  
Neighborhood Groups Map  
Services nearby (street cleaning, parks, MUNI, etc.)  
Transportation (transit, ped & bike safety, etc.)

### Recommended Plants

### Map Layers

- ☐ Parcels (Block/L
- ☐ Parcel History
- ☐ Planning Distric
- ☐ Neighborhoods
- ☐ Current Plannin
- ☐ City Properties
- ☐ Schools (K-12)
- ☐ Port Facilities
- ☐ Supervisor Distr
- ☐ Census Tracts
- ☐ Transportation /
- ☐ Year Built

# County of San Francisco Assessor-Recorder Public Index Search

Document Type

Clear All

Grantor/Grantee Name

Grantor/Grantee Name

Titles

Document Date  To

Document Number  To

Old Doc Number  To

Block

Lot

Search

Basic Search

12 Documents  
Records, 01/02/1990, 09/09/2021

10 / Page

1 2

Document Number	Document Date	SearchFilingCode	Names	number
2020074383	12/21/2020	RELEASE OF LIEN	(R) SF Department of Public Health (E) CONNELL 1922	Document Date 12/21/2020 Pages 1



**Leger, Cheryl (BOS)**

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**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Wednesday, September 29, 2021 9:30 PM  
**To:** SOTF, (BOS)  
**Subject:** Re: Complaint against Public Utilities Commission (PUC)  
**Attachments:** Screen Shot 2021-09-29 at 9.27.41 PM.png; Screen Shot 2021-09-29 at 9.27.22 PM.png; Screen Shot 2021-09-29 at 9.28.12 PM.png

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Additional screenshots from Next Request attached.

On Wed, Sep 29, 2021 at 9:25 PM Maria Schulman <maria.schulman@gmail.com> wrote:

On August 21st, 2021 I submitted a records request (Request 21-4560) to the Public Utilities Commission (PUC) via the portal at <https://sanfrancisco.nextrequest.com/>.

I asked for:

"All records or documents regarding 311 Request 13999644 (Water Waste Report), and/or Conserve Track Number 396051.

All records or documents regarding 311 Request 14160477."

I received a number of documents, but they were without itemized redactions, and one redaction in particular puzzled me. This redaction is in the document "entitled "RE WOW 397458\_Redacted for Privacy.pdf". It does not appear to be covering up a name or phone number.

I wrote back on September 8th, 2021, questioning this redaction. I received a response on September 9th, saying that the redaction would stand, "because the remainder of the sentence you referenced could be used to identify the speaker if it was disclosed. This information has been redacted under the utility customer and privacy exemptions."

As it happens, I already know the identity of the speaker. I am a renter on the property in question.

Regardless of that, it is a simple matter to determine the names of property owners in San Francisco. All you need is a property address. You find the block/lot number on [sfplanningis.org](https://sfplanningis.org), and then use those numbers to search [recorder.sfgov.org](https://recorder.sfgov.org).

Finally, and perhaps more fundamentally, from the context of the document, it does not seem likely that the redacted sentence contains identifying information, like a name or phone number.

The redacted document ("RE WOW 397458\_Redacted for Privacy.pdf") is attached, along with screenshots demonstrating how the identity of the property owner is already revealed through public record.

✉ **External Message** ^

Requester + Staff

In the document entitled "RE WOW 397458\_Redacted for Privacy.pdf", there's an email which redacts a statement from the property owner.

"[Property Owner] also stated that...". Her statement is redacted.

Please provide the rest of that email, or a legal justification as to why it has been redacted. I do not believe that the statement was simply stating her name or phone number.

September 8, 2021, 8:06pm by the requester

✉ **External Message** ^

Requester + Staff

Dear Requester,

The record in the document entitled "RE WOW 397458\_Redacted for Privacy.pdf" was redacted because the remainder of the sentence you referenced could be used to identify the speaker if it was disclosed. This information has been redacted under the utility customer and privacy exemptions.

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As explained in our September 8, 2021 message, redactions are based on the California Public Records Act, California Government Code §§ 6254(c) and (k), 6254.16; California Constitution, article I, § 1; and California Evidence Code § 1041.

Best Regards,

SFPUC Public Records

September 9, 2021, 9:02am by Mayara Ruski Augusto Sa (Staff)

Dear Requester,

The SFPUC has reviewed additional records responsive to your request. Please see the attached. We now consider your request closed.

Please note that information has been withheld and redacted, including a utility customer's name, address, phone number, account number, number of building occupants, financial information, and the identity of an informer, because this information is exempt from disclosure under the utility customer, privacy, and privilege exemptions of the California Public Records Act. (California Government Code §§ 6254(c) and (k), 6254.16; California Constitution, article I, § 1; California Evidence Code § 1041).

Additionally, as stated in our September 7, 2021 message, the records released to you on that date were also redacted to protect utility usage data. Please refer to the legal basis as indicated above and in the previous message.

Best Regards,

SFPUC Public Records

September 8, 2021, 4:00pm by Mayara Ruski Augusto Sa (Staff)

# Respondent's Response

**Leger, Cheryl (BOS)**

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**From:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>  
**Sent:** Friday, October 15, 2021 11:39 AM  
**To:** SOTF, (BOS)  
**Cc:** Maria Schulman  
**Subject:** RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 21128  
**Attachments:** Complaint 21128 - Response.pdf; Exhibit A – NextRequest Correspondence Log for Request No. 21-4560.pdf; Exhibit B – Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency.pdf

Dear Ms. Leger,

Attached is SFPUC's full response to Complaint No. 21128 and supporting documents.

Thank you,  
Mayara Ruski Augusto Sa  
SFPUC Public Records Senior Analyst

**From:** SOTF, (BOS) <sotf@sfgov.org>  
**Sent:** Thursday, October 7, 2021 3:49 PM  
**To:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>  
**Cc:** Maria Schulman <maria.schulman@gmail.com>  
**Subject:** SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 21128

**CAUTION:** This email originated from **outside** of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon:

Mayara Ruski Augusto Sa and the San Francisco Public Utilities Commission have been named as Respondents in the attached complaint filed with the Sunshine Ordinance Task Force. Please respond to the attached complaint/request within five business days.

**The Respondent is required to submit a written response to the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** This is your opportunity to provide a full explanation to allow the Task Force to be fully informed in considering your response prior its meeting.

Please include the following information in your response if applicable:

1. List all relevant records with descriptions that have been provided pursuant to the Complainant request.
2. Date the relevant records were provided to the Complainant.
3. Description of the method used, along with any relevant search terms used, to search for the relevant records.
4. Statement/declaration that all relevant documents have been provided, does not exist, or has been excluded.
5. Copy of the original request for records (if applicable).

6. Statement/declaration that all relevant documents have been provided, does not exist, or Acknowledgement of noncompliance with the Sunshine Ordinance or declaration of no-contest.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:  
*Complaint Attached.*

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

*Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*





# San Francisco Water

Services of the San Francisco Public Utilities Commission

525 Golden Gate Avenue, 13th Floor  
San Francisco, CA 94102  
T 415.554.3155  
F 415.554.3161  
TTY 415.554.3488

Cheryl Leger, Assistant Clerk  
Sunshine Ordinance Task Force  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
sotf@sfgov.org

October 15, 2021

**Re: Sunshine Ordinance Task Force Complaint File N. 21128  
Maria Schulman v. SFPUC et al.**

Dear Honorable Members of the Sunshine Ordinance Task Force:

We write in response to Complaint No. 21128 filed by Maria Schulman ("Complainant") on September 29, 2021 with the Sunshine Ordinance Task Force. The Task Force sent the complaint to the San Francisco Public Utilities Commission ("SFPUC") on October 7, 2021.

Complaint No. 21128 pertains to the Complainant's public records request received by the SFPUC on August 26, 2021 seeking "all records or documents regarding 311 Request 13999644 (Water Waste Report), and/or Conserve Track Number 396051. All records or documents regarding 311 Request 14160477." ("Request").

The SFPUC timely provided all responsive records with certain redactions as required by law. The Complainant alleges that SFPUC violated the Sunshine Ordinance and the California Public Records Act because:

Documents received contained redactions, with no clear justification. Documents were not received within ten days of the request. Respondent did provide not [*sic*] the name and title of each person responsible for withholding any information.

Complainant's allegations are without merit. The Complainant's contentions and the SFPUC's responses are as follows:

**Contention:** "Documents received contained redactions, with no clear justification," and, more specifically that SFPUC failed to produce "itemized redactions."

**Response:** The SFPUC provided all of the records requested with appropriate redactions for privacy as required by state law. The SFPUC has also provided

**London N. Breed**  
Mayor

**Sophie Maxwell**  
President

**Anson Moran**  
Vice President

**Tim Paulson**  
Commissioner

**Ed Harrington**  
Commissioner

**Newsha Ajami**  
Commissioner

**Michael Carlin**  
Acting  
General Manager

**OUR MISSION:** To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



explanation and legal citation for the redactions. (See Exhibit A, p. 6.) Specifically, SFPUC noted:

we have redacted from the enclosed records a utility customer's name, address, phone number, account number, number of building occupants, and financial information based on the utility customer, privacy, and privilege exemptions of the California Public Records Act. (See California Government Code § 6254.16 (exempting from disclosure "the name, credit history, utility usage data, home address, or telephone number of utility customers"); Cal. Government Code § 6254(c) (exempting from disclosure files "the disclosure of which would constitute an unwarranted invasion of personal privacy"); Cal Govt Code Section 6254(k) (exempting from disclosure records the disclosure of which is exempted or prohibited pursuant to provisions of the Evidence Code relating to privilege); Cal. Evidence Code Section 1041 (privilege for identity of informer).

(*Id.*) As noted above, the SFPUC provided the legal justification for the redactions. (*Id.*) As all redactions were made to protect the personal privacy of a utility customer under the statutes cited above, the itemization requested by the Complainant would serve no functional or legal purpose and no further specificity is necessary or legally required.

However, SFPUC did provide targeted clarification regarding redactions when requested to do so by the Complainant. For example, in response to SFPUC's September 7 message to the Complainant, the Complainant asked SFPUC to "provide a legal justification for the redaction in the line following '@10am' in the doc entitled 'CT case events\_Redacted'." On September 8, 2021, the same day SFPUC received this follow-up question from Complainant, we sent another message to clarify that "redactions made to the record 'CT case events\_Redacted for Privacy' were made to remove a utility customer's name and a personal phone number." (Exhibit A, p. 4.)

**Contention:** The Complainant indirectly alleges that the SFPUC failed to keep redactions in records produced to Complainant to a minimum. Specifically, Complainant alleges redactions in the document titled "RE WOW 397458\_Redacted for Privacy" did not appear to be covering up a name or phone number. The Complainant further alleges that redactions were unwarranted because Complainant "already know[s] the identity of the speaker," and that "it is a simple matter to determine the names of property owners in San Francisco. All you need is a property address."

As the Complainant acknowledges, the SFPUC explained that the record titled "RE WOW 397458\_Redacted for Privacy.pdf," "was redacted because the remainder of the sentence [Complainant] referenced could be used to identify the speaker if it was disclosed. This information has been redacted under the utility customer and privacy exemptions." (Exhibit A, p. 3.) As mentioned in this response, "redactions are based on the California Public Records Act, California Government Code §§ 6254(c) and (k), 6254.16; California

Constitution, article I, § 1; and California Evidence Code § 1041.” (*Id.*) Failure to redact this information would have caused the disclosure of information protected under the California privacy laws cited above. Under these circumstances, SFPUC redaction of this information was proper and necessary under applicable law.

Complainant’s further contention that redaction of information to protect personal privacy was unwarranted because the Complainant claims to already possess knowledge of the redacted information does not alter this outcome. SFPUC’s affirmative responsibility to protect private information in its possession transcends the assumed personal knowledge of any one member of the public, and this does not create an exception under applicable privacy laws. SFPUC’s duty to protect private personal information contained in a record as to all members of the public does not hinge on the assumed personal knowledge of the Complainant.

Finally, the Complainant alleges redactions to protect personal privacy are unwarranted because information regarding the identities of property owners is available on the County Recorder’s website. SFPUC does not maintain a register of property owners and is not the City department responsible for the maintenance or disclosure of this information. In contrast, SFPUC maintains a database of utility customer accounts. Being an SFPUC customer does not equate to being the property owner of record at a listed address, and vice versa. These statuses are legally and factually distinct.

As to the utility customer information in SFPUC’s possession, this information is protected under California Government Code section 6254.16, which exempts from disclosure the “name, credit history, utility usage data, home address, or telephone number of utility customers of local agencies.” SFPUC properly redacted information that would disclose information protected under this and other statutory and Constitutional privacy exemptions.

**Contention:** SFPUC failed to provide a timely response to Complainant’s Public Records Act request. Specifically, Complainant alleges, “Documents were not received within ten days of the request.”

**Response:** SFPUC timely responded to the Request. SFPUC received the Request on August 26, 2021. The City observed September 6, 2021, Labor Day, as a City holiday. The deadline to provide a written ten-day response to the Request was, therefore, September 7, 2021. On September 7, SFPUC provided an initial response to the Request, produced the majority of records in its possession, and estimated that it would be able to produce the remainder of the responsive records on or before September 20, 2021. (Exhibit A, pp. 6-7.)

As the Task Force is aware, in the Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020, the Mayor suspended the ten-day deadline to produce records pursuant to the San Francisco Sunshine Ordinance. (See Exhibit B.) That suspension to the 10-day production deadline remains in effect and was in effect at the time SFPUC

received the Request on August 26, 2021. Because the Sunshine Ordinance provision Complainant alleges SFPUC violated is currently suspended, this contention is without merit.

SFPUC further provided a timely response to the Request pursuant to the California Public Records Act. City departments remain subject to the requirement to provide a written response to a request within ten days pursuant to section 6253(c) of the Government Code. As noted above, SFPUC initially responded to the Complainant in writing on September 7, 2021, within the 10-day response deadline provided in section 6253(c) of the Government Code. (Exhibit A, p. 6-7.) On September 7, SFPUC further provided an estimated date within which we would produce all responsive records. (Exhibit A, p. 6.) SFPUC, in fact, produced all responsive records within its possession the next day, on September 8, 2021. (Exhibit A, p. 5.) This constitutes a timely response to the Request under the California Public Records Act. To the extent Complainant argues SFPUC failed to respond to the Request in a timely manner as required pursuant to the California Public Records Act, these allegations are without merit.

**Contention:** Respondent did not provide the name and title of each person responsible for withholding any information.

**Response:** Under Government Code section 6253(d)(3), “[t]he notification of denial of any request for records required by Section 6255 shall set forth the names and titles or positions of each person responsible for the denial.”

SFPUC produced records in response to the Request and did not deny the Request. Furthermore, SFPUC’s September 7, 2021 response letter describing the exemptions applicable to the records it produced identified Mayara Ruski Augusto Sa, SFPUC Public Records Senior Analyst, as the person responsible for withholding information in response to the Request. (Exhibit A, p. 6-7.) This contention is without merit.

Based on the foregoing, SFPUC respectfully requests that Complaint No. 21128 be dismissed.

Sincerely,

Mayara Ruski Augusto Sa  
SFPUC Custodian of Records

cc: Complainant

**Attachments**

- Exhibit A – NextRequest Correspondence Log for Request No. 21-4560
- Exhibit B – Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020





**FIFTH SUPPLEMENT TO MAYORAL PROCLAMATION DECLARING THE  
EXISTENCE OF A LOCAL EMERGENCY DATED FEBRUARY 25, 2020**

**WHEREAS**, California Government Code Sections 8550 et seq., San Francisco Charter Section 3.100(14) and Chapter 7 of the San Francisco Administrative Code empower the Mayor to proclaim the existence of a local emergency, subject to concurrence by the Board of Supervisors as provided in the Charter, in the case of an emergency threatening the lives, property or welfare of the City and County or its citizens; and

**WHEREAS**, On February 25, 2020, the Mayor issued a Proclamation (the "Proclamation") declaring a local emergency to exist in connection with the imminent spread within the City of a novel (new) coronavirus ("COVID-19"); and

**WHEREAS**, On March 3, 2020, the Board of Supervisors concurred in the Proclamation and in the actions taken by the Mayor to meet the emergency; and

**WHEREAS**, On March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist within the State due to the threat posed by COVID-19; and

**WHEREAS**, On March 6, 2020, the Local Health Officer declared a local health emergency under Section 101080 of the California Health and Safety Code, and the Board of Supervisors concurred in that declaration on March 10, 2020; and

**WHEREAS**, On March 6, 2020, the City issued public health guidance to encourage social distancing to disrupt the spread of COVID-19 and protect community health; and

**WHEREAS**, On March 7, 2020, the Local Health Officer ordered certain City facilities not to hold non-essential group events of more than 50 people for the two weeks from the date of the order and prohibited visitors from Laguna Honda Hospital; and

**WHEREAS**, On March 7, 2020, the Department of Human Resources issued guidance to minimize COVID-19 exposure risk for City employees who provide essential services to the local community, in particular during the current local emergency; and

**WHEREAS**, On March 11, 2020, March 13, 2020, March 17, 2020, and March 18, 2020, the Mayor issued supplements to the Proclamation, ordering additional measures to respond to the emergency; and



**WHEREAS**, On March 16, 2020, the Local Health Officer issued an order requiring most people to remain at home subject to certain exceptions including obtaining essential goods such as food and necessary supplies, and requiring the closure of non-essential businesses, through April 7, 2020; and

**WHEREAS**, On March 16, 2020, the Governor issued Executive Order N-28-20, finding that it is necessary to promote stability among residential and commercial tenancies to further public health and to mitigate the economic pressures of the emergency, and waiving certain provisions of state law so that local jurisdictions may achieve these purposes; and

**WHEREAS**, On March 17, 2020, the Governor issued Executive Order N-29-20, suspending provisions of state and local law to allow policy bodies to hold public meetings remotely without providing a physical meeting place so long as the policy body provides a means for the public to observe and address the policy body; and

**WHEREAS**, On March 19, 2020, the Governor issued Executive Order N-33-20 and the California Public Health Officer issued a corresponding order requiring people to stay home except as needed to maintain the continuity of operations of federal critical infrastructure sectors; and

**WHEREAS**, On March 21, 2020, the Governor issued Executive Order N-35-20, suspending provisions of state law to allow policy bodies to simultaneously receive briefings from local, state, or federal officials concerning information relevant to the COVID-19 emergency outside of a meeting of the policy body and to ask questions of such officials, so long as the members of the policy body do not discuss the briefing amongst themselves or take any action; and

**WHEREAS**, There are currently over 131 confirmed cases of COVID-19 within the City, more than 2,100 confirmed cases in California, and there have been 39 COVID-19-related deaths in California; and

**WHEREAS**, On March 18, 2020, the San Francisco Superior Court stayed all actions of unlawful detainer cases for 90 days, except those resulting from violence, threats of violence, or health and safety issues, and ordered that the period from March 18, 2020, through April 15, 2020 is deemed a holiday for purposes of computing time under Code



of Civil Procedure Section 1167, with the exception of unlawful detainer cases resulting from violence, threats of violence, or health and safety issues; and

**WHEREAS**, In the Mayor's Second Supplement to the Proclamation dated March 13, 2020, the Mayor temporarily suspended certain provisions of the City's Rent Ordinance that allow landlords to evict tenants due to non-payment of rent; the extreme circumstances presented by the COVID-19 crisis warrant expanding the protections in the Second Supplement so that there is a temporary moratorium on additional evictions, consistent with the Governor's Executive Order N-28-20 and the Superior Court's March 18, 2020 order; and

**WHEREAS**, Construction of temporary medical and public health facilities for testing and treatment may be necessary to address the crisis posed by COVID-19, and it is in the public interest to remove barriers in local law that would prohibit or slow the creation of such facilities; and

**WHEREAS**, The City is taking immediate action to procure rooms in hotels and similar facilities so that the City can provide temporary shelter to vulnerable persons who are unable to self-quarantine, and to persons who are assisting in the emergency response, and it will be essential that the City be able to transition these persons in and out of the rooms, in order to quickly and safely address the spread of the virus, and it is in the public interest to suspend local laws that may slow the process or disincentivize owners of hotels and similar facilities from making their properties available for these purposes; and

**WHEREAS**, Administrative Code Section 14.3(f)(2) requires employers to report annually on health care expenditures pursuant to the San Francisco Health Care Security Ordinance and Police Code Section 4910(b) requires employers to report annually on compliance with the San Francisco Fair Chance Ordinance; and the work required to compile and report this data would require some employers to engage in non-essential travel to their places of business and would place further economic strain on employers; and

**WHEREAS**, The COVID-19 emergency and related health restrictions has impacted the ability of City policy bodies to safely meet in person; as noted above, the Governor has relaxed state laws governing public meetings; it is in the public interest to suspend select



provisions of local law to allow policy bodies to meet efficiently and safely during the emergency consistent with state law and while ensuring public participation; and

**WHEREAS**, Many City employees have been reassigned from their normal duties or deployed as Disaster Service Workers to assist in the emergency response effort; other City employees must prioritize and devote their work time to work related to the emergency response; City departments have been directed to support telecommuting to the extent possible, and telecommuting employees may not have access to City records; and many City employees are unable to work full-time because they are caring for children and family members at home who have been impacted by the pandemic; these changes to the typical functioning of the City workforce and workplace have burdened the City's ability to respond to requests for public records; temporarily suspending select provisions of the Sunshine Ordinance will allow the City to devote limited staff resources to emergency services and providing services to the public while still providing transparency; the California Public Records Act will continue to apply; and

**WHEREAS**, The Mayor proclaims that the conditions of extreme peril exist and continue to warrant and necessitate the existence of a local emergency,

**NOW, THEREFORE,**

I, London N. Breed, Mayor of the City and County of San Francisco, proclaim that there continues to exist an emergency within the City and County threatening the lives, property or welfare of the City and County and its citizens;

**In addition to the measures outlined in the Proclamation and in the Supplements to the Proclamation dated March 11, March 13, March 17, and March 18, 2020, it is further ordered that:**

(1) It is necessary to amend the temporary moratorium on eviction for non-payment of rent by residential tenants directly impacted by the COVID-19 crisis, as stated in Section 1 of the Second Supplement dated March 13, 2020, to clarify that it also applies to housing providers who are exempt from the Rent Ordinance because their rent is controlled or regulated by the City; to allow tenants to obtain extensions due to expenses that are non-medical in nature; and to modify the notification and timing procedures that apply when a tenant requires an extension. Accordingly, Section 1 of the Second Supplement is hereby withdrawn, and the temporary moratorium shall be as follows:





(a) Notwithstanding Section 37.9(a)(1) of the Administrative Code, if a residential tenant has not timely made a rent payment that was due on or after March 13, 2020, the landlord may not recover possession of the unit under Section 37.9(a)(1) if the tenant has provided notice to the landlord within 30 days after the date that rent was due that the tenant is unable to pay rent due to financial impacts related to COVID-19. This eviction moratorium also applies to housing providers who are exempt from Chapter 37 on the basis that the rent is controlled or regulated by the City (including without limitation privately-operated units regulated by the Mayor's Office of Housing and Community Development or the Department of Homelessness and Supportive Housing).

(b) For purposes of this Order, "financial impacts" means a substantial loss of household income due to business closure, loss of compensable hours of work or wages, layoffs, or extraordinary out-of-pocket expenses. A financial impact is "related to COVID-19" if it was caused by the COVID-19 pandemic, the Mayor's Proclamation, the Local Health Officer's Declaration of Local Health Emergency, or orders or recommended guidance related to COVID-19 from local, state, or federal authorities.

(c) Within one week of providing notice under subsection (1)(a), the tenant shall provide the landlord documentation or other objectively verifiable information that due to financial impacts related to COVID-19, the tenant is unable to pay rent. The landlord may attempt to proceed under Section 37.9(a)(1) if the tenant does not comply with this requirement to provide documentation of financial impact within one week. If the tenant has provided documentation, then the tenant shall automatically receive an additional month after the date the tenant provided the documentation to pay the rent. If the tenant does not pay the rent at that time, the landlord must inform the tenant of the breach in writing, and the landlord and tenant shall then attempt to discuss the matter in good faith in order to develop a payment plan for the tenant to pay the missed rent.

(d) This Order shall last for a period of 30 days, until the Proclamation of Local Emergency is terminated, or upon further Order from the Mayor, whichever occurs sooner. The Mayor may extend this Order by an additional period of 30 days if conditions at that time warrant extension. The Mayor shall provide notice of the extension through an Executive Order posted on the Mayor's website and delivered to the Clerk of the Board of Supervisors.

(e) Upon expiration or termination of this Order, a tenant who provided the notice required under subsection (1)(a) shall have up to six months to pay the rent owed to the



landlord, before the landlord may recover possession due to those missed rent payments under Section 37.9(a)(1). The foregoing sentence does not prevent a landlord from providing a tenant additional time under a payment plan. During the six-month period, a landlord may request documentation of the tenant's ongoing inability to pay, and the tenant shall pay if able to do so, but under no circumstances shall a tenant's failure to timely respond to a follow-up request for documentation invalidate the six-month extension period. At the end of the six-month extension period, if the tenant still has not paid all outstanding rent, Section 37.9(a)(1) shall apply.

(f) Nothing in this Order relieves a tenant of the obligation to pay rent, nor restricts a landlord's ability to recover the rent due through means other than an eviction for non-payment.

(g) The Director of the Mayor's Office of Housing and Community Development or the Director's designee, in consultation with the Executive Director of the Rent Board as appropriate, is delegated authority to adopt regulations and to develop and publish guidelines consistent with this Order, including through the development of forms and recommendations of the types of documentation that may show financial impacts related to COVID-19.

(2) There shall be a moratorium on attempts to recover possession of rental units from residential tenants, if the effective date of the notice of termination of tenancy would fall within 60 days after the date this Order expires or is terminated, except where the landlord is endeavoring to recover possession due to violence, threats of violence, or health and safety issues. This Order shall apply to evictions under Section 37.9(a)(13) only if and when the Governor or State Legislature authorize such limitations on Ellis Act evictions during this state of emergency. The Executive Director of the Rent Board is directed to develop a form that landlords shall be required to include with any eviction notices, to inform tenants of the requirements of Sections (1) and (2) of this Order, and of the Superior Court Order.

(3) Temporary medical or public health facilities related to the City's COVID-19 response, as recommended by the Director of Public Health or the Director's designee and authorized by the Mayor or the Mayor's designee, shall be allowed in the City, including on any City streets; any provision in City law that limits or restricts deployment of any emergency public health response is hereby waived, and any applicable local



requirements for public notice, the filing or approval of a permit application, or payment of fees are hereby waived.

(4) Any hotel, or other tourist or transient use, may be used for residential purposes related to the City's COVID-19 response without losing its designation as a hotel, tourist, or transient use under the Planning Code or Administrative Code Chapter 41. Any provision in City law that limits or restricts such conversions to residential use is hereby waived during the local emergency, and all otherwise applicable local requirements for public notice, the filing or approval of a permit application, or payment of fees are hereby waived. Chapter 37 of the Administrative Code shall not apply to any rooms used for the City's COVID-19 response in a hotel or other tourist or transient use property. For avoidance of doubt, the rooms shall not be "rental units" for the purpose of the Rent Ordinance under Administrative Code Section 37.2(r), and individuals staying in such rooms shall not be "tenants" under Administrative Code Section 37.2(t).

(5) The requirements for employers to report in 2020 on prior year health care expenditures and Fair Chance Ordinance compliance pursuant to Administrative Code Section 14.3(f)(2) and Police Code Section 4910(b) are waived.

(6) The following provisions of City law governing policy body meetings are hereby suspended, until the termination of the emergency, unless the Mayor provides notice to the Board of Supervisors that the suspension is no longer necessary and rescinds this Order:

(a) The requirements in Administrative Code Section 67.6(f) that policy bodies provide 72 hours' notice of special meetings and 15 days' notice of special meetings held at a location other than the building where the policy body holds regular meetings.

(b) All requirements in the Municipal Code, including in Administrative Code Chapters 8 and 67, that agendas or other information be posted at the Main Library, provided that the policy body makes reasonable efforts to post the agenda outside Room 244 in City Hall, the office for the Board of Supervisors, but only so long as the Main Library is not open to the general public.

(c) Any requirement in the Administrative Code or Campaign and Governmental Conduct Code to televise policy body meetings if the chairperson of the



policy body determines, in consultation with the Mayor's office or the staff of SFGOVTV, that televising a particular meeting is not reasonably feasible.

(d) Any requirement in Administrative Code Chapter 67 requiring policy bodies to provide a physical location for members of the public to attend or make public comment at a meeting in which all members of the policy body are teleconferencing from remote locations. The chairperson of each policy body may determine, in consultation with the Mayor's office and the clerk or secretary of the policy body, whether to provide a physical location for a particular meeting.

(e) All requirements in Chapter 67 of the Administrative Code concerning passive meetings and passive meeting bodies.

(f) The provision of Section 67.15(c) of the Administrative Code requiring that each member of the public be provided an equal amount of time for public comment, provided that any departure from the equal time rule not be intended to favor or discriminate against a particular viewpoint.

(g) Administrative Code Section 67.3(b) is suspended to the extent it would prohibit policy bodies from receiving updates relevant to the declared emergency as permitted by the Governor's Executive Order N-35-20, or any other order of the Governor in the exercise of his emergency powers.

(7) The following provisions of City law governing public records are hereby suspended for pending and future records requests, until the termination of the emergency, unless the Mayor provides notice to the Board of Supervisors that the suspension is no longer necessary and rescinds this Order:

(a) The requirements in Administrative Code Section 67.21(a) and (b) that City agencies comply with requests for inspection or copying of a public record within 10 days following receipt of the request, or provide a written justification for withholding a record within 10 days. The foregoing sentence only addresses those deadlines under the Sunshine Ordinance, and does not affect a City agency's obligation to provide an initial response to a requester within the timeframes set forth in California Government Code Section 6253(c).





(b) The requirement in Administrative Code Section 67.21(c) that City agencies comply with requests for descriptions of records.

(c) The requirement in Administrative Code Section 67.24(e)(3) that City agencies prepare and provide documents and information during the course of contract negotiations.

(d) The restriction in Administrative Code Sections 67.24(g) and 67.24(i) prohibiting City departments from relying upon Government Code Section 6255 or any similar provision as the basis for withholding any documents or information. This paragraph does not suspend Administrative Code Section 67.24(h) regarding a "deliberative process" exemption.

(e) All deadlines in Administrative Code Section 67.21 for the Sunshine Ordinance Task Force or the Supervisor of Records to make determinations, and all deadlines in the Administrative Code or in regulations for parties to submit information to the Sunshine Ordinance Task Force. All such deadlines shall be tolled until 15 days after the termination of this Order.

(f) The requirement in Administrative Code Section 67.21(e) that an authorized representative of the custodian of records attend any hearing concerning a records request and explain its decision to withhold the records requested.

(8) Any provision of City law, including but not limited to Administrative Code Chapter 67, that relates to meetings of policy bodies or public records is hereby suspended to the extent that it either (i) conflicts with an executive order of the Governor issued in the exercise of his emergency powers, or (ii) would render it unlawful to comply with such a gubernatorial order without meeting additional requirements imposed by City law. The purpose of this paragraph is to align City law with state law to the extent any provision of state law regarding meetings of policy bodies or public records is modified or suspended by the Governor in the exercise of his emergency powers.

DATED: March 23, 2020

A handwritten signature in cursive script, reading "London Breed".

London N. Breed  
Mayor of San Francisco

# Request #21-4560

☒ **CLOSED**

17 of 17 filtered by: Keyword search: 21-4560



As of October 12, 2021, 3:39pm

Request Visibility: Department

## Details

All records or documents regarding 311 Request 13999644 (Water Waste Report), and/or Conserve Track Number 396051.

All records or documents regarding 311 Request 14160477

*Received*

**August 25, 2021** via web

*Due*

**September 20, 2021**

*Departments*

Public Utilities Commission (PUC) PUC - Water

*Requester*

maria.schulman@gmail.com

[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)

*Requester email status list*



*Tags*

PUC: Water - Conservation

## Documents

ending)   
(1.

#### Requester

RE\_SF Water Waste report Redacted.pdf

SF311 Case 14160477 Redacted for Privacy.pdf

SF311 Case 14160477 details Redacted for Privacy.pdf

CT case events Redacted for Privacy.pdf

Hose 8 8 2021.jpg

#### Staff

Only

(none)

## Staff

#### Point of Contact

mruskiaugustosa@sfwater.org

#### Support

ealt@sfwater.org

nwebb@sfwater.org

## Tasks

## Timeline


### Document(s) Released to Requester

Public

RE\_SF Water Waste report\_Redacted.pdf

September 28, 2021, 2:01pm by Mayara Ruski Augusto Sa

### External Message

Requester + Staff 

Dear Requester,

We write in response to your email dated September 8, 2021, wherein you stated "Document '396051 CT event\_Redacted.pdf' states that an email was sent on 7/1/2021. Please provide that email." After conducting a diligent search for records responsive to your

September 8 request, please find the attached record, which we have determined to be responsive to your request.

Please note that we have redacted from the enclosed record a utility customer's name, address, and account number based on the utility customer and privacy exemptions of the California Public Records Act. (See California Govt. Code § 6254.16 (exempting from disclosure "the name, credit history, utility usage data, home address, or telephone number of utility customers"); Cal. Government Code § 6254(c) (exempting from disclosure files "the disclosure of which would constitute an unwarranted invasion of personal privacy"); Cal. Const., art. I, § 1; Cal Govt. Code § 6254(k)). Redactions have also been made to the enclosed record pursuant to the identity of the informer privilege. (Cal. Evidence Code § 1041; Cal. Govt. Code § 6254(k)).


Best Regards,  
Mayara Ruski Augusto Sa  
SFPUC Public Records Senior Analyst  
*September 28, 2021, 2:01pm by Mayara Ruski Augusto Sa (Staff)*

#### **Document(s) Added**

Staff Only

RE\_SF Water Waste report\_Redacted.pdf  
*September 27, 2021, 5:00pm by Mayara Ruski Augusto Sa*

#### **External Message**

Requester + Staff 


Dear Requester,

The record in the document entitled "RE WOW 397458\_Redacted for Privacy.pdf" was redacted because the remainder of the sentence you referenced could be used to identify the speaker if it was disclosed. This information has been redacted under the utility customer and privacy exemptions.

As explained in our September 8, 2021 message, redactions are based on the California Public Records Act, California Government Code §§ 6254(c) and (k), 6254.16; California Constitution, article I, § 1; and California Evidence Code § 1041.

Best Regards,  
SFPUC Public Records  
*September 9, 2021, 9:02am by Mayara Ruski Augusto Sa (Staff)*


#### **External Message**

Requester + Staff 

Document "396051 CT event\_Redacted.pdf" states that an email was sent on 7/1/2021.

Please provide that email.  
*September 8, 2021, 8:35pm by the requester*




**External Message**Requester + Staff 

Document "396051 CT event\_Redacted.pdf" states that an email was sent on 7/1/2021.

Please provide that email.

*September 8, 2021, 8:34pm by the requester*


**External Message**Requester + Staff 

In the document entitled "RE WOW 397458\_Redacted for Privacy.pdf", there's an email which redacts a statement from the property owner.

"[Property Owner] also stated that...". Her statement is redacted.

Please provide the rest of that email, or a legal justification as to why it has been redacted. I do not believe that the statement was simply stating her name or phone number.

*September 8, 2021, 8:06pm by the requester*


**External Message**Requester + Staff 

In the document entitled "RE WOW 397458\_Redacted for Privacy.pdf", there's an email which redacts a statement from the property owner.

"[Property Owner] also stated that...". Her statement is redacted.

Please provide the rest of that email, or a legal justification as to why it has been redacted. I do not believe that the statement only contains identifying information.

*September 8, 2021, 8:05pm by the requester*

**External Message**Requester + Staff 

In the document entitled "RE WOW 397458\_Redacted for Privacy.pdf", there's an email which redacts a statement from the property owner.

"[Property Owner] also stated that...". Her statement is redacted.

Please provide the rest of that email, or a legal justification as to why it has been redacted. I do not believe that the statement only contains identifying information.

*September 8, 2021, 8:05pm by the requester*

**External Message**Requester + Staff 

Dear Requester,

Please note that the redactions made to the record "CT case events\_Redacted for Privacy" were made to remove a utility customer's name and a personal phone number. No other information was redacted in that record. The legal basis for these redactions was provided in the message provided to you yesterday.

Best Regards,

SFPUC Public Records

*September 8, 2021, 4:22pm by Mayara Ruski Augusto Sa (Staff)*

### **Request Closed**

Public

*September 8, 2021, 4:00pm by Mayara Ruski Augusto Sa*

### **Document(s) Released to Requester**


Public

CT case results\_Redacted for Privacy.pdf

RE WOW 397458\_Redacted for Privacy.pdf

*September 8, 2021, 4:00pm by Mayara Ruski Augusto Sa*

### **External Message**

Requester + Staff 

Dear Requester,

The SFPUC has reviewed additional records responsive to your request. Please see the attached. We now consider your request closed.

Please note that information has been withheld and redacted, including a utility customer's name, address, phone number, account number, number of building occupants, financial information, and the identity of an informer, because this information is exempt from disclosure under the utility customer, privacy, and privilege exemptions of the California Public Records Act. (California Government Code §§ 6254(c) and (k), 6254.16; California Constitution, article I, § 1; California Evidence Code § 1041).

Additionally, as stated in our September 7, 2021 message, the records released to you on that date were also redacted to protect utility usage data. Please refer to the legal basis as indicated above and in the previous message.

Best Regards,

SFPUC Public Records

*September 8, 2021, 4:00pm by Mayara Ruski Augusto Sa (Staff)*

### **Document(s) Added**


Staff Only

CT case results\_Redacted for Privacy.pdf

RE WOW 397458\_Redacted for Privacy.pdf

*September 8, 2021, 2:43pm by Mayara Ruski Augusto Sa*

### **External Message**

Requester + Staff 

Please release the rest of the documents immediately, or I will file a complaint with the Sunshine Task Force.

I am particularly interested in knowing the outcome of this complaint. What happened during the inspection on 8/20? The inspector's notes have been redacted, and it appears that information is missing.

Please immediately provide a legal justification for the redaction in the line following "@10am" in the doc entitled "CT case events\_Redacted". That line, presumably, says what the outcome of the inspection was.

If I do not hear from you by EOD on Wednesday, September 8th, I will initiate a complaint.

*September 7, 2021, 8:59pm by the requester*

### **Due Date Changed**

Public

09/20/2021 (was 09/07/2021). Additional time needed to review remaining records with the City Attorney's Office


*September 7, 2021, 5:30pm by Mayara Ruski Augusto Sa*

### **Document(s) Released to Requester**

Public

*September 7, 2021, 5:29pm by Mayara Ruski Augusto Sa*

### **External Message**

Requester + Staff 

Dear Requester,

The SFPUC has identified records responsive to your request. Please note that the records responsive to the first part of your request are the same ones released to you as responsive to your request #21-3587. Please find attached additional records responsive to the second part of your request.

Please note that we have redacted from the enclosed records a utility customer's name, address, phone number, account number, number of building occupants, and financial information based on the utility customer, privacy, and privilege exemptions of the California Public Records Act. (See California Government Code § 6254.16 (exempting from disclosure "the name, credit history, utility usage data, home address, or telephone number of utility customers"); Cal. Government Code § 6254(c) (exempting from disclosure files "the disclosure of which would constitute an unwarranted invasion of personal privacy"); Cal Govt Code Section 6254(k) (exempting from disclosure records the disclosure of which is exempted or prohibited pursuant to provisions of the Evidence Code relating to privilege); Cal. Evidence Code Section 1041 (privilege for identity of informer).

Due to the need to consult with the City Attorney's Office, we will produce additional responsive records as soon as reasonably possible on an incremental basis.

Best Regards,  
Mayara Ruski Augusto Sa  
SFPUC Public Records Senior Analyst  
*September 7, 2021, 5:29pm by Mayara Ruski Augusto Sa (Staff)*

**Document(s) Added**

Staff Only


Hose 8\_8\_2021.jpg  
CT case events\_Redacted for Privacy.pdf  
SF311 Case 14160477 details\_Redacted for Privacy.pdf  
SF311 Case 14160477\_Redacted for Privacy.pdf  
*September 7, 2021, 5:17pm by Mayara Ruski Augusto Sa*

**Document(s) Added**

Staff Only

396051 CT event\_Redacted.pdf  
396051 CT Summary\_Redacted.pdf  
396051 SF311 report\_Redacted.pdf  
*September 7, 2021, 5:15pm by Mayara Ruski Augusto Sa*

**Internal Message**

Staff Only 

Hi Nathan,  
This request is similar to Request #21-3587. Once the records are available, I will contact the City Attorney's Office to discuss redactions.  
Thanks!  
*August 26, 2021, 8:39am by Mayara Ruski Augusto Sa (Staff)*

**Tags Added**

Staff Only

PUC: Water - Conservation  
*August 26, 2021, 8:36am by Mayara Ruski Augusto Sa*

**Internal Department Assignment**

Staff Only


Added: PUC - Water.  
*August 26, 2021, 8:36am by Mayara Ruski Augusto Sa*

**Support Staff Added**

Staff Only

Nathan Webb  
*August 26, 2021, 8:36am by Mayara Ruski Augusto Sa*

**External Message**

Requester + Staff 

Dear Requester,

Thank you for your public records request. Due to the COVID-19 pandemic, the Mayor has issued supplementary orders suspending select provisions of the Sunshine Ordinance which will affect how soon you may receive responsive documents. This memo provides details.

We have forwarded your request to the appropriate staff and will provide an update including a potential timeline within 10 days of your request.

Best Regards,

SFPUC Public Records

*August 26, 2021, 8:28am by Mayara Ruski Augusto Sa (Staff)*

**Leger, Cheryl (BOS)**

---

**From:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sflower.org>  
**Sent:** Monday, November 1, 2021 8:36 AM  
**To:** SOTF, (BOS)  
**Cc:** Alt, Emily (PUC)  
**Subject:** RE: SOTF - Notice of Appearance - Education, Outreach and Training Committee: October 12, 2021, 5:30 p.m.-REMOTE MEETING  
**Attachments:** Complaint 21128 - Response.pdf; Exhibit A – NextRequest Correspondence Log for Request No. 21-4560.pdf; Exhibit B – Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency.pdf

Dear Ms. Leger,

The SFPUC has already provided a written response to Complaint 21128 on October 15, 2021 (please see the attached). Please let me know if the Education, Outreach and Training Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) has already received a copy of our response. If not, can you please forward our response to the committee and attach it to the agenda?

Thank you,  
Mayara Ruski Augusto Sa  
SFPUC Public Records Senior Analyst

**From:** Marc Norton <nortonsf@protonmail.com>  
**Sent:** Monday, November 1, 2021 7:07 AM  
**To:** SOTF, (BOS) <sotf@sfgov.org>  
**Cc:** LIZA murawski <lizamurawski@yahoo.com>; Padilla, Cristina (DPH) <cristina.padilla@sfdph.org>; Maria Schulman <maria.schulman@gmail.com>; Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sflower.org>; Valdez, Sherrie (DPH) <sherrie.valdez@sfdph.org>; sfneighborhoods.net <info@sfneighborhoods.net>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>  
**Subject:** Re: SOTF - Notice of Appearance - Education, Outreach and Training Committee: October 12, 2021, 5:30 p.m.-REMOTE MEETING

CAUTION: This email originated from **outside** of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Leger,

Attached is my statement for the upcoming November 9 hearing. Please distribute it to the appropriate SOTF members.

Thank you.

Marc Norton  
Marc Norton Online  
(415) 648-2535 (landline)

----- Original Message -----

On Thursday, October 28th, 2021 at 3:29 PM, SOTF, (BOS) <sotf@sfgov.org> wrote:

Good Afternoon:



Notice is hereby given that the Education, Outreach and Training Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on the complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force.

Date: November 9, 2021

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

Complaints:

**File No. 21101:** Complaint filed by Liza Murawski against the Department of Public Health for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.15 and 67.21, by failing to provide meeting minutes upon request and failing to respond to a public records request in a timely and/or complete manner.

**File No. 21124:** Complaint filed by Marc Norton against the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.

**File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.

**File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.


**File No. 21134:** Complaint filed by Mark Sullivan against David Steinberg and Public Works for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 and 67.25, by failing to respond to a request for public records in a timely and/or complete manner.

For a document to be considered, it must be received at least two (2) working days before the hearing. ***For inclusion into the agenda packet, supplemental/supporting documents must be received by 5:00 pm, November 4, 2021.***

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The Legislative Research Center provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

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**Leger, Cheryl (BOS)**

---

**From:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>  
**Sent:** Thursday, September 15, 2022 2:45 PM  
**To:** Leger, Cheryl (BOS)  
**Subject:** RE: SOTF - Materials in support of PUC for Complaint Committee hearing of 9/20/22  
**Attachments:** 396051 CT event\_Redacted.pdf; 396051 CT Summary\_Redacted.pdf; 396051 SF311 report\_Redacted.pdf; CT case events\_Redacted for Privacy.pdf; CT case results\_Redacted for Privacy.pdf; Hose 8\_8\_2021.jpg; RE WOW 397458\_Redacted for Privacy.pdf; RE\_SF Water Waste report\_Redacted.pdf; SF311 Case 14160477 details\_Redacted for Privacy.pdf; SF311 Case 14160477\_Redacted for Privacy.pdf

And here are the 10 records released to the requester. Please let me know if you need anything else. Thanks!

**From:** Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>  
**Sent:** Thursday, September 15, 2022 12:32 PM  
**To:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>  
**Subject:** SOTF - Materials in support of PUC for Complaint Committee hearing of 9/20/22

**CAUTION:** This email originated from **outside** of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ank you.

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)  
Tel: 415-554-7724  
Fax: 415-554-5163  
[www.sfbos.org](http://www.sfbos.org)



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7/14/2021

View Event

ConserveTrack (http://www.conservetrack.com)

GoToCase #

Account #


User: Tim Hickey 

[Phases/Steps](#)   [Programs](#)   [Outreach](#)   [Find by](#)   [Tools](#)   [Reports \(../Reports/Reports.aspx\)](#)   [Admin](#)

Program: Water Waste Complaint Tracking (/SFPUC/Modules/Programs/ViewProgram.aspx?ProgramId=85)»Phase: FY 20-21 Water Waste Complaint Tracking (/SFPUC/Modules/Programs/ViewPhase.aspx?PhaseId=423)»Current Step: Water Waste Complaint Received (/SFPUC/Modules/Programs/ViewStep.aspx?PhaseId=423&StepId=7264)»1000 DOLORES ST (/SFPUC/Modules/Programs/EditCase\_SFRAN.aspx?ProgramType=WEE&SpecificID=396051)

## Case #: 396051

		Event Inspector 		
Event Action Type	Email Sent 	Number of Units Surveyed		Efficient # Toilets
Event Date	7/1/2021	Number of Fixtures Post-Inspected		Inefficient # Toilets
Event Time Range		Leak Detected? 		Est. Total Toilets on Site
Event Time	10:00 AM  To 12:00 PM 	Installed Showerheads? 		Efficient # Urinals
Responsible	Tim Hickey 	Clothes Washer? 		Inefficient # Urinals
Language		Landscape Inspected?		Est. Total Urinals on Site

311 CASE NUMBER: 13990979 & 13999644  
ACTION TAKEN: Emailed and left voicemail  
INCIDENT DATE: 6/27/21  
TIME: 18:00, 18:30  
FREQUENCY: recurring  
NATURE OF INCIDENT: over-irrigation  
ADDITIONAL REQUEST DETAILS: hose is left running in the shrubbery on the north side of property  Hose left running, unattended, for an extended period of time  
Comments  
PROPERTY ADDRESS:  
MAILING ADDRESS:



7/14/2021

Case

ConserveTrack (http://www.conservetrack.com)

GoToCase # Account # User: Tim Hickey 
[Phases/Steps](#)
[Programs](#)
[Outreach](#)
[Find by](#)
[Tools](#)
[Reports \(.../Reports/Reports.aspx\)](#)
[Admin](#)

Program: Water Waste Complaint Tracking (/SFPUC/Modules/Programs/ViewProgram.aspx?ProgramId=85)»Phase: FY 20-21 Water Waste Complaint Tracking (/SFPUC/Modules/Programs/ViewPhase.aspx?PhaseId=423)»Current Step: Water Waste Complaint Received (/SFPUC/Modules/Programs/ViewStep.aspx?PhaseId=423&StepId=7264)» 1000 DOLORES ST (/SFPUC/Modules/Programs/EditCase\_SFRAN.aspx?ProgramType=WEE&SpecificID=396051)

## Updating Case: 396051

### General Information

### Events/History

### Previous Cases

### Results and Follow up

### Retrofits

### Properties in the Same

#### Responsible

Applicant FirstName [View \(/People/EditPeople\\_V2.aspx?PeopleID=824076\)](#) change

Applicant LastName

Applicant Address 1

Applicant Address 2

Applicant City San Francisco

Applicant State CA

Applicant Zip 94111

MyAccount Reg Import Date

Applicant Home Phone

Applicant Work Phone

Applicant Email

Application Number

CAP? ☐

CAP Type

How Did You Hear?

Reason for Participation

Reject Reason

Portal User

File 1  No file chosen

File 2  No file chosen

[Remove](#)

[Remove](#)

Process Status Water Waste Complaint Received

Account Number [View \(/Accounts/ViewAccount.aspx?AccountID=388652\)](#) Change

Account Holder

Property Address

Property Owner

Region Number Region 5

Case Start Date 6/30/2021

Service Agreement Type CPR RES-MWTR

Revenue Class Name Residential

Dwelling Units (Actual) 2

Occupants (Actual)

Participating Units

Inspector Name

Other Inspector Name

RFPO Num

OTUW Num

Portal Registered Date 6/30/2021 3:32:00 PM

File 3  No file chosen

File 4  No file chosen

[Remove](#)

[Remove](#)



[\(printable version\)](#)**Case 13999644****Case Details**

<b>Case Ref</b>	13999644
<b>Classification</b>	PUC >> Water >> SSP Report Water Waste
<b>Associated with</b>	[REDACTED]
<b>Title</b>	Hose without shut off
<b>Description</b>	hose is left running, sometimes for hours *** Attachment uploaded by customer: [REDACTED]
<b>Status</b>	Closed (Case Resolved)
<b>Closed Reason</b>	Emailed and left voicemail.
<b>Closed Date</b>	30 Jun 21 15:46 (13 days ago)
<b>Created Date</b>	29 Jun 21 15:03 (14 days ago)
<b>Created by</b>	Eform WS
<b>Raised by</b>	[REDACTED]
<b>Priority</b>	Medium
<b>Severity</b>	Medium
<b>Internal Only</b>	
<b>eForms</b>	
<b>Case Form</b>	

<b>CSR Instructions:</b>	*** THE FIELDS BELOW ARE BACKOFFICE FIELDS FOR PUC USE ONLY ***
<b>SFPUC Action at Property Address</b>	Call made to property site or SFPUC account holder
<b>Account Number</b>	[REDACTED]
<b>Account Holder Mailing Address</b>	
<b>Legal Owner Mailing Address</b>	
<b>Addresses of Action</b>	Property Address
<b>Conserve Track Number</b>	396051
<b>Entered into CC&amp;B Database</b>	
<b>Date of Action</b>	6/30/21
<b>Staff Who Took Action</b>	Tim Hickey
<b>Group Who</b>	311

**Received Report****Verification Status** Not verified**Contact Initiated by  
Letter Recipient****Related 311 Case  
Numbers**

History: All

<u>Type</u>	<u>Description</u>	<u>Raised by</u>	<u>Created by</u>	<u>Created</u>
Initial Contact	Web (Verified) - 1065510193/I	Self Service User Anonymous	Eform WS	29 Jun 21 15:03
Event	Agent Created Case	(No Interaction)	Eform WS	29 Jun 21 15:03
eForm	SSP PUC Water Waste Report	(No Interaction)	Eform WS	29 Jun 21 15:03
Note	<a href="https://crmproxy.sfgov.org/lagan/uwa/general/attachment.html?documentRef=13999644">https://crmproxy.sfgov.org/lagan/uwa/general/attachment.html?documentRef=13999644</a>	(No Interaction)	Eform WS	29 Jun 21 15:03
Event	Agent Updated Case Details - Description updated to: hose is left running, sometimes for hours *** Attachment uploaded by customer: <a href="https://crmproxy.sfgov.org/lagan/uwa/general/attachment.html?documentRef=4317665">https://crmproxy.sfgov.org/lagan/uwa/general/attachment.html?documentRef=4317665</a>	(No Interaction)	Eform WS	29 Jun 21 15:03
Query	Voice In - 1065510222/I	(Unspecified Client)	Christ Bullock	29 Jun 21 15:09
Note	review to confirm SR is open in system Gv SLA. Client had previous SR 13907587 , 13905112 for this issue but appears location address did not save and they were closed.	(No Interaction)	Christ Bullock	29 Jun 21 15:12
Event	Agent Updated Case Details - Verification Status updated to: Not verified SFPUC Action at Property Address updated to Call made to property site or SFPUC account holder Group Who Received Report updated to: 311 Staff Who Took Action updated to Tim Hickey Date of Action updated to 6/30/21 Addresses of Action updated to: Property Address Conserve Track Number updated to 396051 Account Number updated to [REDACTED]	(No Interaction)	Tim A Hickey	30 Jun 21 15:43
Event	Agent Finished - Case Closed. Closed date : Wed Jun 30 15:46:00 PDT 2021 Case Resolved Emailed and left voicemail.	(No Interaction)	Tim A Hickey	30 Jun 21 15:46

9 items found.



From: Hickey, Timothy A  
Sent: Monday, August 23, 2021 2:46 PM  
To: Lee, Sanford  
Cc: Ramirez, Sergio; So, Jacky  
Subject: RE: WOW 397458

Thanks for the great details and well thought out recommendations. It's much more than what I could have offered and hope [REDACTED] benefits from the advice.

Thanks,  
Tim Hickey  
Utility Analyst  
Water Conservation  
Main #: (415) 551-4730  
Direct #: (415) 517-8540  
Pronouns: he, him, his  
sfpuc.org

From: Lee, Sanford <SLLee@sfwater.org>  
Sent: Monday, August 23, 2021 2:44 PM  
To: Hickey, Timothy A <TAHickey@sfwater.org>  
Cc: Ramirez, Sergio <SRamirez@sfwater.org>; So, Jacky <jso@sfwater.org>  
Subject: WOW 397458

Met with [REDACTED] regarding WOW. Informed [REDACTED] about the regulations regarding using an open hose without a shut off device. [REDACTED] stated that since the soil was like clay [REDACTED] had to leave the water running at a slow rate for it to penetrate into the ground. I suggested aerating the soil and also creating multiple berms to contain the water to the planted areas. I also suggested installing a timer on the hose bib with a soaker hose. [REDACTED] also stated that [REDACTED]

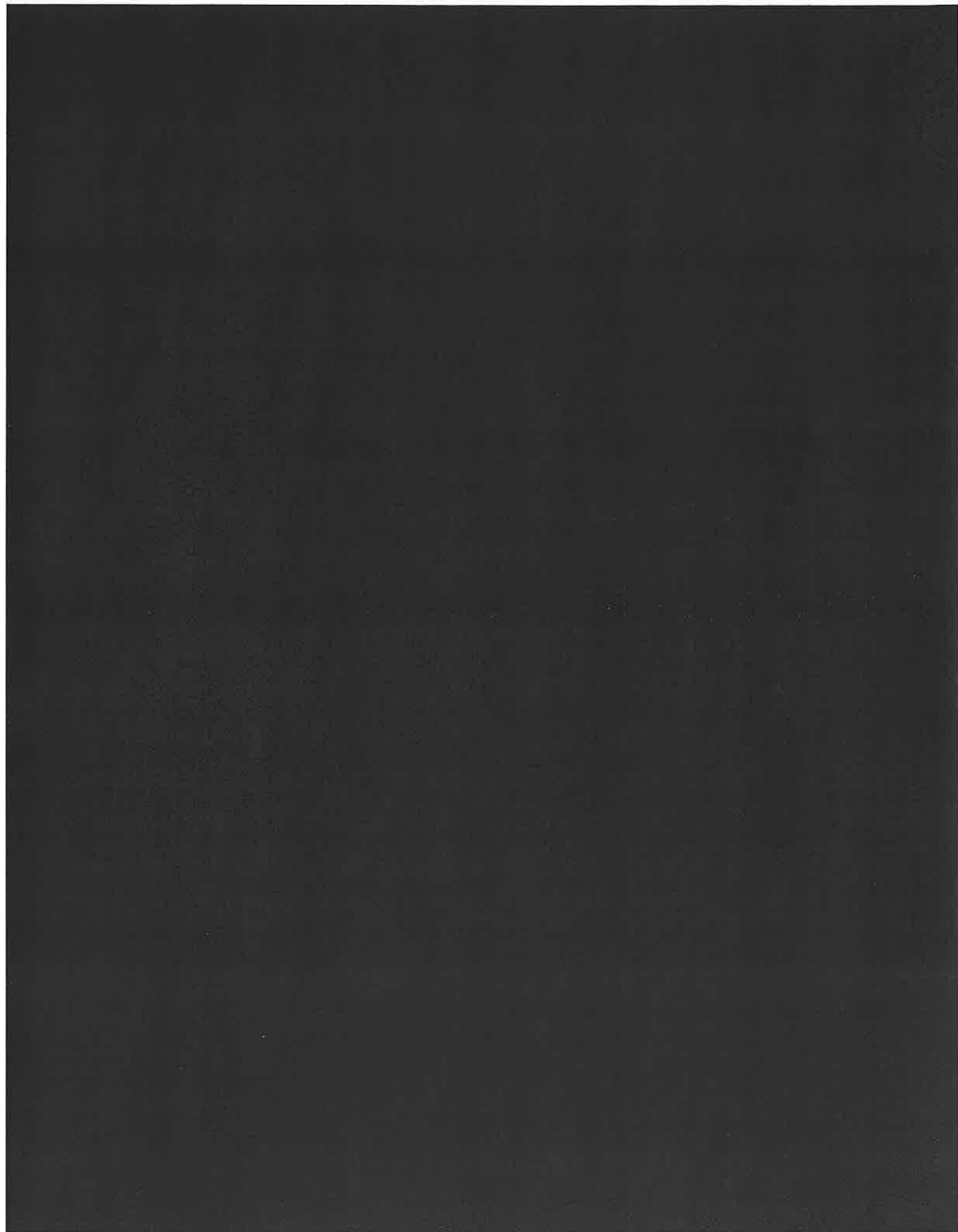
[REDACTED]. We also discuss the water rate pass-through.

Sanford Lee  
Water Service Inspector

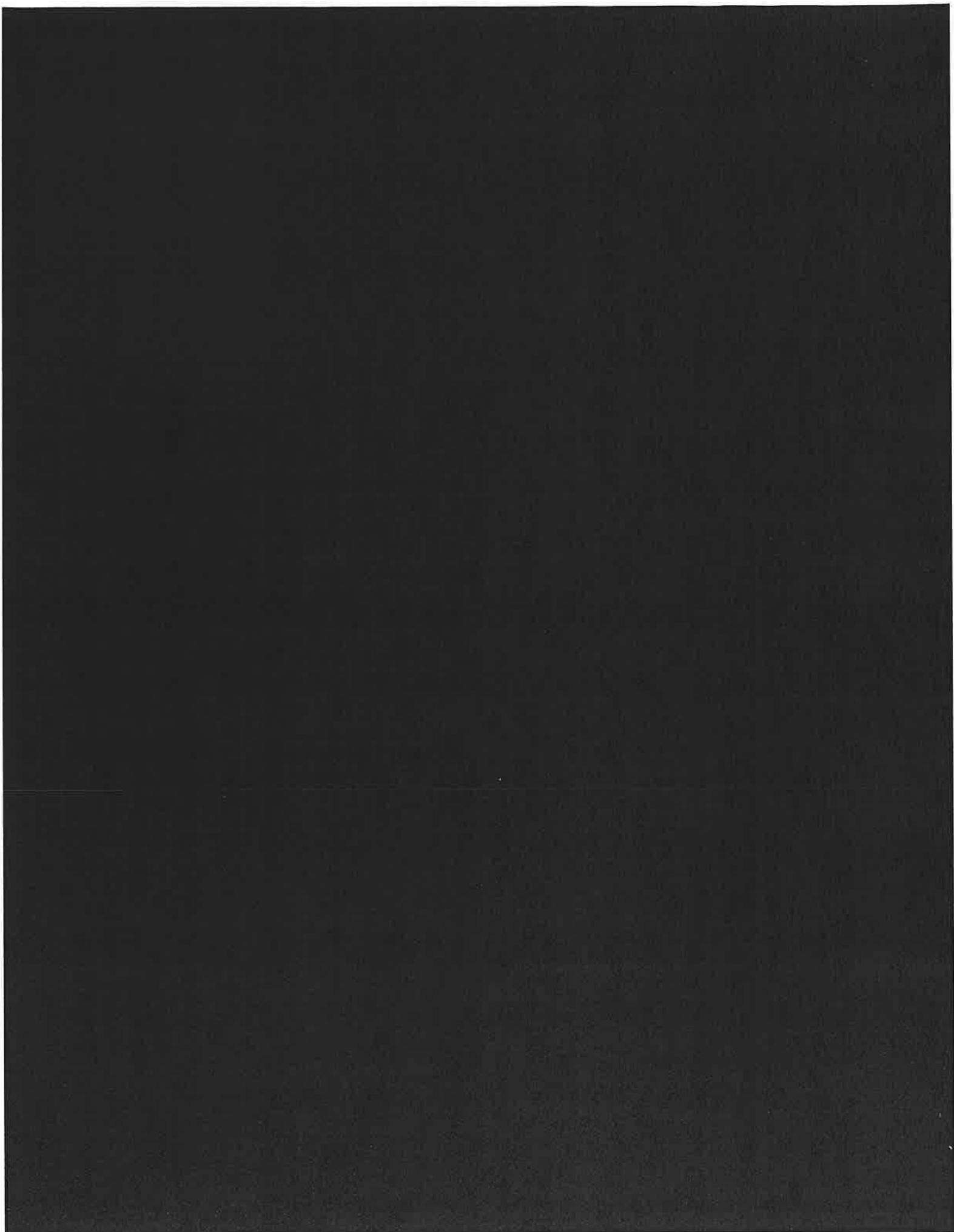
San Francisco Water Power Sewer  
Water Conservation  
525 Golden Gate Avenue, 10th Floor #1065  
San Francisco, CA 94102

sllee@sewater.org  
Mobile: (415) 260-2984









[REDACTED]

On Wednesday, June 30, 2021, 03:32:03 PM PDT, Hickey, Timothy A <thickey@sfgwater.org> wrote:

## FIRST COURTESY NOTICE OF WATER WASTE

[REDACTED]

Service Address: [REDACTED]

SFPUC Account Number: [REDACTED]

Dear San Francisco Public Utilities Commission (SFPUC) Customer:

This courtesy letter is to let you know that we received a report that the following water waste may be occurring at [REDACTED]. Please take immediate action to prevent any future water waste.

☐ Hosing off sidewalks, driveways or other outdoor hardscapes in a manner that causes runoff to storm drains.

X Watering outdoor landscapes in a manner that causes runoff onto adjacent property, non-irrigated areas, walkways or roadways.

X Operating a hose without the use of an automatic shut-off spray nozzle. Reported details: "hose is left running, sometimes for hours" and "hose is left running in the shrubbery on the north side of property ([REDACTED])"

☐ Using potable water in nonrecirculating fountains and decorative water features.

☐ Watering outdoor landscapes during and within 48 hours after measurable rainfall.

☐ Using old, water-wasting toilets, urinals, showers and faucets that are not compliant with San Francisco's Water Conservation Ordinance.

☐ Visible leaks in plumbing fixtures or pipes

SFPUC account holders are responsible for sites that receive multiple notices, and sites where an SFPUC inspector verifies ongoing waste may be subject to further action, which could include fines.

Please contact us at [waterconservation@sfgov.org](mailto:waterconservation@sfgov.org) or at (415) 551-4730 if you would like to provide us with more information. For information about the water waste restrictions including FAQs, visit <https://www.sfpuc.org/learning/how-you-can-help/faq-about-wasteful-water-use>.

#### **Free Water-Wise Evaluations**

☐ Call (415) 551-4730 to schedule a free evaluation. Our experienced technicians will help identify leaks, provide free water-efficient plumbing devices, and inform you of available financial incentives.

#### **Free Toilet Replacement**

☐ For a limited time, the SFPUC is offering free high-efficiency toilets with free installation to eligible homes that have toilets flushing 3.5 gallons per flush or greater. For more information, visit [www.sfpuc.org/prep](http://www.sfpuc.org/prep).

#### **Free Plumbing Devices**

☐ Pick up free water-efficient plumbing devices, such as showerheads, faucet aerators, and toilet leak detection dye tablets. To obtain devices, either schedule a Water-Wise Evaluation or visit the SFPUC Customer Service Office, open Monday through Friday, 8am to 5pm at 525 Golden Gate Avenue, 1st Floor, in San Francisco [HTA11](#). Residential properties with over 10 dwelling units and all commercial properties must participate in a free Water-Wise Evaluation to receive devices.

#### **Water Saving Tips**

- **Monitor daily water use in your home or business.** Sign up for \_\_\_\_\_ to monitor your daily water use.
- **Conduct preventative maintenance and repair leaks.** Toilets and irrigation systems are the most likely culprits. Visit \_\_\_\_\_ for tips on how to identify and repair leaks.
- **Use a broom to clean sidewalks, driveways and pavement.** If water must be used for health

and safety purposes, use only hoses with an automatic shut off nozzle, or consider a pressure washer that uses 1.6 gallons per minute versus 9 or more gallons per minute for an open hose.

- **Give your irrigation system a tune-up.** Repair or replace broken sprinkler heads and adjust them so that water remains on landscaped areas.
- **Select plants that are appropriate for San Francisco's dry climate.** Limit irrigation to cooler hours (between 8pm and 10am) to reduce evaporation.
- **Turn off the tap** when you soap your hands or brush your teeth.
- **Operate clothes washers and dishwashers with full loads**, even if the machine has an adjustable load setting.
- **Educate employees, tenants, and customers to report leaks** immediately and be mindful of water-wise practices.

For more information:

Visit: [sfpub.org/conservation](http://sfpub.org/conservation)

Email: [waterconservation@sfgov.org](mailto:waterconservation@sfgov.org)

Call: (415) 551-4730

[HTA1]COVID comment

VERINT

Engagement Management

Tim A Hickey

Knowledge Search...

Cases

Handle Cases

Organize

Case 14160477

Reopen   Add Note

Case Details

Case Ref	14160477
Classification	PUC >> Water >> SSP Report Water Waste
Associated with	
Title	Hose_without_shut_off
Description	Hose left running unattended for hours, causing runoff to sidewalk. no shutoff nozzle *** Attachment uploaded by customer:
Status	Closed (Case Resolved)
Closed Reason	Landscape evaluation scheduled.
Closed Date	12 Aug 21 08:25 (14 days ago)
Created Date	8 Aug 21 19:57 (17 days ago)
Created by	Eform WS
Raised by	
Priority	Medium



## PUC Water Waste - Report

### Successfully Submitted

Your Tracking Number is: 14160477

Please print a copy for your records. You may close your browser when done.

#### Request Details:

Nature of Incident:

Using a hose without a shut-off nozzle

Additional Incident Details: Hose left running unattended for hours, causing runoff to sidewalk, no shutoff nozzle

#### Location and Timing of Incident:

Location Type:

Residential - Multi Family

Additional Location Details:

Incident occurred on the north side of property, on [REDACTED]. Property is located on the corner of [REDACTED].

Date of Incident:

08/08/2021

Time of Incident:

05:00, pm

Frequency:

recurring

Exact Street Address:

[REDACTED], San Francisco, CA, 94110

Unit:

Name of

Business/Property:

#### Customer Contact Information:

First Name:

Last Name:

Primary Phone:

Alternate Phone:

Address Number:

Street Name:

City, State:

ZIP Code:

Email:

#### Expected Response Time:

The City's goal is to respond to these types of complaints within 7 calendar days

Update





**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Thursday, September 30, 2021 9:50 AM  
**To:** SOTF, (BOS)  
**Subject:** Re: Complaint against Public Utilities Commission (PUC)

Yes. I thought it over and decided to file the complaint under my name. Please close the anonymous one. I'll use this email address ([maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)) to manage it.

Thank you!  
Maria

On Thu, Sep 30, 2021 at 9:10 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Ms. Schulman: Are you requesting that I open a new complaint? From what I have read below, you are using your name and not filing this complaint anonymously. Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

Tel: 415-554-7724

Fax: 415-554-5163

[www.sfbos.org](http://www.sfbos.org)



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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Wednesday, September 29, 2021 9:30 PM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Subject:** Re: Complaint against Public Utilities Commission (PUC)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Additional screenshots from Next Request attached.

On Wed, Sep 29, 2021 at 9:25 PM Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)> wrote:

On August 21st, 2021 I submitted a records request (Request 21-4560) to the Public Utilities Commission (PUC) via the portal at <https://sanfrancisco.nextrequest.com/>.

I asked for:

"All records or documents regarding 311 Request 13999644 (Water Waste Report), and/or Conserve Track Number 396051.

All records or documents regarding 311 Request 14160477."

I received a number of documents, but they were without itemized redactions, and one redaction in particular puzzled me. This redaction is in the document "entitled "RE WOW 397458\_Redacted for Privacy.pdf". It does not appear to be covering up a name or phone number.

I wrote back on September 8th, 2021, questioning this redaction. I received a response on September 9th, saying that the redaction would stand, "because the remainder of the sentence you referenced could be used to identify the speaker if it was disclosed. This information has been redacted under the utility customer and privacy exemptions."

As it happens, I already know the identity of the speaker. I am a renter on the property in question.

Regardless of that, it is a simple matter to determine the names of property owners in San Francisco. All you need is a property address. You find the block/lot number on [sfplanningis.org](https://sfplanningis.org), and then use those numbers to search [recorder.sfgov.org](https://recorder.sfgov.org).

Finally, and perhaps more fundamentally, from the context of the document, it does not seem likely that the redacted sentence contains identifying information, like a name or phone number.

The redacted document ("RE WOW 397458\_Redacted for Privacy.pdf") is attached, along with screenshots demonstrating how the identity of the property owner is already revealed through public record.



**From:** SOTF, (BOS)  
**Sent:** Thursday, October 7, 2021 3:49 PM  
**To:** Ruski Augusto Sa, Mayara (PUC)  
**Cc:** Maria Schulman  
**Subject:** SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 21128  
**Attachments:** SOTF - Complaint Procedure 2019-10-02 FINAL.pdf; 21128 Complaint.pdf

Good Afternoon:

Mayara Ruski Augusto Sa and the San Francisco Public Utilities Commission have been named as Respondents in the attached complaint filed with the Sunshine Ordinance Task Force. Please respond to the attached complaint/request within five business days.

**The Respondent is required to submit a written response to the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** This is your opportunity to provide a full explanation to allow the Task Force to be fully informed in considering your response prior its meeting.

Please include the following information in your response if applicable:

1. List all relevant records with descriptions that have been provided pursuant to the Complainant request.
2. Date the relevant records were provided to the Complainant.
3. Description of the method used, along with any relevant search terms used, to search for the relevant records.
4. Statement/declaration that all relevant documents have been provided, does not exist, or has been excluded.
5. Copy of the original request for records (if applicable).
6. Statement/declaration that all relevant documents have been provided, does not exist, or Acknowledgement of noncompliance with the Sunshine Ordinance or declaration of no-contest.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:  
*Complaint Attached.*

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

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**From:** SOTF, (BOS)  
**Sent:** Thursday, October 28, 2021 3:30 PM  
**To:** 'LIZA murawski'; Padilla, Cristina (DPH); 'Marc Norton'; 'Maria Schulman'; Ruski Augusto Sa, Mayara (PUC); Valdez, Sherrie (DPH); 'sfneighborhoods.net'; Steinberg, David (DPW)  
**Subject:** SOTF - Notice of Appearance - Education, Outreach and Training Committee: October 12, 2021, 5:30 p.m.-REMOTE MEETING

Good Afternoon:

Notice is hereby given that the Education, Outreach and Training Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on the complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force.

**Date:** November 9, 2021

**Location:** Remote Meeting

**Time:** 5:30 p.m.

**Complainants:** Your attendance is required for this meeting/hearing.

**Respondents/Departments:** Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

**Complaints:**

**File No. 21101:** Complaint filed by Liza Murawski against the Department of Public Health for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.15 and 67.21, by failing to provide meeting minutes upon request and failing to respond to a public records request in a timely and/or complete manner.

**File No. 21124:** Complaint filed by Marc Norton against the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.


**File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Augusto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.

**File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.

**File No. 21134:** Complaint filed by Mark Sullivan against David Steinberg and Public Works for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 and 67.25, by failing to respond to a request for public records in a timely and/or complete manner.

For a document to be considered, it must be received at least two (2) working days before the hearing. ***For inclusion into the agenda packet, supplemental/supporting documents must be received by 5:00 pm, November 4, 2021.***


Cheryl Leger  
Assistant Clerk, Board of Supervisors  
Tel: 415-554-7724

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**From:** SOTF, (BOS)  
**To:** Reilly, Lynn (POL); A.J. White; muckrock muckrock; ron@getinvader.com; Maria Schulman; Ruski Augusto Sa, Mayara (PUC); Pojman, Natalie (DPH); Hawkes, Alison (DPH); Valdez, Sherrie (DPH); Marc Norton; KWART, JEN (CAT); Anonymoose (@journno\_anon)  Q; Cityattorney  
**Subject:** SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;  
**Attachments:** SOTF - Complaint Procedure 2019-10-02 FINAL.pdf

Good Morning:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force.

**Date:** March 15, 2022

**Location:** Remote Meeting

**Time:** 5:30 p.m.

**Complainants:** Your attendance is required for this meeting/hearing.

**Respondents/Departments:** Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

1. **File No. 22011:** Complaint filed by Andrew White against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Sections 67.1, 67.21, 67.24(d), by failing to respond to a public records request in a timely and/or complete manner.
2. **File No. 21155:** Complaint filed by Anonymous (MUC) versus the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner.
3. **File No. 22010:** Complaint filed by Ron Cicero against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.
4. **File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.
5. **File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.

6. **File No. 22005:** Complaint filed by Marc Norton Against the Department of Public Health for allegedly violating Administrator Code (Sunshine Ordinance), Sections 67.21, by failing to respond to a public records request in a timely and/or complete manner.
7. **File No. 20030:** Complaint filed by Anonymous (MUC) against The Office of the City Attorney, Dennis Herrera, for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(c)(d), by failing to respond to provide assistance, failure to provide determinations and orders to comply in response to a Supervisor of Records petition and 67.34 willful violation.

#### **Documentation (evidence supporting/disputing complaint)**

For a document to be considered, it must be received at least five (4) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, March 10, 2022.**

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
Tel: 415-554-7724



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**From:** SOTF, (BOS)  
**Sent:** Wednesday, September 7, 2022 3:05 PM  
**To:** Zach; Kaplan, Deborah (ADM); Feitelberg, Brittany (PUC); Ruski Augusto Sa, Mayara (PUC); BUTA, ODAYA (CAT); Cote, John (PUC); RUSSI, BRAD (CAT); KWART, JEN (CAT); Anonymous; Maria Schulman; Valdez, Sherrie (DPH); Hussey, Deirdre (DPH); Hawkes, Alison (DPH); Brown, Vallie (ADM)  
**Cc:** Young, Victor (BOS)  
**Subject:** SOTF - Complaint Committee hearing, August 16, 2022; 5:30 PM; remote meeting;  
**Attachments:** SOTF - Complaint Procedure 2019-10-02 FINAL.pdf

Good Afternoon:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force. ***Please confirm your attendance for this hearing.***

Date: September 20, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

1. **File No. 21033:** Complaint filed by Zach Karnazes against the Mayor's Office on Disability for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.12 by failing to provide disclosures of closed session discussions and actions; 67.25 by failing to respond to an Immediate Disclosure Request for public records in a timely and/or complete manner.
2. **File No. 20126:** Anonymous (ARE) against Dennis Herrera, Odaya Buta and the Office of the City Attorney for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21 by failing to respond to a request for public records in a complete and/or timely manner, 67.26 by failing to keep withholding to a minimum, 67.29-5(a) by failing to record the statement of issues discussed in his Prop G calendar, 67.29-5(b,c,d,e) by failing to record attendees in his Prop G calendar, and 67.34 for willful violation and official misconduct by elected official.


3. **File No. 20128:** Anonymous (ARE) against Dennis Herrera, John Cote and Brad Russi for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(d) refusal to issue supervisor of records order or provide determinations, 67.21(h) for presenting a false Supervisors of Records report and 67.34 willful violation of the Sunshine Ordinance.
4. **File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.
5. **File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.
6. **File No. 22029:** Complaint filed by Anonymous (ARE) against Vallie Brown, City Administrator's Office, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21(b), 67.25(d), 67.26, and 67.27, by failing to respond to a request for public records in a timely and/or complete manner; failing to provide documents on a rolling basis; failing to keep withholdings to a minimum; and failing to provide written justification for withholdings.

#### **Documentation (evidence supporting/disputing complaint)**

For a document to be considered, it must be received at least five (5) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, September 15, 2022.**

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
Tel: 415-554-7724

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**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Thursday, January 6, 2022 4:50 PM  
**To:** SOTF, (BOS)  
**Cc:** Young, Victor (BOS)  
**Subject:** Re: SOTF - January 18, 2022 Complaint Committee hearing

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Thank you for your email.

I am unable to attend on this date. I may be available on Tuesday afternoons starting in March.

All the best,

Maria Schulman

On Thu, Jan 6, 2022 at 7:39 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Dear Ms. Schulman: I write to ask about your availability for a hearing before the Complaint Committee on January 18, 2022 at 5:30 PM. I have tentatively scheduled your two matters outlined below. ***Please confirm your availability.***

**File No. 21140:** Complaint filed by Maria Schulman against the Office of the City Attorney for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.

**File No. 21145:** Complaint filed by Maria Schulman against Sara Maunder and the Department of Police Accountability for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.

Please let me know if you have questions. Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)



**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Tuesday, March 8, 2022 11:11 AM  
**To:** SOTF, (BOS)  
**Subject:** Re: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

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Hello,

Unfortunately, my work schedule has changed and I am no longer available on Tuesdays at 5:30pm. I'll let you know if that changes.

Maybe there's a way for me to write up a brief statement/explanation of my complaints, which the Task Force could review in my absence.

Regards,

Maria Schulman

On Tue, Mar 8, 2022 at 1:59 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Good Morning:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force.

Date: March 15, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

1. **File No. 22011:** Complaint filed by Andrew White against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Sections 67.1, 67.21, 67.24(d), by failing to respond to a public records request in a timely and/or complete manner.

2. **File No. 21155:** Complaint filed by Anonymous (MUC) versus the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner.
3. **File No. 22010:** Complaint filed by Ron Cicero against the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.
4. **File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Augusto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Act, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.
5. **File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.
6. **File No. 22005:** Complaint filed by Marc Norton Against the Department of Public Health for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21, by failing to respond to a public records request in a timely and/or complete manner.
7. **File No. 20030:** Complaint filed by Anonymous (MUC) against The Office of the City Attorney, Dennis Herrera, for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(c)(d), by failing to respond to provide assistance, failure to provide determinations and orders to comply in response to a Supervisor of Records petition and 67.34 willful violation.

#### **Documentation (evidence supporting/disputing complaint)**


For a document to be considered, it must be received at least five (4) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, March 10, 2022.**



Assistant Clerk, Board of Supervisors

Tel: 415-554-7724

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**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Tuesday, March 8, 2022 12:19 PM  
**To:** SOTF, (BOS)  
**Subject:** Re: FW: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

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A postponement is fine with me. Thank you!

On Tue, Mar 8, 2022 at 3:06 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Ms. Schulman: Per the email below, are you willing to agree to a postponement of your case? Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

Tel: 415-554-7724

Fax: 415-554-5163

[www.sfbos.org](http://www.sfbos.org)



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**From:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sewater.org>  
**Sent:** Tuesday, March 8, 2022 12:04 PM  
**To:** SOTF, (BOS) <sotf@sfgov.org>  
**Subject:** RE: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

Dear Ms. Leger,

Is it possible to postpone the hearing of Complaint n. 21118 to a later date? I manage the SFPUC Citizens' Advisory Committee and they are meeting next week at the same date and time as the SOTF Complaint Committee (agenda is available [here](#)). Additionally, John Scarpulla who represented the SFPUC when I was not available is presenting to the SFPUC CAC next week and is not available as well. Therefore, if a postponement could be granted, we would appreciate it.

Thanks,

Mayara Sa

**From:** SOTF, (BOS) <sotf@sfgov.org>  
**Sent:** Tuesday, March 8, 2022 10:59 AM  
**To:** Reilly, Lynn (POL) <Lynn.Reilly@sfgov.org>; A.J. White <ajwxyz@gmail.com>; muckrock muckrock <muckrocksf@gmail.com>; ron@getinvader.com; Maria Schulman <maria.schulman@gmail.com>; Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sewater.org>; Pojman, Natalie (DPH) <natalie.pojman@sfdph.org>; Hawkes, Alison (DPH) <alison.hawkes@sfdph.org>; Valdez, Sherrie (DPH) <sherrie.valdez@sfdph.org>; Marc Norton <nortonsf@protonmail.com>; KWART, JEN (CAT) <Jen.Kwart@sfcityatty.org>; Anonymoose (@journon\_anon)    
<arecordsrequestor@protonmail.com>; Cityattorney <Cityattorney@sfcityatty.org>  
**Subject:** SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

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Good Morning:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force.

Date: March 15, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

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2. **File No. 21155:** Complaint filed by Anonymous (MUC) versus the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner.
3. **File No. 22010:** Complaint filed by Ron Cicero against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.
4. **File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Augusto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.
5. **File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.

6. **File No. 22005:** Complaint filed by Marc Norton Against the Department of Public Health for allegedly violating Administrator Code (Sunshine Ordinance), Sections 67.21, by failing to respond to a public records request in a timely and/or complete manner.

7. **File No. 20030:** Complaint filed by Anonymous (MUC) against The Office of the City Attorney, Dennis Herrera, for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(c)(d), by failing to respond to provide assistance, failure to provide determinations and orders to comply in response to a Supervisor of Records petition and 67.34 willful violation.

#### **Documentation (evidence supporting/disputing complaint)**


For a document to be considered, it must be received at least five (4) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, March 10, 2022.**

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724

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**Leger, Cheryl (BOS)**

---

**From:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>  
**Sent:** Tuesday, March 8, 2022 1:34 PM  
**To:** SOTF, (BOS)  
**Cc:** Maria Schulman  
**Subject:** RE: FW: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

Perfect. Thank you both!

**From:** SOTF, (BOS) <sotf@sfgov.org>  
**Sent:** Tuesday, March 8, 2022 12:24 PM  
**To:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>  
**Cc:** Maria Schulman <maria.schulman@gmail.com>  
**Subject:** FW: FW: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

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Ms. Ruski Augusto Sa: Ms. Schulman has agreed to your request for postponement. See the email below.

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)  
Tel: 415-554-7724  
Fax: 415-554-5163  
[www.sfbos.org](http://www.sfbos.org)



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**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Tuesday, March 8, 2022 12:19 PM  
**To:** SOTF, (BOS) <sotf@sfgov.org>  
**Subject:** Re: FW: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

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A postponement is fine with me. Thank you!

On Tue, Mar 8, 2022 at 3:06 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Ms. Schulman: Per the email below, are you willing to agree to a postponement of your case? Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

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**From:** Ruski Augusto Sa, Mayara <[MRuskiAugustoSa@sfgwater.org](mailto:MRuskiAugustoSa@sfgwater.org)>

**Sent:** Tuesday, March 8, 2022 12:04 PM



**To:** SOTF, (BOS) <sotf@sfgov.org>

**Subject:** RE: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

Dear Ms. Leger,


Is it possible to postpone the hearing of Complaint n. 21118 to a later date? I manage the SFPUC Citizens' Advisory Committee and they are meeting next week at the same date and time as the SOTF Complaint Committee (agenda is available [here](#)). Additionally, John Scarpulla who represented the SFPUC when I was not available is presenting to the SFPUC CAC next week and is not available as well. Therefore, if a postponement could be granted, we would appreciate it.

Thanks,

Mayara Sa

**From:** SOTF, (BOS) <sotf@sfgov.org>

**Sent:** Tuesday, March 8, 2022 10:59 AM

**To:** Reilly, Lynn (POL) <Lynn.Reilly@sfgov.org>; A.J. White <ajwxyz@gmail.com>; muckrock muckrock <muckrocksf@gmail.com>; ron@getinvader.com; Maria Schulman <maria.schulman@gmail.com>; Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>; Pojman, Natalie (DPH) <natalie.pojman@sfdph.org>; Hawkes, Alison (DPH) <alison.hawkes@sfdph.org>; Valdez, Sherrie (DPH) <sherrie.valdez@sfdph.org>; Marc Norton <nortonsf@protonmail.com>; KWART, JEN (CAT) <Jen.Kwart@sfcityatty.org>; Anonymoose (@journon\_anon)  <arecordsrequestor@protonmail.com>; Cityattorney <Cityattorney@sfcityatty.org>

**Subject:** SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

CAUTION: This email originated from **outside** of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force.

Date: March 15, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

1. **File No. 22011:** Complaint filed by Andrew White against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Sections 67.1, 67.21, 67.24(d), by failing to respond to a public records request in a timely and/or complete manner.
2. **File No. 21155:** Complaint filed by Anonymous (MUC) versus the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner.
3. **File No. 22010:** Complaint filed by Ron Cicero against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.
4. **File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Augusto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.
5. **File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.
6. **File No. 22005:** Complaint filed by Marc Norton Against the Department of Public Health for allegedly violating Administrator Code (Sunshine Ordinance), Sections 67.21, by failing to respond to a public records request in a timely and/or complete manner.
7. **File No. 20030:** Complaint filed by Anonymous (MUC) against The Office of the City Attorney, Dennis Herrera, for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(c)(d), by failing to respond to provide assistance, failure to provide determinations and orders to comply in response to a Supervisor of Records petition and 67.34 willful violation.

## Documentation (evidence supporting/disputing complaint)

For a document to be considered, it must be received at least five (4) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, March 10, 2022**.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724



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**Leger, Cheryl (BOS)**



---

**From:** Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>  
**Sent:** Tuesday, March 8, 2022 12:04 PM  
**To:** SOTF, (BOS)  
**Subject:** RE: SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

Dear Ms. Leger,

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Thanks,  
Mayara Sa

**From:** SOTF, (BOS) <sotf@sfgov.org>  
**Sent:** Tuesday, March 8, 2022 10:59 AM  
**To:** Reilly, Lynn (POL) <Lynn.Reilly@sfgov.org>; A.J. White <ajwxyz@gmail.com>; muckrock muckrock <muckrocksf@gmail.com>; ron@getinvader.com; Maria Schulman <maria.schulman@gmail.com>; Ruski Augusto Sa, Mayara <MRuskiAugustoSa@sfgwater.org>; Pojman, Natalie (DPH) <natalie.pojman@sfdph.org>; Hawkes, Alison (DPH) <alison.hawkes@sfdph.org>; Valdez, Sherrie (DPH) <sherrie.valdez@sfdph.org>; Marc Norton <nortonsf@protonmail.com>; KWART, JEN (CAT) <Jen.Kwart@sfcityatty.org>; Anonymoose (@journos\_anon)    
<arecordsrequestor@protonmail.com>; Cityattorney <Cityattorney@sfcityatty.org>  
**Subject:** SOTF - Complaint Committee hearing, March 15, 2022; 5:30 PM; remote meeting;

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Good Morning:

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Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.


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3. **File No. 22010:** Complaint filed by Ron Cicero against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.
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#### **Documentation (evidence supporting/disputing complaint)**

For a document to be considered, it must be received at least five (4) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, March 10, 2022**.

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
Tel: 415-554-7724

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**Leger, Cheryl (BOS)**

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**From:** Leger, Cheryl (BOS)  
**Sent:** Tuesday, May 17, 2022 8:18 AM  
**To:** Maria Schulman  
**Cc:** Young, Victor (BOS); Chris Hyland  
**Subject:** RE: SOTF - January 18, 2022 Complaint Committee hearing

Ms. Schulman: Per your email below, I write to ask if your schedule changed and you are now available on Tuesday evenings? We would like to schedule two of your cases. Thank you.

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)  
Tel: 415-554-7724  
Fax: 415-554-5163  
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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Thursday, January 6, 2022 4:50 PM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Cc:** Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** Re: SOTF - January 18, 2022 Complaint Committee hearing

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Thank you for your email.

I am unable to attend on this date. I may be available on Tuesday afternoons starting in March.

All the best,

Maria Schulman

On Thu, Jan 6, 2022 at 7:39 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Dear Ms. Schulman: I write to ask about your availability for a hearing before the Complaint Committee on January 18, 2022 at 5:30 PM. I have tentatively scheduled your two matters outlined below. ***Please confirm your availability.***

**File No. 21140:** Complaint filed by Maria Schulman against the Office of the City Attorney for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.

**File No. 21145:** Complaint filed by Maria Schulman against Sara Maunder and the Department of Police Accountability for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.

Please let me know if you have questions. Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

Tel: 415-554-7724

Fax: 415-554-5163

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**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Tuesday, May 17, 2022 8:36 AM  
**To:** Leger, Cheryl (BOS)  
**Subject:** Re: SOTF - January 18, 2022 Complaint Committee hearing

Thanks for asking! The schedule change turned out to be permanent. I am still not available on Tuesday afternoons.

I did get your other email and I'll try to submit a written statement for those two complaints. When do you need the statements by?

Maria

On Tue, May 17, 2022 at 8:18 AM Leger, Cheryl (BOS) <[cheryl.leger@sfgov.org](mailto:cheryl.leger@sfgov.org)> wrote:

Ms. Schulman: Per your email below, I write to ask if your schedule changed and you are now available on Tuesday evenings? We would like to schedule two of your cases. Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

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**Sent:** Thursday, January 6, 2022 4:50 PM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Cc:** Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** Re: SOTF - January 18, 2022 Complaint Committee hearing

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Please let me know if you have questions. Thank you.

Cheryl Leger

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## **Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Tuesday, July 12, 2022 3:56 PM  
**To:** SOTF, (BOS)  
**Subject:** Re: SOTF - Five open cases from 2021

Yes, thank you! I'm on vacation starting tomorrow, but I'll be back by August 16th.

On Tue, Jul 12, 2022 at 3:53 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Thank you Maria. I can schedule your cases to be heard around 6:30 PM. You will not be first on the agenda. Does that work.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Tuesday, July 12, 2022 3:40 PM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Subject:** Re: SOTF - Five open cases from 2021

Thanks. If my cases could be heard after 6pm, I can make it. I am only unavailable between 5-6pm on Tuesdays.

Maria

On Tue, Jul 12, 2022 at 10:58 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Ms. Schulman: Please give me a call to discuss. 415-425-6918, my cell. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

Assistant Clerk, Board of Supervisors

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**From:** SOTF, (BOS)  
**Sent:** Tuesday, July 12, 2022 9:28 AM  
**To:** 'Maria Schulman' <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Subject:** RE: SOTF - Five open cases from 2021

Ms. Schulman: Yes, the opposing party will have an opportunity to view your statements before the hearing and you will have an opportunity to see their records as well. In addition, there is no requirement to make a personal appearance. Your case can be heard without you appearing but only if you agree to that process. It's up to you. You have five open cases from 2021 and several more in 2022. I am trying to move your cases along because you are unavailable during the SOTF Committees hearing hours which generally meet at 5:30 PM and the Task Force begins its hearings at 4:00 PM. Just tell me what you would like to do. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

Assistant Clerk, Board of Supervisors

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Tuesday, July 12, 2022 8:35 AM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Cc:** Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** Re: SOTF - Five open cases from 2021

If I am submitting these statements in lieu of a personal appearance, why do I need to submit the statements ahead of time? Will the subjects of my complaints have the opportunity to review my statements before the hearing? If so, that puts me at even more of a disadvantage.

On Tue, Jul 12, 2022 at 8:21 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Okay. We will calendar your hearings for the month of August before the Complaint Committee. The date of the Complaint Committee hearing is August 16. I will need your statement no later than August 11. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

Assistant Clerk, Board of Supervisors

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>

**Sent:** Monday, July 11, 2022 6:34 PM

**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>

**Cc:** Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>

**Subject:** Re: SOTF - Five open cases from 2021

I'm going out of town and will not be able to submit my statements to you by the 14th.

In my email of June 15th, I wrote that I would submit statements if I had sufficient advance notice. I requested at least a month. A couple of days is certainly not enough notice for me.

Regards,

Maria Schulman

On Mon, Jul 11, 2022 at 4:57 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Maria: That is fine. I would like to schedule the two cases below to be heard before the Complaint Committee on July 18. Can you get your statements to me by July 14? Thank you.

**File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Augusto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.

**File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Monday, July 11, 2022 4:38 PM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Subject:** Re: SOTF - Five open cases from 2021

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I plan to submit a statement in lieu of appearance.

On Mon, Jul 11, 2022 at 4:30 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Ms. Schulman: After reviewing our case charts, it has come to my attention that you have five outstanding cases from 2021. I write to ask if you are still unavailable on Tuesday afternoons because that is the allotted time SOTF committees meet? If so, how would you like to handle your cases? You can prepare a statement in lieu of an appearance. Just let me know how you want to proceed. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

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**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Tuesday, July 12, 2022 3:40 PM  
**To:** SOTF, (BOS)  
**Subject:** Re: SOTF - Five open cases from 2021

Thanks. If my cases could be heard after 6pm, I can make it. I am only unavailable between 5-6pm on Tuesdays.

Maria

On Tue, Jul 12, 2022 at 10:58 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Ms. Schulman: Please give me a call to discuss. 415-425-6918, my cell. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

Assistant Clerk, Board of Supervisors

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**From:** SOTF, (BOS)  
**Sent:** Tuesday, July 12, 2022 9:28 AM  
**To:** 'Maria Schulman' <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Subject:** RE: SOTF - Five open cases from 2021

Ms. Schulman: Yes, the opposing party will have an opportunity to view your statements before the hearing and you will have an opportunity to see their records as well. In addition, there is no requirement to make a personal appearance. Your case can be heard without you appearing but only if you agree to that process. It's up to you. You have five open cases from 2021 and several more in 2022. I am trying to move your cases along because you are unavailable during the SOTF Committees hearing hours which generally meet at 5:30 PM and the Task Force begins its hearings at 4:00 PM. Just tell me what you would like to do. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Tuesday, July 12, 2022 8:35 AM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Cc:** Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** Re: SOTF - Five open cases from 2021

If I am submitting these statements in lieu of a personal appearance, why do I need to submit the statements ahead of time? Will the subjects of my complaints have the opportunity to review my statements before the hearing? If so, that puts me at even more of a disadvantage.

On Tue, Jul 12, 2022 at 8:21 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Okay. We will calendar your hearings for the month of August before the Complaint Committee. The date of the Complaint Committee hearing is August 16. I will need your statement no later than August 11. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

Cheryl Leger

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Monday, July 11, 2022 6:34 PM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Cc:** Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** Re: SOTF - Five open cases from 2021

I'm going out of town and will not be able to submit my statements to you by the 14th.

In my email of June 15th, I wrote that I would submit statements if I had sufficient advance notice. I requested at least a month. A couple of days is certainly not enough notice for me.

Regards,

Maria Schulman

On Mon, Jul 11, 2022 at 4:57 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Maria: That is fine. I would like to schedule the two cases below to be heard before the Complaint Committee on July 18. Can you get your statements to me by July 14? Thank you.

**File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski, Augusto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Act, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.

**File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Monday, July 11, 2022 4:38 PM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>  
**Subject:** Re: SOTF - Five open cases from 2021

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I plan to submit a statement in lieu of appearance.

On Mon, Jul 11, 2022 at 4:30 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Ms. Schulman: After reviewing our case charts, it has come to my attention that you have five outstanding cases from 2021. I write to ask if you are still unavailable on Tuesday afternoons because that is the allotted time SOTF committees meet? If so, how would you like to handle your cases? You can prepare a statement in lieu of an appearance. Just let me know how you want to proceed. Thank you.

I will be out of the office August 5 through August 8. For questions regarding the Sunshine Ordinance, please contact Victor Young at [Victor.Young@sfgov.org](mailto:Victor.Young@sfgov.org).

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**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Sunday, September 11, 2022 5:05 PM  
**To:** SOTF, (BOS); Young, Victor (BOS)  
**Subject:** Re: SOTF - Complaint Committee hearing, August 16, 2022; 5:30 PM; remote meeting;

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Thank you. I will try to attend after 6pm.

I would like to withdraw **File No. 21132**: Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH). and/or complete manner. It's just not worth my time to pursue that complaint any further.

I will NOT be withdrawing **File No. 21128**: Complaint filed by Maria Schulman against Mayara Ruski Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC). Please keep that complaint on the agenda for Sept 20th.

Regards,  
Maria

On Wed, Sep 7, 2022 at 3:05 PM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Good Afternoon:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force. ***Please confirm your attendance for this hearing.***

Date: September 20, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

1. **File No. 21033**: Complaint filed by Zach Karnazes against the Mayor's Office on Disability for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.12 by failing to provide disclosures of closed session discussions and actions; 67.25 by failing to respond to an Immediate Disclosure Request for public records in a timely and/or complete manner.



2. **File No. 20126:** Anonymous (ARE) against Dennis Herrera, Odaya Buta and the Office of the City Attorney for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21 by failing to respond to a request for public records in a complete and/or timely manner, 67.26 by failing to keep withholdings to a minimum, 67.29-5(a) by failing to record the statement of issues discussed in his Prop G calendar, 67.29-5(b,c,d,e) by failing to record attendees in his Prop G calendar, and 67.34 for willful violation and official misconduct by elected official.
3. **File No. 20128:** Anonymous (ARE) against Dennis Herrera, John Cote and Brad Russi for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(d) refusal to issue supervisor of records order or provide determinations, 67.21(h) for presenting a false Supervisors of Records report and 67.34 willful violation of the Sunshine Ordinance.
4. **File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.
5. **File No. 21132:** Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a request for public records in a timely and/or complete manner.
6. **File No. 22029:** Complaint filed by Anonymous (ARE) against Vallie Brown, City Administrator's Office, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21(b), 67.25(d), 67.26, and 67.27, by failing to respond to a request for public records in a timely and/or complete manner; failing to provide documents on a rolling basis; failing to keep withholdings to a minimum; and failing to provide written justification for withholdings.

#### **Documentation (evidence supporting/disputing complaint)**

For a document to be considered, it must be received at least five (5) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, September 15, 2022.**

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724

**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Wednesday, September 14, 2022 8:46 PM  
**To:** SOTF, (BOS); Young, Victor (BOS)  
**Subject:** Re: SOTF - Complaint Committee hearing, August 16, 2022; 5:30 PM; remote meeting;

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Correction: the attached docs are related to **File No. 21128** against the PUC.

On Wed, Sep 14, 2022 at 8:45 PM Maria Schulman <maria.schulman@gmail.com> wrote:  
Attached, please find documents related to **File No. 21132**.

On Sun, Sep 11, 2022 at 5:04 PM Maria Schulman <maria.schulman@gmail.com> wrote:  
Thank you. I will try to attend after 6pm.

I would like to withdraw **File No. 21132**: Complaint filed by Maria Schulman against Sherrie Valdez and the Department of Public Health (DPH). and/or complete manner. It's just not worth my time to pursue that complaint any further.

I will NOT be withdrawing **File No. 21128**: Complaint filed by Maria Schulman against Mayara Ruski Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC). Please keep that complaint on the agenda for Sept 20th.

Regards,  
Maria

On Wed, Sep 7, 2022 at 3:05 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Good Afternoon:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force. ***Please confirm your attendance for this hearing.***

Date: September 20, 2022

Location: Remote Meeting

Time: 5:30 p.m.

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1. **File No. 21033:** Complaint filed by Zach Karnazes against the Mayor's Office on Disability for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.12 by failing to provide disclosures of closed session discussions and actions; 67.25 by failing to respond to an Immediate Disclosure Request for public records in a timely and/or complete manner.
2. **File No. 20126:** Anonymous (ARE) against Dennis Herrera, Odaya Buta and the Office of the City Attorney for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21 by failing to respond to a request for public records in a complete and/or timely manner, 67.26 by failing to keep withholding to a minimum, 67.29-5(a) by failing to record the statement of issues discussed in his Prop G calendar, 67.29-5(b,c,d,e) by failing to record attendees in his Prop G calendar, and 67.34 for willful violation and official misconduct by elected official.
3. **File No. 20128:** Anonymous (ARE) against Dennis Herrera, John Cote and Brad Russi for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(d) refusal to issue supervisor of records order or provide determinations, 67.21(h) for presenting a false Supervisors of Records report and 67.34 willful violation of the Sunshine Ordinance.
4. **File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Action, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.
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#### **Documentation (evidence supporting/disputing complaint)**


For a document to be considered, it must be received at least five (5) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, September 15, 2022.**

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724

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**Leger, Cheryl (BOS)**

---

**From:** SOTF, (BOS)  
**Sent:** Thursday, September 15, 2022 9:46 AM  
**To:** Anonymous; Feitelberg, Brittany (PUC); Cote, John (PUC); RUSSI, BRAD (CAT); Maria Schulman; Ruski Augusto Sa, Mayara (PUC); Brown, Vallie (ADM); KWART, JEN (CAT)  
**Subject:** RE: SOTF – Complaint Committee hearing, September 20, 2022; 5:30 PM; remote meeting;

I have been informed that the hearing date on the subject line of this Notice of hearing is incorrect. The correct Complaint Committee hearing date is September 20, not August 16. As such, I am allowing all parties to provide their responsive records by tomorrow at 10:00 am. Let me know if you have further questions.

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)  
Tel: 415-554-7724  
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**From:** SOTF, (BOS)  
**Sent:** Wednesday, September 7, 2022 3:05 PM  
**To:** Zach <[zkarnazes@gmail.com](mailto:zkarnazes@gmail.com)>; Kaplan, Deborah (ADM) <[deborah.kaplan@sfgov.org](mailto:deborah.kaplan@sfgov.org)>; Feitelberg, Brittany (PUC) <[BFeitelberg@sfgwater.org](mailto:BFeitelberg@sfgwater.org)>; Ruski Augusto Sa, Mayara (PUC) <[MRuskiAugustoSa@sfgwater.org](mailto:MRuskiAugustoSa@sfgwater.org)>; BUTA, ODAYA (CAT) <[Odaya.Buta@sfcityatty.org](mailto:Odaya.Buta@sfcityatty.org)>; Cote, John (PUC) <[JCote@sfgwater.org](mailto:JCote@sfgwater.org)>; RUSSI, BRAD (CAT) <[Brad.Russi@sfcityatty.org](mailto:Brad.Russi@sfcityatty.org)>; KWART, JEN (CAT) <[Jen.Kwart@sfcityatty.org](mailto:Jen.Kwart@sfcityatty.org)>; Anonymous <[arecordsrequestor@protonmail.com](mailto:arecordsrequestor@protonmail.com)>; Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>; Valdez, Sherrie (DPH) <[sherrie.valdez@sfdph.org](mailto:sherrie.valdez@sfdph.org)>; Hussey, Deirdre (DPH) <[deirdre.hussey@sfdph.org](mailto:deirdre.hussey@sfdph.org)>; Hawkes, Alison (DPH) <[alison.hawkes@sfdph.org](mailto:alison.hawkes@sfdph.org)>; Brown, Vallie (ADM) <[vallie.brown@sfgov.org](mailto:vallie.brown@sfgov.org)>  
**Cc:** Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** SOTF - Complaint Committee hearing, August 16, 2022; 5:30 PM; remote meeting;

Good Afternoon:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force. ***Please confirm your attendance for this hearing.***

Date: September 20, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.



**File No. 20128:** Anonymous (ARE) against Dennis Herrera, John Cote and Brad Russi for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(d) refusal to issue supervisor of records order or provide determinations, 67.21(h) for presenting a false Supervisors of Records report and 67.34 willful violation of the Sunshine Ordinance.

**File No. 21128:** Complaint filed by Maria Schulman against Mayara Ruski Agosto Sa, and the San Francisco Public Utilities Commission (SFPUC) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26(b) and 67.27, and California Public Records Act, Section 6253(d), by failing to respond to a request for public records in a timely and/or complete manner and failing to provide written justification for withholdings.


**File No. 22029:** Complaint filed by Anonymous (ARE) against Vallie Brown, City Administrator's Office, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21(b), 67.25(d), 67.26, and 67.27, by failing to respond to a request for public records in a timely and/or complete manner; failing to provide documents on a rolling basis; failing to keep withholdings to a minimum; and failing to provide written justification for withholdings.

### **Documentation (evidence supporting/disputing complaint)**

For a document to be considered, it must be received at least five (5) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **10:00 am, September 16, 2022.**

Cheryl Leger  
Assistant Clerk, Board of Supervisors  
Tel: 415-554-7724

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**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Monday, September 19, 2022 9:44 AM  
**To:** SOTF, (BOS); Young, Victor (BOS)  
**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

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Hi,

I thought tomorrow's meeting was just a committee meeting to determine whether or not the Task Force has jurisdiction over the complaint.

I am not prepared for a full hearing on the complaint.

Also, why would there be a hearing with only three Task Force members present?

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Due to the Lack of Complainants the Complaint Committee hearing scheduled for Tuesday, September 20, 2022, the meeting will begin at 5:30 pm but will recess at that time until 6:15 pm. If you have questions, please feel free to contact me.

Cheryl Leger

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**Leger, Cheryl (BOS)**

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**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Monday, September 19, 2022 11:36 AM  
**To:** SOTF, (BOS); Young, Victor (BOS)  
**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

1. The document which you attached does not match what is outlined here: <https://sfgov.org/sunshine/filing-complaint-sunshine-ordinance-task-force>.

I suggest that someone update the website so that it more accurately reflects the new Complaint Process.

2. The Complaint Process (in the document that you attached) still does not seem to be reflected by the agenda for tomorrow's meeting.

According to the Complaint Process, a hearing will be held "to determine if the SOTF has jurisdiction and if the complaint is new or duplicates a previous complaint by the same complainant; 2) review the merits of the complaint; and/or 3) issue a report and/or recommendation to the SOTF."

However, the agenda says that there will be a "Hearing on the Complaint", implying that a final judgement will be issued on the Complaint, without the full Task Force. According to the agenda, this Hearing will be held immediately after the Committee determines whether or not SOTF has jurisdiction, so it seems to be separate from the "hearing" over jurisdiction which is outlined in the Complaint Process. The agenda does not mention the second two items listed in the Complaint Process: "2) review the merits of the complaint; and/or 3) issue a report and/or recommendation to the SOTF".

Can you clarify whether or not the hearing described in the agenda as "b) Hearing on the complaint. (Discussion and Action)" is, in fact, a final hearing on the complaint?

Maria

On Mon, Sep 19, 2022 at 11:02 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Please see Section C of this document. It was revised in May 2022.

Cheryl Leger

Assistant Clerk, Board of Supervisors

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**Sent:** Monday, September 19, 2022 10:59 AM

**To:** SOTF, (BOS) [sotf@sfgov.org](mailto:sotf@sfgov.org); Young, Victor (BOS) [victor.young@sfgov.org](mailto:victor.young@sfgov.org)

**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

Where are you citing this from?

On Mon, Sep 19, 2022 at 10:48 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Maria: Please review the process as outlined below.

### **C. SOTF PUBLIC HEARING PROCEDURE**

1. Committee Hearing Schedule: At the discretion of the Chair, all complaints will be referred to the next available Committee to conduct a hearing to 1) determine if the SOTF has jurisdiction and if the complaint is new or duplicates a previous complaint by the same complainant; 2) review the merits of the complaint; and/or 3) issue a report and/or recommendation to the SOTF. The Complainant and Respondent are required to attend the Committee hearing to review the complaint.

I hope this clarifies your questions.

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>

**Sent:** Monday, September 19, 2022 10:43 AM

**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>; Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>

**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

I am not prepared for the Committee to hold a hearing and make a determination on my complaint tomorrow.

This does not seem to be in accordance with the complaint process outlined on <https://sfgov.org/sunshine/filing-complaint-sunshine-ordinance-task-force>.

Specifically, it states the determination of jurisdiction will take place **before** the hearing is scheduled, and that **the hearing will include the full Task Force**:

"3. After you file a complaint, we will review it to determine whether we have jurisdiction over the matter as defined in the Sunshine Ordinance.

4. If we determine that we have jurisdiction, we may schedule a hearing before the full task force..."

Thank you,

Maria

On Mon, Sep 19, 2022 at 10:27 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Maria: This is not a typo. You should be prepared to answer questions from the Committee regarding your case. I cannot guess what they will be asking.

Also, because you have stated in the past that you are not available at 5:30, we are beginning the hearing at that time and then the Committee Chair will announce that the committee will take a recess so that your case can begin at 6:15 or so. Does this work for you?

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**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

Thank you for the clarification.

However, the agenda ([https://sfgov.org/sunshine/sites/default/files/complaint\\_092022\\_agenda.pdf](https://sfgov.org/sunshine/sites/default/files/complaint_092022_agenda.pdf)) clearly states that there will be a hearing for each of the complaints tomorrow, in addition to the Determination of jurisdiction on the complaint:

- "a) Determination of jurisdiction on the complaint. (Discussion and Action)
- b) Hearing on the complaint. (Discussion and Action)"

Is this a typo?

Thank you,



Maria

On Mon, Sep 19, 2022 at 10:06 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Maria: Thank you for your email below. All cases are required to be heard at the Committee level before they are referred to the Sunshine Task Force. Committees are made up of three members who review each case before it is referred to the Task Force. Tomorrow the Complaint Committee will determine if there is jurisdiction, the records are public and should the case be forwarded to the Task Force. You should be prepared to respond to these issues. Let me know if you have further questions.

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**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

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Also, why would there be a hearing with only three Task Force members present?

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**Leger, Cheryl (BOS)**

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**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

Thank you for the clarification.

However, the agenda ([https://sfgov.org/sunshine/sites/default/files/complaint\\_092022\\_agenda.pdf](https://sfgov.org/sunshine/sites/default/files/complaint_092022_agenda.pdf)) clearly states that there will be a hearing for each of the complaints tomorrow, in addition to the Determination of jurisdiction on the complaint:

- "a) Determination of jurisdiction on the complaint. (Discussion and Action)
- b) Hearing on the complaint. (Discussion and Action)"

Is this a typo?

Thank you,  
Maria

On Mon, Sep 19, 2022 at 10:06 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Maria: Thank you for your email below. All cases are required to be heard at the Committee level before they are referred to the Sunshine Task Force. Committees are made up of three members who review each case before it is referred to the Task Force. Tomorrow the Complaint Committee will determine if there is jurisdiction, the records are public and should the case be forwarded to the Task Force. You should be prepared to respond to these issues. Let me know if you have further questions.

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

Tel: 415-554-7724

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**From:** Maria Schulman <[maria.schulman@gmail.com](mailto:maria.schulman@gmail.com)>  
**Sent:** Monday, September 19, 2022 9:44 AM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>; Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

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Hi,

I thought tomorrow's meeting was just a committee meeting to determine whether or not the Task Force has jurisdiction over the complaint.

I am not prepared for a full hearing on the complaint.

Also, why would there be a hearing with only three Task Force members present?

On Mon, Sep 19, 2022 at 9:19 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Due to the Lack of Complainants the Complaint Committee hearing scheduled for Tuesday, September 20, 2022, the meeting will begin at 5:30 pm but will recess at that time until 6:15 pm. If you have questions, please feel free to contact me.

Cheryl Leger

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**Leger, Cheryl (BOS)**

---

**From:** Maria Schulman <maria.schulman@gmail.com>  
**Sent:** Monday, September 19, 2022 10:43 AM  
**To:** SOTF, (BOS); Young, Victor (BOS)  
**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

I am not prepared for the Committee to hold a hearing and make a determination on my complaint tomorrow.

This does not seem to be in accordance with the complaint process outlined on <https://sfgov.org/sunshine/filing-complaint-sunshine-ordinance-task-force>.

Specifically, it states the determination of jurisdiction will take place **before** the hearing is scheduled, and that **the hearing will include the full Task Force**:

"3. After you file a complaint, we will review it to determine whether we have jurisdiction over the matter as defined in the Sunshine Ordinance.

4. **If we determine that we have jurisdiction, we may schedule a hearing before the full task force...**"

Thank you,

Maria

On Mon, Sep 19, 2022 at 10:27 AM SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)> wrote:

Maria: This is not a typo. You should be prepared to answer questions from the Committee regarding your case. I cannot guess what they will be asking.

Also, because you have stated in the past that you are not available at 5:30, we are beginning the hearing at that time and then the Committee Chair will announce that the committee will take a recess so that your case can begin at 6:15 or so. Does this work for you?

Cheryl Leger


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**Sent:** Monday, September 19, 2022 10:18 AM  
**To:** SOTF, (BOS) <[sotf@sfgov.org](mailto:sotf@sfgov.org)>; Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>  
**Subject:** Re: SOTF - Complaint Committee hearing; September 20, 2022

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