

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (1)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.
Privacy	1 (3)	Due to privacy concerns, personal information, such as personal phone numbers, cell numbers and email addresses, has been redacted from the documents that we are making available to you. We redacted this personal information pursuant to Section 6254(c) and Section 6254(k) of the California Public Records Act and Article 1, Section 1 of the California Constitution.

DT19119-000191

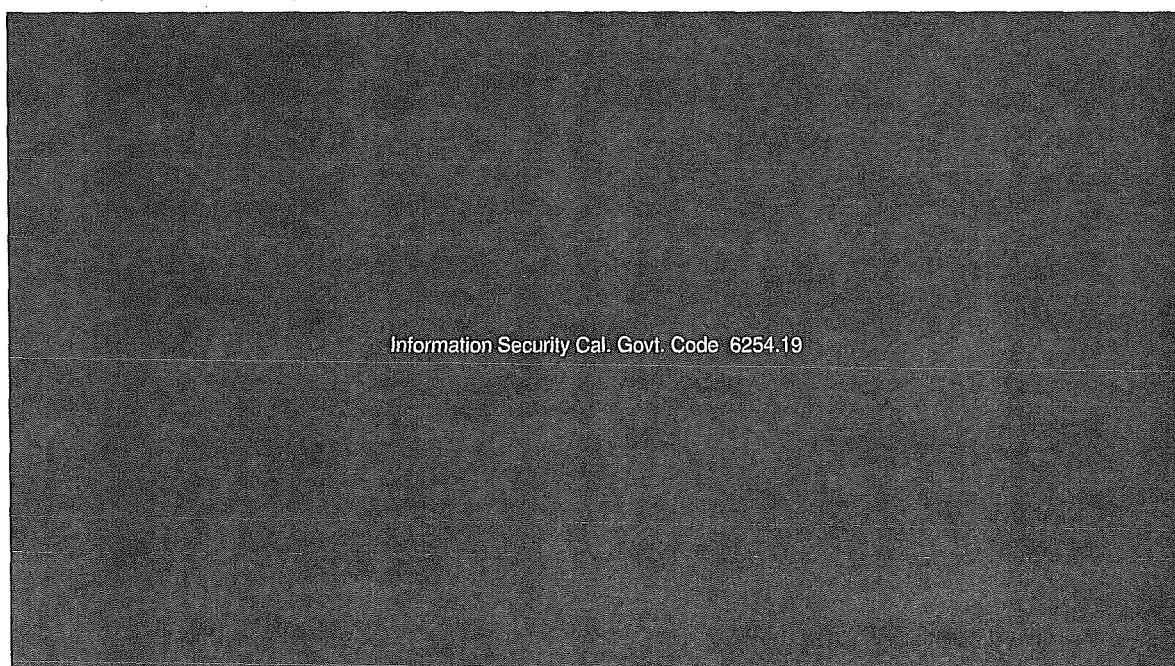
Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (4)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

DT19119-000192

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17 TZOFFSETFROM:-0800
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23 ATTENDEE;CN="Kawas, Keith (TIS)"
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27 DESCRIPTION:
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29 DTSTAMP:20190211T191105Z
30 DTSTART;TZID="Pacific Standard Time":20190320T090000
31 LAST-MODIFIED:
32 LOCATION:Linda's Office
33 ORGANIZER;CN="Legaspi, Doris (TIS)":mailto:
34 PRIORITY:5
35 RRULE:FREQ=MONTHLY;BYDAY=WE;BYSETPOS=3
36 SEQUENCE:1
37 SUMMARY:Monthly 1-on-1 Meeting with Keith Kawas & Linda
38 TRANSP:OPAQUE

39 UID:
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41 X-ALT-DESC;FMTTYPE=text/html:<html xmlns:v="urn:schemas-microsoft-com:vml">



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84 LOCATION:Linda's office
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90 Information Security Cal. Govt. Code 6254.19
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110 SEQUENCE:3
111 SUMMARY:Resch: Monthly 1-on-1 Meeting with Keith Kawas & Linda
112 TRANSP:OPAQUE
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136 TRANSP:OPAQUE
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138 Information Security Cal. Govt. Code 6254.19

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182 SUMMARY:Resched: Monthly 1-on-1 Meeting with Keith Kawas & Linda.
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206 UID: Information Security Cal. Govt. Code 6254.19

119-000195

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225 LOCATION:Linda's Office
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246 DTSTART:20191122T003000Z
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248 LOCATION:Linda's Office
249 PRIORITY:5
250 RECURRENCE-ID: [REDACTED] Information Security Cal. Govt. Code
251 SEQUENCE:17
252 SUMMARY:Monthly 1-on-1 Meeting with Keith Kawas & Linda (Nov. 21)
253 TRANSP:OPAQUE
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274 SEQUENCE:18
275 SUMMARY:Rescheduled: Monthly 1-on-1 Meeting with Keith Kawas & Linda
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277 UID: [REDACTED] Information Security Cal. Govt. Code 6254.19
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296 LOCATION:Linda's office
297 PRIORITY:5
298 RECURRENCE-ID: [REDACTED] Information Security Cal. Govt.
299 SEQUENCE:23
300 SUMMARY;LANGUAGE=en-us:Rescheduled: Monthly 1-on-1 Meeting with Keith Kawas
301 & Linda (March 3)
302 TRANSP:OPAQUE

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Information Security Cal. Govt. Code 6254.19

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DT19119-000197

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377 Information Security Cal. Govt. Code 6254.19
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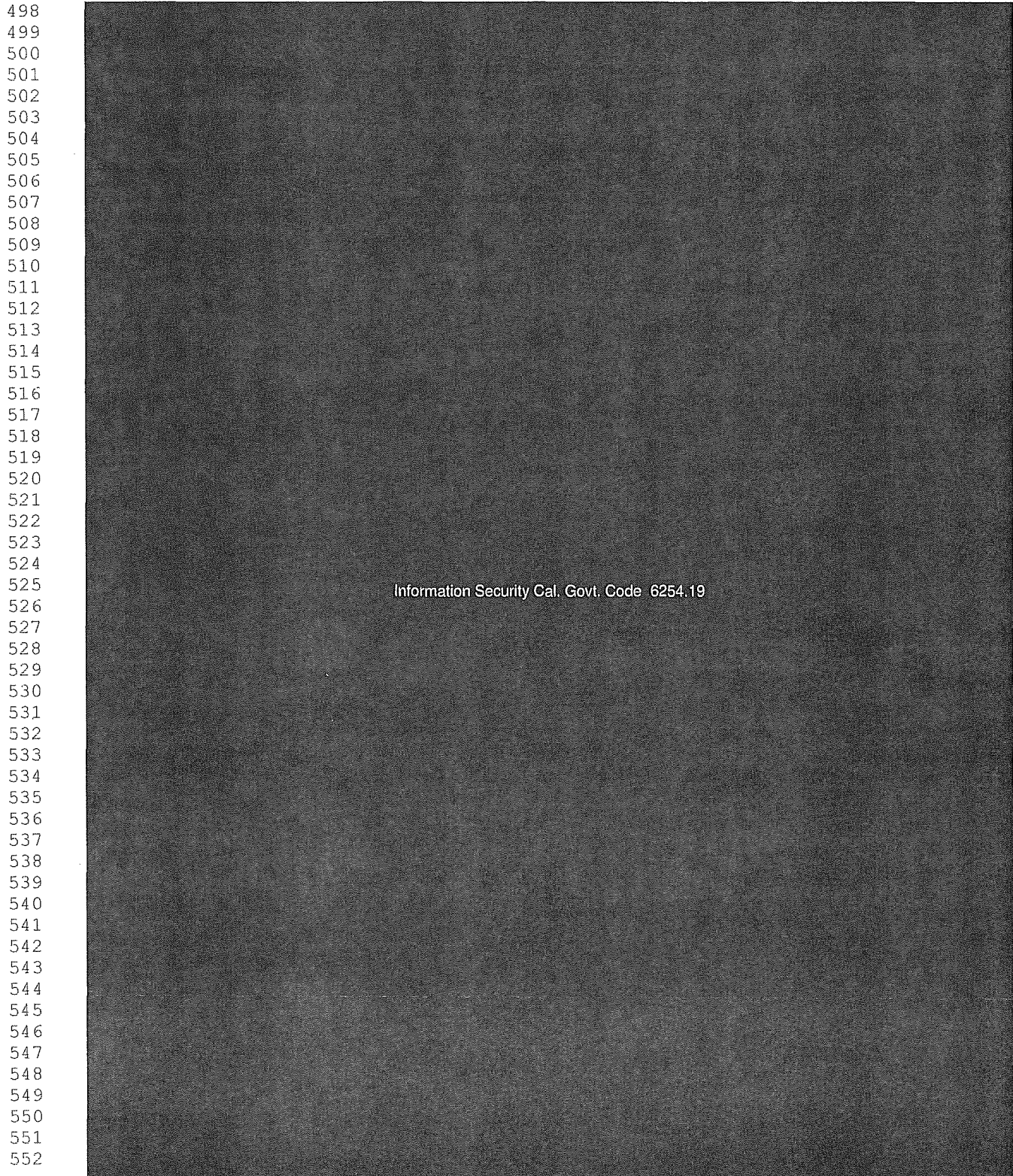
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Information Security Cal. Govt. Code 6254.19

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Information Security Cal. Govt. Code 6254.19

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486 DTSTAMP:20200519T025557Z
487 DTSTART:202005 Information
Information Security Cal. Govt. Code 6254.19
489 LOCATION:Linda's Office
490 PRIORITY:5
491 RECURRENCE-ID: Information Security Cal. Govt.
492 SEQUENCE:29 Code 6254.19
493 SUMMARY:Rescheduled: Monthly 1-on-1 Meeting with Keith Kawas & Linda
494 TRANSP:OPAQUE
495 UID Information Security Cal. Govt. Code 6254.19
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Information Security Cal. Govt. Code 6254.19

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CREATED: Information Security Cal.

Information Security Cal. Govt. Code 6254.19

Information Security Cal. Govt. Code 6254.19

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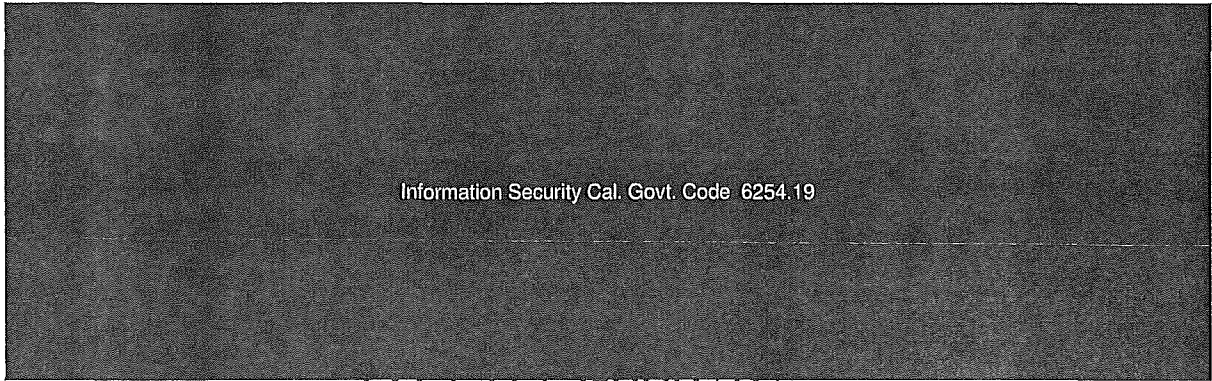
Information Security Cal. Govt. Code 6254.19

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Information Security Cal. Govt. Code 6254.19

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DESCRIPTION: \n\n



Information Security Cal. Govt. Code 6254.19

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691 LAST-MODIFIED:20200923T003758Z

692 PRIORITY:5

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Information Security Cal. Govt. Code 6254.19

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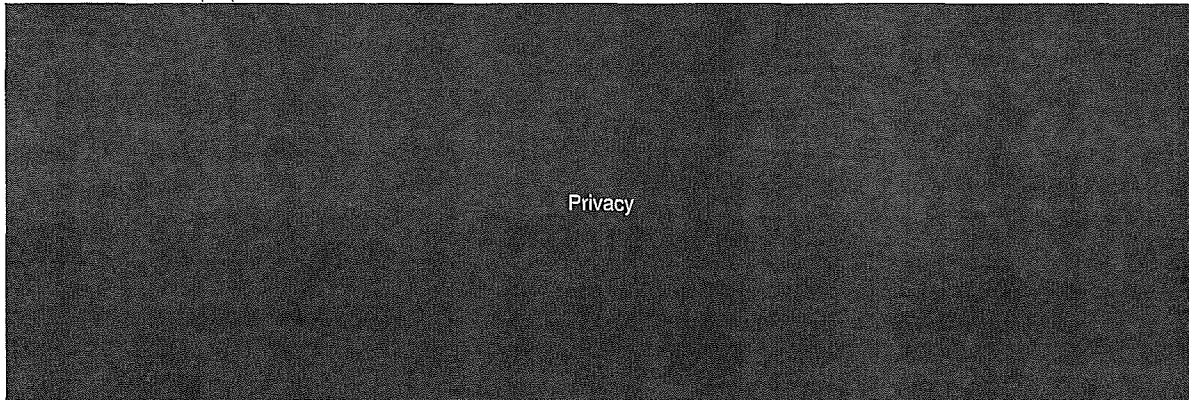
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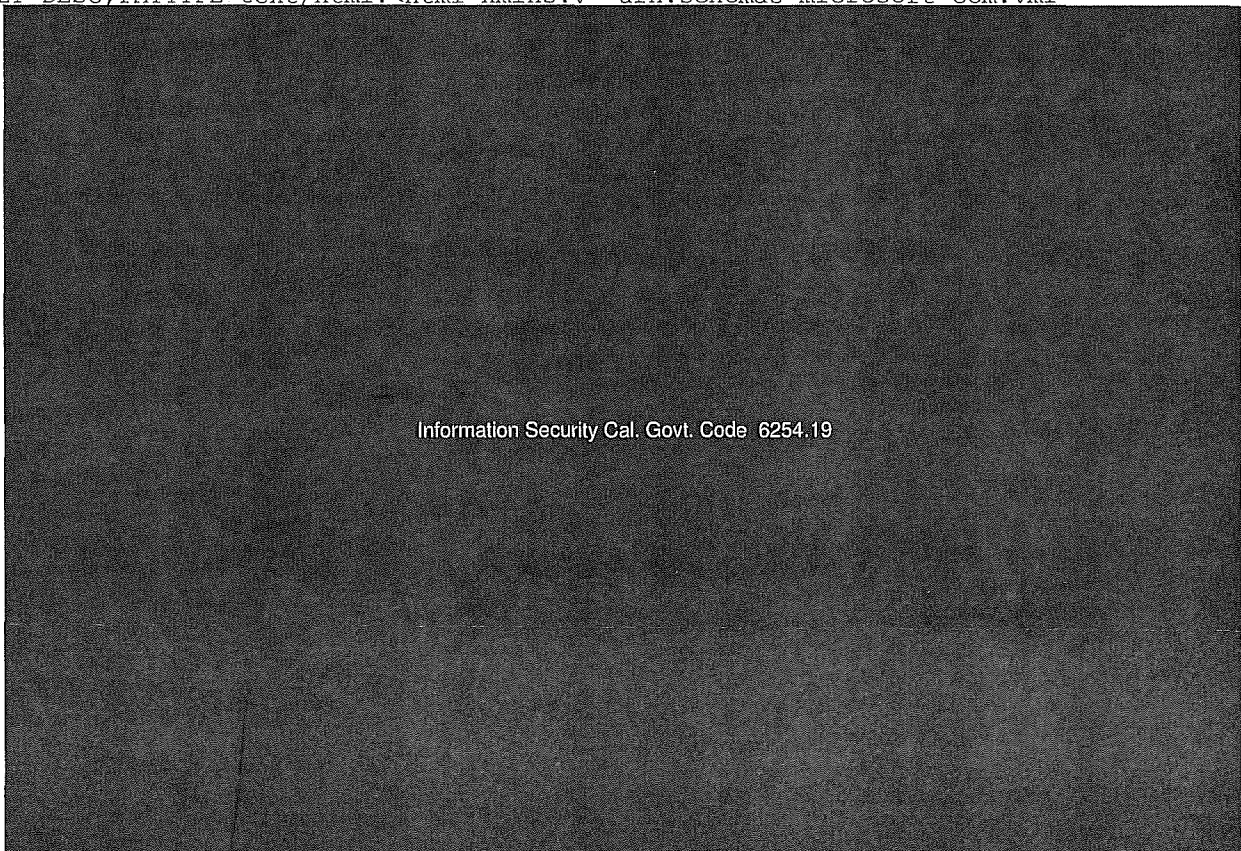
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789 LAST-MODIFIED:
790 PRIORITY:5
791 RECURRENCE-ID Information Security Cal. Govt.
792 SEQUENCE:36
793 SUMMARY:Rescheduled: Monthly 1-on-1 Meeting with Keith Kawas & Linda (Aug.
794 21)
795 TRANSP:OPAQUE
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797 Information Security Cal. Govt. Code 6254.19
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Information Security Cal. Govt. Code 6254.19

X-MICROSOFT-CDO-BUSYSTATUS:BUSY
X-MICROSOFT-CDO-IMPORTANCE:1
X-MS-OLK-APPTSEQTIME:20190211T191105Z
BEGIN:VALARM
TRIGGER Information
ACTION:DISPLAY
DESCRIPTION:Reminder
END:VALARM
END:VEVENT
BEGIN:VEVENT
CLASS:PUBLIC
CREATED Information Security Cal.
DESCRIPTION: \n\n

Privacy

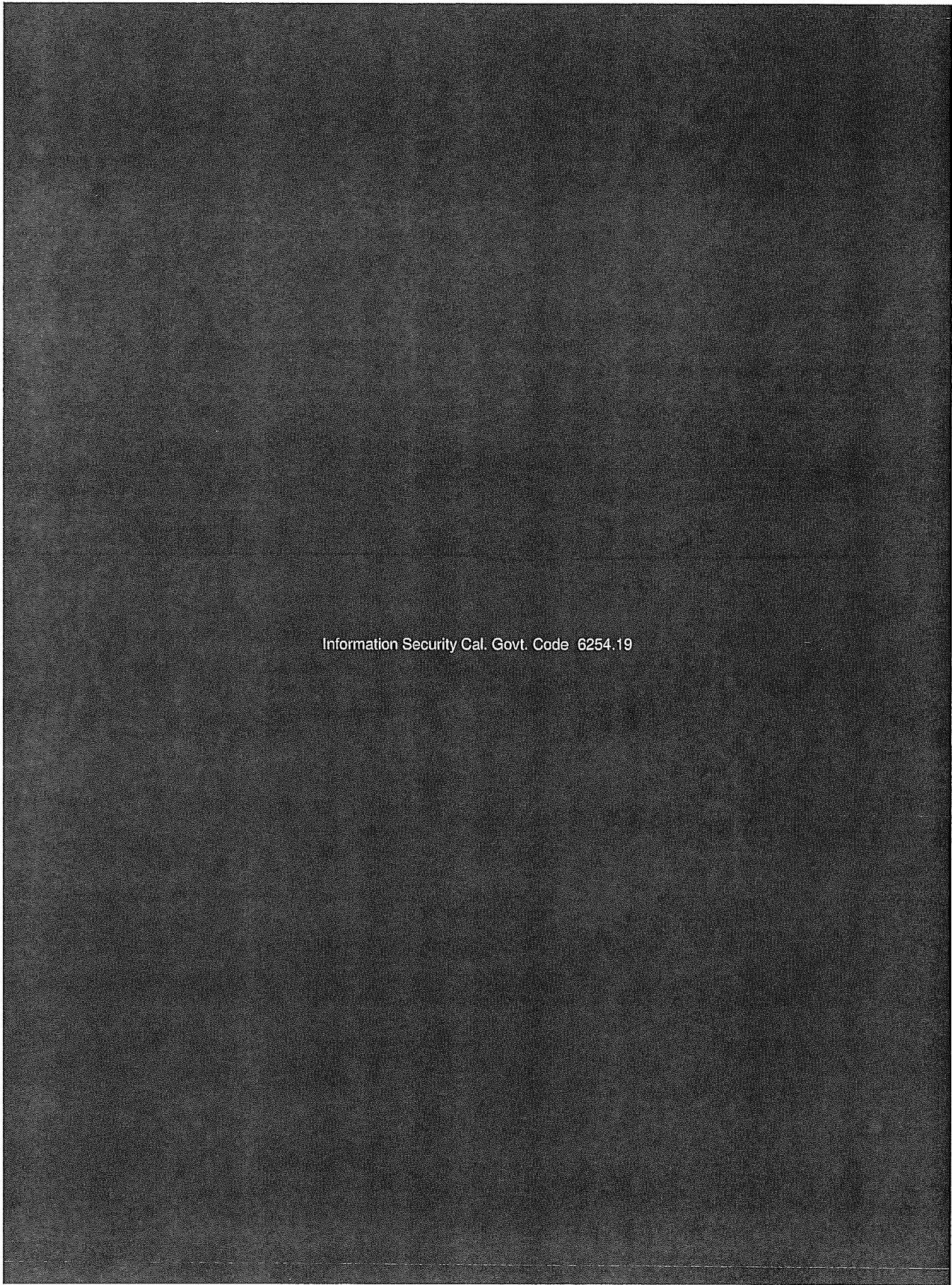
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DTSTART:20200918T190000Z
LAST-MODIFIED Information Security Cal.
PRIORITY:5
RECURRENCE-ID: Information Security Cal. Govt.
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DTI9119-000205

Information Security Cal. Govt. Code 6254.19

898 X-ALT-DESC;FMTTYPE=text/html:<html xmlns:v="urn:schemas-microsoft-com:vml"



Information Security Cal. Govt. Code 6254.19

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961 X-MICROSOFT-CDO-IMPORTANCE:1

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964 TRIGGER: Information

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966 DESCRIPTION:Reminder

DTT9119-000206

967 END:VALARM
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972 DESCRIPTION: \n\n

Privacy

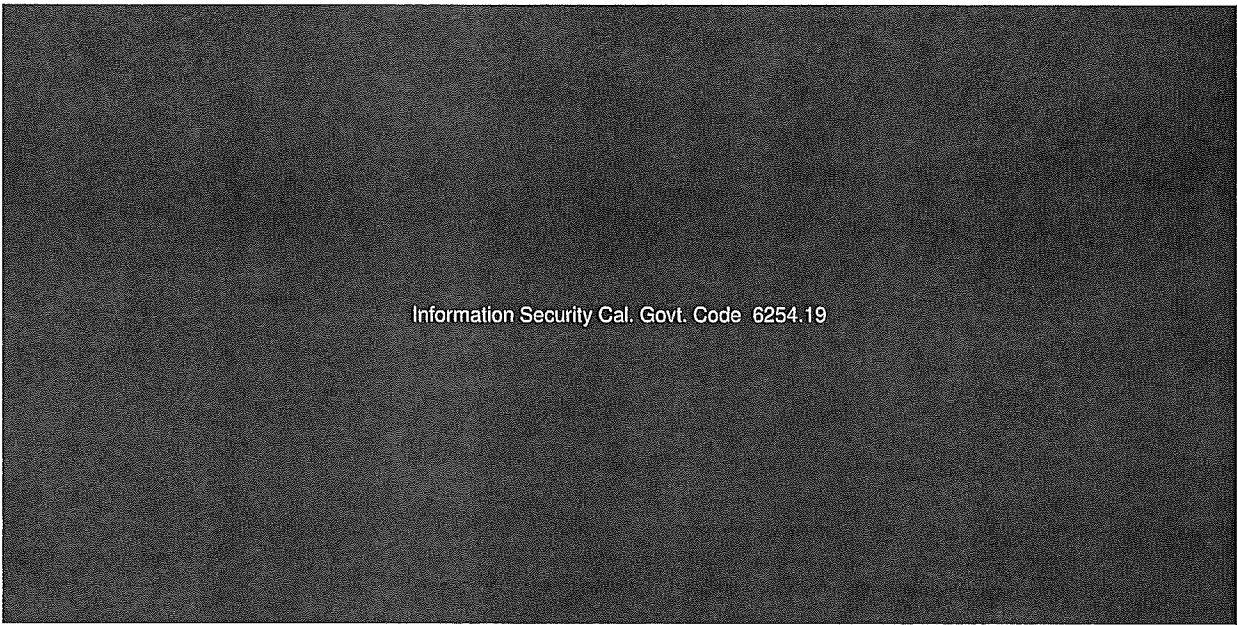
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991 PRIORITY:5
992 RECURRENCE-ID: Information Security Cal. Govt.
993 SEQUENCE:41

994 UID Information Security Cal. Govt. Code 6254.19

Information Security Cal. Govt. Code 6254.19

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Information Security Cal. Govt. Code 6254.19

X-MICROSOFT-CDO-IMPORTANCE:1
X-MS-OLK-APPTSEQTIME Information Security Cal.
BEGIN:VALARM
TRIGGER Information
ACTION:DISPLAY
DESCRIPTION:Reminder
END:VALARM
END:VEVENT
END:VCALENDAR

DT19119-000208

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (1)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.
	2 (6)	
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	4 (6)	
	5 (3)	
	6 (4)	
	8 (2)	
	9 (2)	
	11 (2)	
	12 (2)	
	13 (2)	
	15 (2)	
Privacy	1 (2)	Due to privacy concerns, personal information, such as personal phone numbers, cell numbers and email addresses, has been redacted from the documents that we are making available to you. We redacted this personal information pursuant to Section 6254(c) and Section 6254(k) of the California Public Records Act and Article 1, Section 1 of the California Constitution.

DT19119-000209

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (3)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.
	2 (7)	
	3 (9)	
	4 (7)	
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	6 (5)	
	7 (5)	
	8 (2)	
	9 (7)	
	10 (4)	
	11 (1)	
	12 (2)	
	13 (5)	
	14 (3)	
	15 (1)	
	16 (3)	
Privacy	12 (1)	Due to privacy concerns, personal information, such as personal phone numbers, cell numbers and email addresses, has been redacted from the documents that we are making available to you. We redacted this personal information pursuant to Section 6254(c) and Section 6254(k) of the California Public Records Act and Article 1, Section 1 of the California Constitution.
	13 (1)	
	15 (1)	

DT19119-000210

1 BEGIN:VCALENDAR
2 PRODID:-//Microsoft Corporation//Outlook 16.0 MIMEDIR//EN
3 VERSION:2.0
4 METHOD:REQUEST
5 X-MS-OLK-FORCEINSPECTOROPEN Informati
6 BEGIN:VTIMEZONE
7 TZID:Pacific Standard Time
8 BEGIN:STANDARD
9 DTSTART:16011104T020000
10 RRULE:FREQ=YEARLY;BYDAY=1SU;BYMONTH=11
11 TZOFFSETFROM:-0700
12 TZOFFSETTO:-0800
13 END:STANDARD
14 BEGIN:DAYLIGHT
15 DTSTART:16010311T020000
16 RRULE:FREQ=YEARLY;BYDAY=2SU;BYMONTH=3
17 TZOFFSETFROM:-0800
18 TZOFFSETTO:-0700
19 END:DAYLIGHT
20 END:VTIMEZONE
21 BEGIN:VEVENT

Information Security Cal. Govt. Code 6254.19

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Information Security Cal. Govt. Code 6254.19

13CiU1RU9Gc==

1657 ATTENDEE;CN="Kelly, Naomi (ADM)";RSVP=TRUE:mailto:[REDACTED] Privacy

1658 ATTENDEE;CN="Bukowski, Kenneth (ADM)";RSVP=TRUE:mailto:[REDACTED] Privacy

1661 ATTENDEE;CN="Gerull, Linda (TIS)";RSVP=TRUE:mailto:[REDACTED] Privacy

1662 ATTENDEE;CN="Legaspi, Doris (TIS)";RSVP=TRUE:mailto:[REDACTED] Privacy

1663 ATTENDEE;CN="Gascon, George (DAT)";RSVP=TRUE:mailto:[REDACTED] Privacy

1664 ATTENDEE;CN="Scott, William (POL)";RSVP=TRUE:mailto:[REDACTED] Privacy

1665 ATTENDEE;CN="Raju, Manohar (PDR)";RSVP=TRUE:mailto:[REDACTED] Privacy

1666 ATTENDEE;CN="Murase, Emily (WOM)";RSVP=TRUE:mailto:[REDACTED] Privacy

1667 ATTENDEE;CN="Fletcher, Karen (ADP)";RSVP=TRUE:mailto:karen.fletcher@sfgov.o

1668 rg

1669 ATTENDEE;CN="Nance, Allen (JUV)";RSVP=TRUE:mailto:[REDACTED] Privacy

1670 ATTENDEE;CN="Carroll, Maryellen (DEM)";RSVP=TRUE:mailto:[REDACTED] Privacy

1672 ATTENDEE;CN="Hennessy, Vicki (SHF)";RSVP=TRUE:mailto:[REDACTED] Privacy

1673 rg

1674 ATTENDEE;CN="Tugbenyoh, Mawuli (HRD)";RSVP=TRUE:mailto:[REDACTED] Privacy

1675 ov.org

1676 ATTENDEE;CN="Yuen, Michael (CRT)";RSVP=TRUE:mailto:[REDACTED] Privacy

1677 ATTENDEE;CN="Burke, Robyn (DAT)";RSVP=TRUE:mailto:[REDACTED] Privacy

1678 ATTENDEE;CN="Auyong, Angela (PDR)";RSVP=TRUE:mailto:[REDACTED] Privacy

1679 ATTENDEE;CN="StClair, Anneliese (Katy) (PDR)";RSVP=TRUE:mailto:[REDACTED] Privacy

1680 @sfgov.org

1681 ATTENDEE;CN="Williams, LaShaun (ADP)";RSVP=TRUE:mailto:[REDACTED] Privacy

1682 fgov.org

1683 ATTENDEE;CN="Cowan, Sheryl (JUV)";RSVP=TRUE:mailto:[REDACTED] Privacy

1684 ATTENDEE;CN="Tyson, Pamela (DEM)";RSVP=TRUE:mailto:[REDACTED] Privacy

1685 ATTENDEE;CN="Saenz, Johanna (SHF)";RSVP=TRUE:mailto:[REDACTED] Privacy

1686 ATTENDEE;CN="Jacobson, Caitlin (ADM)";RSVP=TRUE:mailto:caitlin.jacobson@sfg

1687 ov.org

1688 ATTENDEE;CN="Yee, Norman (BOS)";RSVP=TRUE:mailto:[REDACTED] Privacy

1689 ATTENDEE;CN="Stefani, Catherine (BOS)";RSVP=TRUE:mailto:catherine.stefani@s

1690 fgov.org

1691 ATTENDEE;CN="Khaw, Lynn (ADM)";RSVP=TRUE:mailto:[REDACTED] Privacy

1692 ATTENDEE;CN="Low, Jen (BOS)";ROLE=OPT-PARTICIPANT;RSVP=TRUE:mailto:[REDACTED] Privacy

1693 sfgov.org

1694 ATTENDEE;CN="Clendinen, Eugene (DAT)";ROLE=OPT-PARTICIPANT;RSVP=TRUE:mailto

1695 : [REDACTED] Privacy

1696 ATTENDEE;CN="Sacco, Carol (WOM)";ROLE=OPT-PARTICIPANT;RSVP=TRUE:mailto:caro

1697 [REDACTED] Privacy

1698 ATTENDEE;CN="Larrick, Herschell (WOM)";ROLE=OPT-PARTICIPANT;RSVP=TRUE:mailt

1699 o: [REDACTED] Privacy

1700 ATTENDEE;CN="Sandrolini, Laurent (TIS)";ROLE=OPT-PARTICIPANT;RSVP=TRUE:mail

1701 to: [REDACTED] Privacy

1702 CATEGORIES:Important

1703 CLASS:PUBLIC

1704 CREATED:20200927T230058Z

1705 DESCRIPTION:Hello Eugene\,\n\n \n\nAs requested\, I'm forwarding you the

1706 invitation to the next JUSTIS Executive Governance Council meeting this Oc

1707 tober 22nd at City Hall. I've also attached the supporting materials pr

1708 esented as the last Council from May 21st 2019. \n\n \n\nPlease let me kn

1709 ow if you and/or the new District Attorney would like a consolidated brief

1710 ing on JUSTIS before (or after) the Council meeting.\n\n \n\nAs always\, I

1711 'm happy to answer any questions you may have and am happy you are plann

1712 ing to attend.\n\n \n\nBest\,\n\n \n\n \n\n \n\n \n\nRob Castiglia\n\nJUS.T

1713 .I.S. Program Manager\n\n707-480-7999 mobile\n\nwww.sfgov.org/dt <http://s

1714 fgov.org/dt> \n\n \n\nWe Value Your Fe

1716 10c795> \n\n \n\n \n\nFrom: [REDACTED] Privacy e type=96b84c8c4f0d320078c25cd013

1717 0 PM October 22\, 2019 \nSubject: JUS.T.I.S. Council Meeting\nLocation: Ci

1718 ty Hall Room 201\n\n \n\nJUSTIS Executive Council Meeting \n\n \n\nPl

1719 ease see the attached agenda. \n\n \n\n \n\n

1720 DTEND;TZID="Pacific Standard Time":20191022T120000

1721 DTSTAMP:20190913T183320Z

1722 DTSTART;TZID="Pacific Standard Time":20191022T100000

1723 LAST-MODIFIED:20200927T230058Z

1724 LOCATION:City Hall Room 201

1725 ORGANIZER;CN="Castiglia, Rob (TIS)":invalid;nomail

1726 PRIORITY:5
1727 SEQUENCE:0
1728 SUMMARY:FW: JUS.T.I.S. Council Meeting
1729 TRANSP:OPAQUE

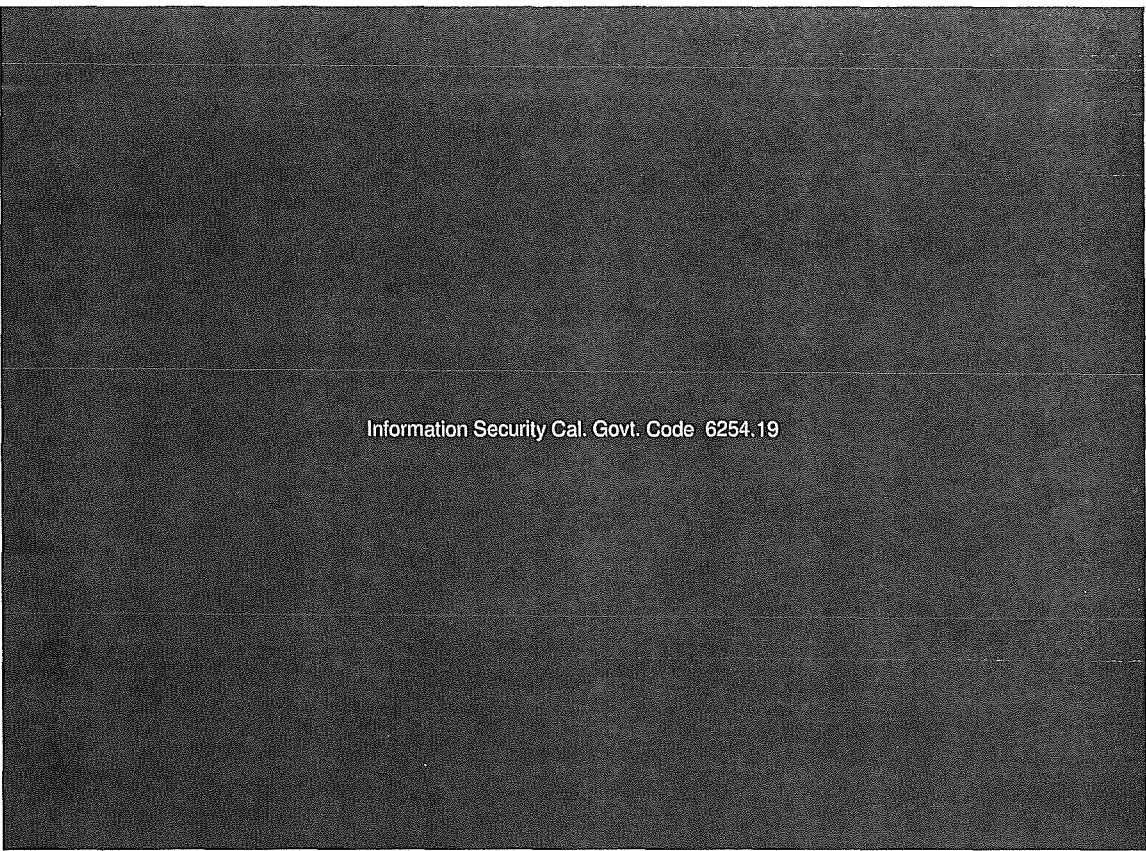
Information Security Cal. Govt. Code 6254.19

X-ALT-DESC;FMTPYPE=text/html:

Information Security Cal. Govt. Code 6254.19

Information Security Cal. Govt. Code 6254.19

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Information Security Cal. Govt. Code 6254.19

X-MICROSOFT-CDO-BUSYSTATUS:BUSY
X-MICROSOFT-CDO-IMPORTANCE:1
X-MICROSOFT-CDO-INTENDEDSTATUS:BUSY
X-MICROSOFT-DISALLOW-COUNTER:FALSE
X-MS-OLK-APPTSEQTIME Information Security Cal.
END:VEVENT
END:VCALENDAR

DT19119-000237

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (1)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.
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	21 (1)	
	22 (1)	
	23 (1)	
	24 (1)	
	26 (1)	
no reason	25 (7)	---
Privacy	25 (29)	Due to privacy concerns, personal information, such as personal phone numbers, cell numbers and email addresses, has been redacted from the documents that we are making available to you. We redacted this personal information pursuant to Section 6254(c) and Section 6254(k) of the California Public Records Act and Article 1, Section 1 of the California Constitution.
	26 (2)	
	27 (1)	

DT19119-000238

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (1) 26 (2) 27 (2)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

DT19119-000239

1 BEGIN:VCALENDAR
2 PRODID:-//Microsoft Corporation//Outlook 16.0 MIMEDIR//EN
3 VERSION:2.0
4 METHOD:REQUEST
5 X-MS-OLK-FORCEINSPECTOROPEN:[REDACTED]
6 BEGIN:VTIMEZONE
7 TZID:Pacific Standard Time
8 BEGIN:STANDARD
9 DTSTART:16011104T020000
10 RRULE:FREQ=YEARLY;BYDAY=1SU;BYMONTH=11
11 TZOFFSETFROM:-0700
12 TZOFFSETTO:-0800
13 END:STANDARD
14 BEGIN:DAYLIGHT
15 DTSTART:16010311T020000
16 RRULE:FREQ=YEARLY;BYDAY=2SU;BYMONTH=3
17 TZOFFSETFROM:-0800
18 TZOFFSETTO:-0700
19 END:DAYLIGHT
20 END:VTIMEZONE
21 BEGIN:VEVENT
22 ATTENDEE;CN="Arntz, John (REG)";RSVP=TRUE:mailto:[REDACTED] Privacy
23 ATTENDEE;CN="Sandrolini, Laurent (TIS)";RSVP=TRUE:invalid:nomail
24 CATEGORIES:Phone Call
25 CLASS:PUBLIC
26 CREATED:20200927T230156Z
27 DESCRIPTION:Topics:\n\nRLA\n\nChris's Project\n\nPrep for elections (file
28 s)\n\nStarting up Gartner\n\nBudget for FY20/21\n\n RFP for partner
29 or vendor - like LA\n\n
30 DTEND;TZID="Pacific Standard Time":20191022T150000
31 DTSTAMP:20191020T002218Z
32 DTSTART;TZID="Pacific Standard Time":20191022T143000
33 LAST-MODIFIED:20200927T230156Z
34 LOCATION:John's office
35 ORGANIZER;CN="Gerull, Linda (TIS)":mailto:linda.gerull@sfgov.org
36 PRIORITY:5
37 SEQUENCE:0
38 SUMMARY;LANGUAGE=en-us:Checkin-Election/DT
39 TRANSP:OPAQUE
40 UID:[REDACTED] Information Security Cal. Govt. Code 6254.19
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42 X-ALT-DESC;FMTTYPE=text/html Information Security Cal. Govt. Code 6254.19
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56 Information Security Cal. Govt. Code 6254.19
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69 X-MICROSOFT-CDO-BUSYSTATUS:BUSY

70 X-MICROSOFT-CDO-IMPORTANCE:1
71 X-MICROSOFT-DISALLOW-COUNTER:FALSE
72 X-MS-OLK-APPTSEQTIME:20191020T002218Z
73 X-MS-OLK-AUTOFILLLOCATION:FALSE
74 X-MS-OLK-CONFTYPE:0
75 END:VEVENT
76 END:VCALENDAR
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DT19119-000241

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (1)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.
Privacy	1 (1)	Due to privacy concerns, personal information, such as personal phone numbers, cell numbers and email addresses, has been redacted from the documents that we are making available to you. We redacted this personal information pursuant to Section 6254(c) and Section 6254(k) of the California Public Records Act and Article 1, Section 1 of the California Constitution.

DT19119-000242

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (3)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

DT19119-000243

October 11, 2020

Dennis Herrera
Attn. General Government Team
City Attorney/Supervisor of Records
City Hall, Room 234
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Via email to supervisor.records@sfcityattv.org

Supervisor of Records Dennis Herrera,

This is an SFAC 67.21(d) petition against the Department of Technology. Please determine, in writing, within 10 days, whether each of the contested parts of records in Appendix A are public, and order their disclosure.

The City's response to email records requests, at least in this case, has come a long way since summer 2019. There is, however, still some work remaining to achieve full compliance that is reflected in this petition.

I will preempt your arguments here: To claim that the information is not reasonably segregable per GC 6253(a) has no bearing on my request. The CPRA provides the public with two separate rights: a right to inspect records in person pursuant to Gov Code 6253(a) and a right to get copies of records under Gov Code 6253(b).

1. I have only exercised my rights for *copies* under GC6253(b) and no reasonable segregation requirement exists under GC6253(b). This comports with common sense: partial redaction is not possible on an original record viewed in person, but is entirely possible to do for a copy. The Sunshine Ordinance does have an analog to the "reasonable segregation" requirement when viewing electronic records *in person* - see SFAC 67.21(l): "Inspection of documentary public information on a computer monitor need not be allowed where the information sought is necessarily and unseparably intertwined with information not subject to disclosure under this ordinance." Again, this is common sense: you cannot redact info *on a computer monitor* but you can on a *copy*.
2. Even if you were to *wrongly* state that the reasonable segregation requirement applies to copies, SFAC 67.26 has no such requirement and demands in San Francisco minimal withholding with citation to each part of the record withheld - the CPRA allows the local Sunshine Ordinance to require better access, as it does.

As a California licensed attorney subject to the Rules of Professional Conduct, you are warned not to intentionally mis-state or mis-cite these laws to achieve the outcome you want. I ask that you act honorably instead.

Appendix A lists the contested redactions. Appendix B has the record produced thus far.

Sincerely,

Anonymous

NOTE: Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature (signature.asc attachment), if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the government all be disclosable public records.

APPENDIX A - Challenged Redactions

All examples are non-exhaustive. We do not waive production of any record or part of record not mentioned below, nor do we concede that unmentioned records or parts of records are exempt or not public records.

NOTE: Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature (signature.asc attachment), if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the government all be disclosable public records.

1. A single City Govt email address (almost certainly hank.heckel@sfgov.org) has been improperly withheld under the line labeled "Return-Path". It is the electronic analogue to a return address on a mail envelope - i.e. where to send . As long as it is a govt email address, and not a personal one (unless that personal address is used to conduct public business), it is disclosable. Source: <https://tools.ietf.org/pdf/rfc5321.pdf> , page 58.
2. The date/timestamp of receipt of the email has been improperly withheld under the lines labeled Received. Source: <https://tools.ietf.org/pdf/rfc5321.pdf>, page 59-60
3. The Content-Type and MIME-Version (indicators of the format of the record) should be released. Source: <https://tools.ietf.org/html/rfc2045#section-5> , <https://tools.ietf.org/html/rfc2045#section-4>

Following up

Heckel, Hank (MYR)

Fri 10/11/2019 11:46 AM

To: Makstman, Michael (TIS) <Michael.Makstman@sfgov.org>

Hi Mike,

Could you give me a call when you have a chance?

Thanks,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

Received:

Information Security Cal. Govt. Code 6254.19

Authentication-Results:

Information Security Cal. Govt. Code 6254.19

Received:

Information Security Cal. Govt. Code 6254.19

Received:

Content-Type:

Information Security Cal. Govt. Code 6254.19

From: "Heckel, Hank (MYR)" <hank.heckel@sfgov.org>

To: "Makstman, Michael (TIS)" <Michael.Makstman@sfgov.org>

Subject: Following up

Thread-Topic: Following up Thread-Index: AdWAZDJmu6AUfAeiQo6Ywy1jmWNINg==

Date: Fri, 11 Oct 2019 18:46:35 +0000

Message-ID:

<MW2PR0901MB3722A5B4A4EE4987BFF97284EB970@MW2PR0901MB3722.namprd09.prod.outlook.com>

Accept-Language: en-US

Content-Language: en-US

X-MS-Has-Attach:

X-MS-Exchange-Organization-SCL: Information Security Cal. Govt. Code 6254.19

X-MS-TNEF-Correlator:

Information Security Cal. Govt. Code 6254.19

MIME-Version: Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-MessageDirectionality: Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-AuthSource: Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-AuthAs: Information Security Cal. Govt.

X-MS-Exchange-Organization-AuthMechanism: Information Security Cal. Govt. Code 6254.19

X-Originating-IP: Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-Network-Message-Id: Information Security Cal. Govt. Code 6254.19

X-MS-PublicTrafficType: Information Security Cal. Govt. Code 6254.19

Return-Path: Information Security Cal. Govt. Code

X-MS-Exchange-Organization-ExpirationStartTime: Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-ExpirationStartTimeReason: Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-ExpirationInterval: Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-ExpirationIntervalReason: OriginalSubmit

X-MS-Office365-Filtering-Correlation-Id: Information Security Cal. Govt. Code 6254.19

X-MS-Office365-Filtering-HT: Information Security Cal. Govt. Code 6254.19

X-MS-TrafficTypeDiagnostic: Information Security Cal. Govt. Code 6254.19

X-MS-Oob-TLC-OOBClassifiers: Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
1;SRVR: Information Security Cal. Govt. Code 6254.19
Infor LANG: InforX-Microsoft-Antispam: Information Security Cal.
X-MS-Exchange-CrossTenant-OriginalArrivalTime: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-CrossTenant-FromEntityHeader: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-CrossTenant-Id: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-CrossTenant-Network-Message-Id: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-CrossTenant-MailboxType: Information Security Cal. Govt. Code 6254.19
UserPrincipalName:
Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-Transport-CrossTenantHeadersStamped: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-Transport-EndToEndLatency: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-Processed-By-BccFoldering: Information Security Cal. Govt. Code 6254.19
X-Microsoft-Antispam-Mailbox-Delivery:
Information Security Cal. Govt. Code 6254.19
Microsoft-Antispam-Message-Info:
Information Security Cal. Govt. Code 6254.19

Heckel, Hank (MYR)
Fri 10/11/2019 11:46 AM
To: Makstman, Michael (TIS)

Hi Mike,

Could you give me a call when you have a chance?

Thanks,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (21) 2 (17)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.
no reason	1 (4) 2 (1)	---

Leger, Cheryl (BOS)

From: Anonymous <arecordsrequestor@protonmail.com>
Sent: Monday, December 28, 2020 10:32 PM
To: SOTF, (BOS)
Cc: Gerull, Linda (TIS); Licudine-Barker, Arlene (TIS); Makstman, Michael (TIS)
Subject: SOTF 19119 - Complainant's Update for Hearing
Attachments: DT-Corrected-Recs.pdf; signature.asc

Ms. Leger - this will be complainant's cover letter for SOTF 19119 packet.

For File SOTF 19119

There do not appear to be any remaining disputes between the parties about what portions of the records are disclosable in this request.

On Dec 28, 2020, the email and calendar metadata requested in my Oct 23 and 30, 2019 requests at issue in this case was either fully provided or, if not yet provided, had been agreed in writing by Respondents to be disclosable and will be provided.

As long as, and only if, Respondents do not dispute this case in writing or at the hearing, the complainant intends to:

- Voluntarily dismiss violations of 67.26 and 67.27.
- Voluntarily dismiss all individual respondents, leaving only the agency Department of Technology as the sole respondent.
- Request SOTF make a single motion: "Move that the Department of Technology violated 67.21(B) for untimely providing a copy of email header and calendar ICS records."
- Waive Compliance hearings for the small amount of remaining information that DT has agreed in writing to be disclosable.

Timeline of response:

- Oct 23, 2019 - Request - Email header for a Makstman email
- Oct 30, 2019 - Request - Calendar ICS data for Makstman/Gerull calendar
- Nov 1, 2019 - Email header request denied (no legal citation)
- Nov 11, 2019 - Calendar ICS request denied (with legal citation)
- Nov 11, 2019 - Complaint 19119 filed (complaint pre-dates all COVID orders)
- Oct 11, 2020 - Partial production of calendar/email data
- Dec 23, 2020 - Mostly complete production of Calendar ICS request
- Dec 24, 2020 - DT agrees in writing that two other Calendar fields are disclosable
- Dec 28, 2020 - DT agrees in writing that the Received timestamp is disclosable

Sample final records provided by DT are attached in PDF format.

Furthermore, DT has agreed in writing that the Received date/timestamps in the email headers and the X-MICROSOFT-CDO-IMPORTANCE and X-MS-OLK-APPTSECTIME in the ICS are also disclosable.

NOTE: Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature (signature.asc attachment), if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the

sender. Please do not include any confidential information, as I intend that these communications with the government all be disclosable public records.

Sincerely,

Anonymous

**EXHIBIT A – SAMPLE OF EMAIL RECORDS
PROVIDED IN DECEMBER 2020 BY RESPONDENTS**

Received: [REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

Received: [REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

Received: [REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

[REDACTED] Information Security Cal. Govt. Code 6254.19

Content-Type: application/ms-tnef; name="winmail.dat" Content-Transfer-Encoding: binary

From: "Heckel, Hank (MYR)" <hank.heckel@sfgov.org>

To: "Makstman, Michael (TIS)" <Michael.Makstman@sfgov.org>

Subject: Following up

Thread-Topic: Following up Thread-Index: AdWAZDJmu6AUfAeiQo6Ywy1jmWNING==

Date: Fri, 11 Oct 2019 18:46:35 +0000

Message-ID:

<MW2PR0901MB3722A5B4A4EE4987BFF97284EB970@MW2PR0901MB3722.namprd09.prod.outlook.com>

Accept-Language: en-US

Content-Language: en-US

X-MS-Has-Attach:

X-MS-Exchange-Organization-SCL: Inf

X-MS-TNEF-Correlator:

[REDACTED] Information Security Cal. Govt. Code 6254.19

Information

MIME-Version: 1.0

X-MS-Exchange-Organization-MessageDirectionality: Information

X-MS-Exchange-Organization-AuthSource: [REDACTED] Information Security Cal. Govt. Code 6254.19

X-MS-Exchange-Organization-AuthAs: Information

X-MS-Exchange-Organization-AuthMechanism: Inf

X-Originating-IP: Information Security

X-MS-Exchange-Organization-Network-Message-Id: [REDACTED] Information Security Cal. Govt. Code 6254.19

X-MS-PublicTrafficType: Email

Return-Path: hank.heckel@sfgov.org

X-MS-Exchange-Organization-ExpirationStartTime: [REDACTED] Information Security Cal. Govt. Code

X-MS-Exchange-Organization-ExpirationStartTimeReason: Information

X-MS-Exchange-Organization-ExpirationInterval: Information Security Cal.

X-MS-Exchange-Organization-ExpirationIntervalReason: Information Security Cal.

X-MS-Office365-Filtering-Correlation-Id: [REDACTED] Information Security Cal. Govt. Code 6254.19

X-MS-Office365-Filtering-HT: Information

X-MS-TrafficTypeDiagnostic: Information Security Cal. Govt.

X-MS-Oob-TLC-OOBClassifiers: Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code [REDACTED]
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-CrossTenant-OriginalArrivalTime: Information Security Cal. Govt. Code [REDACTED]
X-MS-Exchange-CrossTenant-FromEntityHeader: Information [REDACTED]
X-MS-Exchange-CrossTenant-Id: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-CrossTenant-Network-Message-Id: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-CrossTenant-MailboxType: Information Security Cal. Govt. Code 6254.19
Information Security Cal. [REDACTED]
Information Security Cal. Govt. Code 6254.19
Information [REDACTED]
X-MS-Exchange-Transport-CrossTenantHeadersStamped: Information Security Cal. [REDACTED]
X-MS-Exchange-Transport-EndToEndLatency: Information Security [REDACTED]
X-MS-Exchange-Processed-By-BccFoldering: Information Security [REDACTED]
X-Microsoft-Antispam-Mailbox-Delivery:
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19 [REDACTED]
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19

Heckel, Hank (MYR)
Fri 10/11/2019 11:46 AM
To: Makstman, Michael (TIS)

Hi Mike,

Could you give me a call when you have a chance?

Thanks,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (18) 2 (10)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

Received: from MW2PR0901MB2412.namprd09.prod.outlook.com (2603:10b6:208:fc::29) by
BLOPR0901MB3748.namprd09.prod.outlook.com with HTTPS via
MN2PR02CA0016.NAMPRD02.PROD.OUTLOOK.COM; Fri, 11 Oct 2019 18:46:36 +0000
Authentication-Results: sfgov.org; dkim=none (message not signed) header.d=none;sfgov.org;
dmarc=none action=none header.from=sfgov.org;
Received: from MW2PR0901MB3722.namprd09.prod.outlook.com (52.132.153.23) by
MW2PR0901MB2412.namprd09.prod.outlook.com (52.132.147.158) with Microsoft SMTP
Server (version=TLS1_2, cipher=TLS_ECDHE_RSA_WITH_AES_256_GCM_SHA384) id
15.20.2347.16; Fri, 11 Oct 2019 18:46:35 +0000
Received: from MW2PR0901MB3722.namprd09.prod.outlook.com
([fe80::951c:bae6:a653:2e79]) by MW2PR0901MB3722.namprd09.prod.outlook.com
([fe80::951c:bae6:a653:2e79%4]) with mapi id 15.20.2347.016; Fri, 11 Oct 2019 18:46:35 +0000
Content-Type: application/ms-tnef; name="winmail.dat" Content-Transfer-Encoding: binary

**EXHIBIT B – SAMPLE OF ICS CALENDAR RECORDS
PROVIDED IN DECEMBER 2020 BY RESPONDENTS**

BEGIN:VCALENDAR
 VERSION:2.0
 PRODID:-//Microsoft Corporation//Outlook for Mac MIMEDIR//EN
 METHOD:REQUEST
 BEGIN:VTIMEZONE
 TZID:Pacific Time (US & Canada)
 X-ENTOURAGE-CFTIMEZONE: Information
 X-ENTOURAGE-TZID:!
 BEGIN:STANDARD
 RRULE:FREQ=YEARLY;INTERVAL=1;BYSECOND=0;BYMINUTE=0;BYHOUR=2;BYDAY=1SU;
 BYMO
 NTH=11
 TZOFFSETFROM:-0700
 TZOFFSETTO:-0800
 DTSTART:20071104T020000
 END:STANDARD
 BEGIN:DAYLIGHT
 RRULE:FREQ=YEARLY;INTERVAL=1;BYSECOND=0;BYMINUTE=0;BYHOUR=2;BYDAY=2SU;
 BYMO
 NTH=3
 TZOFFSETFROM:-0800
 TZOFFSETTO:-0700
 DTSTART:20070311T020000
 END:DAYLIGHT
 END:VTIMEZONE
 BEGIN:VEVENT
 UID:040000008200E00074C5B7101A82E00800000000A05F41748F52D5010000000000
 0000
 0010000000CE387707CBF32642B12BFF256E17505F
 X-ENTOURAGE_UUID:FB7D648E-FAF0-4AAD-BB10-8499A626A627
 RECURRENCE-ID;TZID="Pacific Time (US & Canada)":20200925T083000
 DTSTAMP:20200922T162004Z
 DTSTART;TZID="Pacific Time (US & Canada)":20200925T083000
 DTEND;TZID="Pacific Time (US & Canada)":20200925T090000
 SUMMARY:Morning stand up to review project key activities
 DESCRIPTION:Added the following link to our Project/Staff Tracking
 Sheet
 which provides more info on upcoming project needs – per request
 from
 Network Team!\n\n\nThese Wednesday and Friday mornings are to do
 a
 quick run through of any hot items for the next few days. This is
 not
 meant to be a status meeting but instead a checkpoint to escalate
 any
 items requiring immediate attention\, highlight resource impacting
 tasks
 for the week\, and raise any questions that need answers.\n\n
 \n\nPlease
 visit our Project/Staff Tracking Sheet to get more info on upcoming

project needs!\n\n\nIf you have a topic you want to discuss – add it to the day's list in: Meeting Notes.\n\n

\n\n

Information Security Cal. Govt. Code 6254.19

United

States\, San Francisco (Toll) \n\n

\n\nLocal

numbers | Reset PIN | Learn more about Teams | Meeting options

\n\n

\n\n\n

ORGANIZER:MAILTO:Keith.Kawas@sfgov.org

SEQUENCE:0

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Reeves, Matt

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:matt.reeves@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Villaflares, Gene

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:gene.villaflares@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Reyes, Ralph

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:ralph.reyes@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Ybanez, Glacier

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:glacier.ybanez@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN=DT-PMO;PARTSTAT=NEEDS-ACTION:M

AILTO:dt.pmo@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Estes, James

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:james.estes@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Makstman, Michael

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:Michael.Makstman@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Sinclair, Nathan

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:nathan.sinclair@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Gardner, Eddie

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:eddie.gardner@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Magallon, Marco

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:marco.magallon@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Lat, Michael

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:michael.lat@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="DT-Org

Calendar";PARTSTAT=NEEDS-ACTION:MAILTO:DTOrgCalendar@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Goldfine, Kelson

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:kelson.goldfine@sfgov.org

ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=FALSE;CN="Hong, Karen

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:karen.hong@sfgov.org

ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Ostrom, Lucas

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:lucas.ostrom@sfgov.org

ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Mei, Shirley

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:shirley.mei@sfgov.org

ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Lim, Debbie

(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:deborah.lim@sfgov.org
ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Phan, Anh
(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:anh.phan@sfgov.org
ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Dominic
Long";PARTSTAT=NEEDS-ACTION:MAILTO:dlong@convergeone.com
ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Ulbrich, Jonathan
(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:jonathan.ulbrich@sfgov.org
ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Rosario, JulieAnne
(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:julieanne.rosario@sfgov.org
ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Finn, Richard
(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:richard.finn@sfgov.org
ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="La Rosa, Stan
(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:stan.larosa@sfgov.org
ATTENDEE;ROLE=OPT-PARTICIPANT;RSVP=FALSE;CN="Sian, Carl
(TIS)";PARTSTAT=NEEDS-ACTION:MAILTO:carl.sian@sfgov.org
X-MICROSOFT-CDO-BUSYSTATUS:TENTATIVE
X-MICROSOFT-CDO-ALLDAYEVENT:FALSE
X-MICROSOFT-DISALLOW-COUNTER:TRUE
X-MICROSOFT-DONOTFORWARDMEETING:FALSE
X-MICROSOFT-CDO-INSTTYPE:3
BEGIN:VALARM
ACTION:Information
DESCRIPTION:REMINDER
TRIGGER;RELATED=START:-Information
END:VALARM
END:VEVENT
END:VCALENDAR

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (2) 2 (2) 3 (2)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

BEGIN:VCALENDAR
VERSION:2.0
PRODID:-//Microsoft Corporation//Outlook for Mac MIMEDIR//EN
METHOD:REQUEST
BEGIN:VTIMEZONE
TZID:Pacific Time (US & Canada)
X-ENTOURAGE-CFTIMEZONE: Information
X-ENTOURAGE-TZID:1
BEGIN:STANDARD
RRULE:FREQ=YEARLY;INTERVAL=1;BYSECOND=0;BYMINUTE=0;BYHOUR=2;BYDAY=1SU;
BYMO
NTH=11
TZOFFSETFROM:-0700
TZOFFSETTO:-0800
DTSTART:20071104T020000
END:STANDARD
BEGIN:DAYLIGHT
RRULE:FREQ=YEARLY;INTERVAL=1;BYSECOND=0;BYMINUTE=0;BYHOUR=2;BYDAY=2SU;
BYMO
NTH=3
TZOFFSETFROM:-0800
TZOFFSETTO:-0700
DTSTART:20070311T020000
END:DAYLIGHT
END:VTIMEZONE
BEGIN:VEVENT
UID:80DB2237-705A-4EF5-9AD8-CACF8CD79110
X-ENTOURAGE_UUID:9E58757A-39F8-4BB3-8ED1-976316FDF1BC
RECURRENCE-ID;TZID="Pacific Time (US & Canada)":20200925T080000
DTSTAMP:20200821T180015Z
DTSTART;TZID="Pacific Time (US & Canada)":20200925T080000
DTEND;TZID="Pacific Time (US & Canada)":20200925T083000
LAST-MODIFIED:20200922T162718Z
SUMMARY:Monthly touch base Steve and Mike
DESCRIPTION:Steve\\,\\n\\n\\n\\nPlease let me know if this time works for a
monthly touchbase. It seemed to be good for our last conversation.\\n
ORGANIZER:MAILTO:Michael.Makstman@sfgov.org
SEQUENCE:0
ATTENDEE;ROLE=REQ-PARTICIPANT;RSVP=TRUE;CN="Stephen
Katz";PARTSTAT=NEEDS-ACTION:MAILTO:stevek01@mac.com
X-MICROSOFT-CDO-BUSYSTATUS:BUSY
X-MICROSOFT-CDO-ALLDAYEVENT:FALSE
X-MICROSOFT-DISALLOW-COUNTER:FALSE
X-MICROSOFT-DONOTFORWARDMEETING:FALSE
X-MICROSOFT-CDO-INSTTYPE:3
BEGIN:VALARM
ACTION: Information
DESCRIPTION:REMINDER
TRIGGER;RELATED=START: Information Security
END:VALARM

END:VEVENT
END:VCALENDAR

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (4)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

70 X-MICROSOFT-CDO-IMPORTANCE: 1
71 X-MICROSOFT-DISALLOW-COUNTER: FALSE
72 X-MS-OLK-APPTSEQTIME: Information Security Cal.
73 X-MS-OLK-AUTOFILLLOCATION: Informa
74 X-MS-OLK-CONFTYPE: 1
75 END:VEVENT
76 END:VCALENDAR
77

Redaction Log

Reason	Page (# of occurrences)	Description
Information Security Cal. Govt. Code 6254.19	1 (2) 2 (4)	We have withheld records responsive to your request [and/or redacted parts of the records provided in response to your request] on the basis that the information contained may reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

Leger, Cheryl (BOS)

From: Anonymous <arecordsrequestor@protonmail.com>
Sent: Monday, December 28, 2020 1:17 PM
To: SOTF, (BOS)
Cc: Gerull, Linda (TIS); Makstman, Michael (TIS); Licudine-Barker, Arlene (TIS); Records, Supervisor (CAT)
Subject: Stipulation #2 - SOTF Case 19119
Attachments: signature.asc

Sunshine Ordinance Task Force,

In the matter of *SOTF 19119, Anonymous vs Linda Gerull, Michael Makstman, Arlene Licudine-Barker, and the Department of Technology*, (and the related supervisor of records petitions) the parties further stipulate to the following. Ms. Gerull, can you please confirm your agreement in writing? (I corrected a mistake in the "October 2020" sentence so please re-review).

===

Complaint 19119 relates to two requests made by Complainant to Respondents in October 2019 for certain email and calendar records with email header metadata and "iCalendar"/ICS metadata of City CIO Gerull and CISO Makstman, <https://sanfrancisco.nextrequest.com/requests/19-4456> and <https://sanfrancisco.nextrequest.com/requests/19-4376>, which were emailed by Complainant and published online by Respondents. The Parties previously stipulated to a change in the wording of Request 19-4456 to allow DT to produce different records which demonstrate the same principle of record disclosure.

In October 2020, Respondents published as public records with redactions certain email header metadata and calendar "iCalendar"/ICS metadata for the requested records and in December 2020 made further revised redactions.

The Parties further stipulate that the SOTF may judge the proper redaction of request 19-4376 of the email headers by looking at both <https://sanfrancisco.nextrequest.com/documents/6211041> and the following partial email record provided on Dec 28, 2020 as an example of additional email header fields that DT agrees to disclose:

Received: from MW2PR0901MB2412.namprd09.prod.outlook.com (2603:10b6:208:fc::29) by BLOPR0901MB3748.namprd09.prod.outlook.com with HTTPS via MN2PR02CA0016.NAMPRD02.PROD.OUTLOOK.COM; Fri, 11 Oct 2019 18:46:36 +0000
Authentication-Results: sfgov.org; dkim=none (message not signed) header.d=none;sfgov.org; dmarc=none action=none header.from=sfgov.org;
Received: from MW2PR0901MB3722.namprd09.prod.outlook.com (52.132.153.23) by MW2PR0901MB2412.namprd09.prod.outlook.com (52.132.147.158) with Microsoft SMTP Server (version=TLS1_2, cipher=TLS_ECDHE_RSA_WITH_AES_256_GCM_SHA384) id 15.20.2347.16; Fri, 11 Oct 2019 18:46:35 +0000
Received: from MW2PR0901MB3722.namprd09.prod.outlook.com ([fe80::951c:bae6:a653:2e79]) by MW2PR0901MB3722.namprd09.prod.outlook.com ([fe80::951c:bae6:a653:2e79%4]) with mapi id 15.20.2347.016; Fri, 11 Oct 2019 18:46:35 +0000
Content-Type: application/ms-tnef; name="winmail.dat" Content-Transfer-Encoding: binary

===

Sincerely,

Anonymous

Leger, Cheryl (BOS)

From: Anonymous <arecordsrequestor@protonmail.com>
Sent: Tuesday, December 29, 2020 12:16 PM
To: SOTF, (BOS)
Subject: Re: SOTF 19119 - Complainant's Update for Hearing
Attachments: 19119-Final-FF-2021-Jan.pdf; signature.asc

My presentation is also attached for the agenda.

NOTE: Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature (signature.asc attachment), if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the government all be disclosable public records.

Sincerely,

Anonymous

----- Original Message -----

On Monday, December 28th, 2020 at 10:31 PM, Anonymous <arecordsrequestor@protonmail.com> wrote:

Ms. Leger - this will be complainant's cover letter for SOTF 19119 packet.

For File SOTF 19119

There do not appear to be any remaining disputes between the parties about what portions of the records are disclosable in this request.

On Dec 28, 2020, the email and calendar metadata requested in my Oct 23 and 30, 2019 requests at issue in this case was either fully provided or, if not yet provided, had been agreed in writing by Respondents to be disclosable and will be provided.

As long as, and only if, Respondents do not dispute this case in writing or at the hearing, the complainant intends to:

- Voluntarily dismiss violations of 67.26 and 67.27.
- Voluntarily dismiss all individual respondents, leaving only the agency Department of Technology as the sole respondent.
- Request SOTF make a single motion: "Move that the Department of Technology violated 67.21(B) for untimely providing a copy of email header and calendar ICS records."
- Waive Compliance hearings for the small amount of remaining information that DT has agreed in writing to be disclosable.

Timeline of response:

- Oct 23, 2019 - Request - Email header for a Makstman email

- Oct 30, 2019 - Request - Calendar ICS data for Makstman/Gerull calendar
- Nov 1, 2019 - Email header request denied (no legal citation)
- Nov 11, 2019 - Calendar ICS request denied (with legal citation)
- Nov 11, 2019 - Complaint 19119 filed (complaint pre-dates all COVID orders)
- Oct 11, 2020 - Partial production of calendar/email data
- Dec 23, 2020 - Mostly complete production of Calendar ICS request
- Dec 24, 2020 - DT agrees in writing that two other Calendar fields are disclosable
- Dec 28, 2020 - DT agrees in writing that the Received timestamp is disclosable

Sample final records provided by DT are attached in PDF format.

Furthermore, DT has agreed in writing that the Received date/timestamps in the email headers and the X-MICROSOFT-CDO-IMPORTANCE and X-MS-OLK-APPTSEQTIME in the ICS are also disclosable.

NOTE: Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature (signature.asc attachment), if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the government all be disclosable public records.

Sincerely,

Anonymous

19119 Anonymous vs Department of Technology, et al.

- Oct 23, **2019** - Request - Email header for a Makstman email
- Oct 30, 2019 - Request - Calendar ICS data for Makstman/Gerull calendar
- Nov 1, 2019 - Email header request denied (no legal citation)
- Nov 11, 2019 - Calendar ICS request denied (with legal citation)
- Nov 11, 2019 - Complaint 19119 filed for both requests (pre-dates all COVID orders)
- Oct 8-12, **2020** - First partial production of calendar/email data
- Dec 23, 2020 - Mostly complete production of requests
- Dec 24, 2020 - DT agrees in writing that two additional Calendar fields are disclosable (in addition to the calendar fields they already disclosed)
- Dec 28, 2020 - DT agrees in writing that the Received timestamp is disclosable (in addition to the email headers they already disclosed)

No further disputes exist between the parties.

Metadata is public and disclosable (see Appendix)

- SOTF conducted multiple public hearings in 2019 researching the general issue of metadata, with input from public and multiple City departments. You concluded (*SOTF File 19105, Re: metadata*):
 - Electronic metadata in general is not blanket exempt by any provision of law, and
 - Must be treated no different than any other part of a public record,
 - Must have minimal redactions and footnoted justifications for the exempt portions.
- Reasoning:
 - City could not cite any court case or law that exempts this information ***in its entirety***.
 - Difficulty, effort, or cost of redaction is not a cognizable defense against ***minimal redaction requirement*** of SFAC 67.26.
 - Metadata is ***part and parcel of the record*** as retained by the City and must be provided or redacted with justification.
- NEW: *Natl Lawyers Guild v City of Hayward* - Supreme Court ruled in May 2020 even under the weaker CPRA that redaction of electronic records - even when costly - cannot be charged to the requester and is not creation of a new record. (Same as 67.26 locally)

History of metadata in San Francisco

- In **2006**, the BoS unanimously passed Motion M06-134 requiring the Clerk to “provide public access to records in the format requested by the requestor” due to SOTF complaints. BoS explicitly amended the policy from PDF-only production to this new policy, even though City Attorney advised them to disclose in PDF only (see the full text of the motion).
- My cases from 2019:
 - **19044** - SOTF unanimously ordered City Attorney’s Office to minimally redact email headers. Herrera had produced headers, but had redacted too many of the headers, even the *names* of the headers.
 - **19047** - SOTF unanimously ordered Mayor’s Office to produce and minimally redact iCalendar/ICS records. Breed had produced none. SOTF members demonstrated “live” during the hearing how to do this.
 - **19098** - SOTF unanimously ordered SFPD to produce email headers and also text message metadata. SFPD had voluntarily produced various text message metadata fields, but not for some reason withheld the basic “To” and “From.”
- SOTF Chair asked the City to create a “baseline” of which metadata was and was not exempt with reasoning. DT has apparently done this for email and calendars now.

Request for Relief - Please state detailed motions

1. **Summary:** DT’s response during the timeframe allowed violated the law; as of Dec 2020 DT has either provided or agreed in writing to provide compliant records
2. Please move that DT violated:
 - a. 67.21(b) for failing to provide requested the email header and calendar ICS records in a timely manner.

As long as, and only if, DT does not dispute this case, I am voluntarily dismissing the below violations and voluntarily dismissing Gerull, Makstman, and Licudine-Barker as individual respondents, and I will waive Compliance hearings

- b. 67.26 for withholding in entirety the calendar ICS records and email headers instead of minimally redacting it with footnotes or clear references
- c. 67.27 for withholding email headers without any written legal citation

Appendix: The argument for disclosability of metadata

NOTE: City is **not disputing** the disclosability as of Dec 28, 2020. We do not need to re-do hours of hearings again.

See my full argument in my whitepaper "Analysis of San Francisco Electronic Public Records Release Policy" made part of the SOTF record in SOTF File 19105.

What do other California jurisdictions do?

- At least San Diego, Los Angeles, West Sacramento, Sacramento County, Port of Oakland, Vallejo, City of Fort Bragg, City of Oakland, Placer County, Marin County, & San Mateo, release public records online on NextRequest with **fully unredacted** email headers (.MSG), calendar .ICS records, or both.
- The League of California Cities' 2017 CPRA guide The People's Business, written jointly by the attorneys for numerous California cities, states: "Agencies that receive requests for metadata or requests for records that include metadata should treat the requests the same way they treat all other requests for electronic information and **disclose nonexempt metadata**"
- Other jurisdictions are mostly under *weaker* CPRA. Sunshine Ordinance guarantees *at least as strong* access as CPRA, never less.
- Some San Francisco agencies in fact disclosed full email and calendar data for years without any redactions, *until I started filing complaints against the Mayor and City Attorney in 2019.*

Is metadata a “public record”? Yes.

- NOTE: The City has **not** disputed the status of metadata as a “public record,” but only disputed its *disclosability pursuant to exemptions*. You don’t have to reach this issue.
- Public records are writings prepared, owned, used, or retained by the City about public business.
- Metadata is simply one part of the underlying computer database, which is the record “retained” by the City. The body of an email or calendar invite is another part of the underlying database. Computer databases are a “writing”:
- *San Gabriel Tribune v Sup Ct (1983, City of West Covina)*, Court of Appeals cited the Attorney General for a broadly interpreted definition “intended to cover **every conceivable kind of record** that is involved in the governmental process and will pertain to **any new form of record-keeping instrument as it is developed**. Only purely personal information unrelated to “the conduct of the public’s business” could be considered exempt from this definition, ...”

Are computer-generated records/databases disclosable as public records? Yes.

- Closest case: *Sierra Club v Superior Court (Orange County, 2013)* - Supreme Court ruled that OC’s mapping system must be provided as a database. Note that Orange County argued they could merely “provide such records in Adobe PDF electronic format or as printed paper copies. However, the County took the position that the PRA did not require it to disclose the same records in a GIS file format and that it would provide the records in that format only if Sierra Club paid a licensing fee and agreed to the license’s restrictions on disclosure and distribution.” OC lost.
- The database *in GIS file format* has a tremendous amount of information that is purely computer-generated and not visible in the PDF or print-out. That doesn’t make that information exempt.
- As technology progresses, an ever-increasing portion of records will be generated by a computer *on behalf of a human being* instead of manually entered by that human. That doesn’t make that information exempt. Gmail can use AI to write your emails for you - are they not public records?

Is metadata blanket exempt from disclosure under any law or court case? No.

- The law exempts information by its *content* not what you label it or where the information is stored.
- Whether a particular piece of information is available by clicking one Outlook button (Print) vs another (View Source) has no bearing on which part is disclosable. "View Source" is showing the *actual* record as retained by City.
- Information that is an information security threat is exempt whether it is in the headers or in the body. But just because for example 3 lines of a record are exempt, the other 20 lines which are not a security threat are not exempt.
- *Natl Lawyers Guild v City of Hayward* - Supreme Court ruled in May 2020 even under the weaker CPRA that redaction of electronic records - even when costly - cannot be charged to the requester because redaction is not creation of a new record. (SFAC 67.26 locally already required this)

What harm would come if SOTF invented a metadata exemption?

- If you deem metadata exempt because it is allegedly difficult to produce:
 - City employees would have a perverse incentive to store incriminating evidence in hard-to-disclose records so as to not produce them. *City of San Jose v Superior Court (Smith, 2017)* rejects creating categorical exemptions that cause such incentives.
 - Metadata can be edited by human beings to store whatever they want - in fact much metadata is in fact written by a human anyway.
 - If the City lacked a video-tape redactor would bodycam footage now be exempt? Lack of tooling does not create exemptions.
- If you deem metadata exempt because it is computer-generated:
 - Accounting records, bodycam footage, spreadsheets with equations, etc. are then also all exempt because computers generate them - they are not manually created by humans

Left: DEPT OF TECH.(December 2020) in 19119:
DT has agreed also to unredact the "Received" timestamps.

Right: CITY ATTORNEY in SOTF 19044:
Note the unlawful redaction of header names and headers values that are not security sensitive. You found this to be non-minimally-redacted, violating 67.26

Received: Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Received: Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Received: Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Information Security Cal. Govt. Code 6254.19
Content-Type: application/ms-tnef; name="winmail.dat" Content-Transfer-Encoding: binary
From: "Heckel, Hank (MYR)" <hank.heckel@sfgov.org>
To: "Makstman, Michael (TIS)" <Michael.Makstman@sfgov.org>
Subject: Following up
Thread-Topic: Following up Thread-Index: AdWAZDjmu6AUfAeiQo6Ywy1jmWNiNg==
Date: Fri, 11 Oct 2019 18:46:35 +0000
Message-ID:
<MW2PR0901MB3722A5B4A4EE4987BFF97284EB970@MW2PR0901MB3722.namprd09.prod.outlook.com>
Accept-Language: en-US
Content-Language: en-US
X-MS-Has-Attach:
X-MS-Exchange-Organization-SCL: Inf
X-MS-TNEF-Correlator:
Information Security Cal. Govt. Code 6254.19
Information
MIME-Version: 1.0
X-MS-Exchange-Organization-MessageDirectionality: Information
X-MS-Exchange-Organization-AuthSource: Information Security Cal. Govt. Code 6254.19
X-MS-Exchange-Organization-AuthAs: Information
X-MS-Exchange-Organization-AuthMechanism: Inf
X-Originating-IP: Information Security
X-MS-Exchange-Organization-Network-Message-Id: Information Security Cal. Govt. Code 6254.19
X-MS-PublicTrafficType: Email
Return-Path: hank.heckel@sfgov.org
X-MS-Exchange-Organization-ExpirationStartTime: Information Security Cal. Govt. Code
X-MS-Exchange-Organization-ExpirationStartTimeReason: Information
X-MS-Exchange-Organization-ExpirationInterval: Information Security Cal.
X-MS-Exchange-Organization-ExpirationIntervalReason: Information Security Cal.

[illegible]

ICS (CALENDAR) DATA

Dept of Tech's production in December 2020 in SOTF 19119:

```
BEGIN:VCALENDAR
PRODID:-//Microsoft Corporation//Outlook 16.0 MIMEDIR//EN
VERSION:2.0
METHOD:REQUEST
X-MS-OLK-FORCEINSPECTOROPEN: Informa
BEGIN:VTIMEZONE
TZID:Pacific Standard Time
BEGIN:STANDARD
DTSTART:16011104T020000
RRULE:FREQ=YEARLY;BYDAY=1SU;BYMONTH=11
TZOFFSETFROM:-0700
TZOFFSETTO:-0800
END:STANDARD
BEGIN:DAYLIGHT
DTSTART:16010311T020000
RRULE:FREQ=YEARLY;BYDAY=2SU;BYMONTH=3
TZOFFSETFROM:-0800
TZOFFSETTO:-0700
END:DAYLIGHT
END:VTIMEZONE
BEGIN:VEVENT
ATTENDEE;CN="Arntz, John (REG)";RSVP=TRUE:mailto:john.arntz@sfgov.org
ATTENDEE;CN="Sandrolini, Laurent (TIS)";RSVP=TRUE:invalid:nomail
CATEGORIES:Phone Call
CLASS:PUBLIC
CREATED:20200927T230156Z
DESCRIPTION:Topics:\n\nRLA\n\nChris's Project\n\nPrep for elections (file
s)\n\nStarting up Gartner\n\nBudget for FY20/21\n\n RFP for partner
or vendor - like LA\n\n
DTEND;TZID="Pacific Standard Time":20191022T150000
DTSTAMP:20191020T002218Z
DTSTART;TZID="Pacific Standard Time":20191022T143000
LAST-MODIFIED:20200927T230156Z
LOCATION:John's office
ORGANIZER;CN="Gerull, Linda (TIS)":mailto:linda.gerull@sfgov.org
PRIORITY:5
SEQUENCE:0
SUMMARY;LANGUAGE=en-us:Checkin-Election/DT
TRANSP: Informa
UID:040000008200E00074C5B7101A82E00800000000C08D7B9BA186D5010000000000000000
010000000812C2DA714C0EA4E9264F02D1A505917
X-ALT-DESC;FMTTYPE=text/html:<html xmlns:v="urn:schemas-microsoft-com:vml">
```

Mayor's production in SOTF 19047: NO RECORDS PROVIDED

Respondent's Document Submission

Leger, Cheryl (BOS)

From: Licudine-Barker, Arlene (TIS)
Sent: Tuesday, November 12, 2019 12:02 PM
To: Leger, Cheryl (BOS)
Subject: Anonymous PRR

Hi Cheryl,

My understanding from the email below from anonymous is he is asking for SOTF to create a PRR and not with Department of Technology.

Please advise.

Thanks.

SOTF,

This is a new complaint. It should be sent to the IT committee for metadata. Please provide me a file number. Thanks Ms. Leger!

Complainant: Anonymous (arecordsrequestor@pm.me)

Agency: Dept of Technology

Individual Respondents: Linda Gerull, Michael Makstman, Arlene Licudine-Barker

Allegations:

67.21(b) - incomplete response

67.26 - withholding more than minimal / failing to cite justification with clear reference

67.27 - failing to cite law or court case for exemption

Complaint:

DT has replied incompletely to two requests. Explanation and requests are attached.

NOTE: Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature, if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the City all be public records.

Sincerely,

Anonymous

Best Regards,

Arlene M.V. Licudine
Department of Technology
1 South Van Ness, 2nd Floor
Work (628) 652-5090

Leger, Cheryl (BOS)

From: Gerull, Linda (TIS)
Sent: Tuesday, November 19, 2019 4:00 PM
To: SOTF, (BOS); Makstman, Michael (TIS); Licudine-Barker, Arlene (TIS)
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 19119

Hello Cheryl,

I will be providing a response to you. Arlene is out of the office.

Regards,
Linda

From: SOTF, (BOS) <sotf@sfgov.org>
Sent: Tuesday, November 19, 2019 3:34 PM
To: Gerull, Linda (TIS) <linda.gerull@sfgov.org>; Makstman, Michael (TIS) <Michael.Makstman@sfgov.org>; Licudine-Barker, Arlene (TIS) <arlene.licudine-barker@sfgov.org>
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 19119

Good Afternoon:

The Department of Technology has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force. Please respond to the following complaint/request within five business days.

The Respondent is required to submit a written response to the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice. This is your opportunity to provide a full explanation to allow the Task Force to be fully informed in considering your response prior its meeting.

Please include the following information in your response if applicable:

1. List all relevant records with descriptions that have been provided pursuant to the Complainant request.
2. Date the relevant records were provided to the Complainant.
3. Description of the method used, along with any relevant search terms used, to search for the relevant records.
4. Statement/declaration that all relevant documents have been provided, does not exist, or has been excluded.
5. Copy of the original request for records (if applicable).

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached.

Cheryl Leger

Leger, Cheryl (BOS)

From: Gerull, Linda (TIS)
Sent: Tuesday, November 26, 2019 1:44 PM
To: Leger, Cheryl (BOS)
Cc: Makstman, Michael (TIS); Licudine-Barker, Arlene (TIS); GUTIERREZ, MARGARITA (CAT)
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 19119
Attachments: DT SOTF Response to Complaint No 19119.docx; 19-4456.pdf

Hello Cheryl,

Attached please find the Department of Technology's response to SOTF Complaint File No. 19119 as well as a copy of the files sent to the resquestor.

Please let us know if you have any questions.

Regards,
Linda

Linda J. Gerull
City CIO
Executive Director | Department of Technology
City and County of San Francisco

628.652.5182 | linda.gerull@sfgov.org
@SFCityCIO | sfgov.org/dt



SAN FRANCISCO
DEPARTMENT OF
TECHNOLOGY

From: SOTF, (BOS) <sotf@sfgov.org>
Sent: Tuesday, November 19, 2019 3:34 PM
To: Gerull, Linda (TIS) <linda.gerull@sfgov.org>; Makstman, Michael (TIS) <Michael.Makstman@sfgov.org>; Licudine-Barker, Arlene (TIS) <arlene.licudine-barker@sfgov.org>
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 19119

Good Afternoon:

The Department of Technology has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force. Please respond to the following complaint/request within five business days.

The Respondent is required to submit a written response to the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice. This is your opportunity to provide a full explanation to allow the Task Force to be fully informed in considering your response prior its meeting.

Please include the following information in your response if applicable:

1. List all relevant records with descriptions that have been provided pursuant to the Complainant request.
2. Date the relevant records were provided to the Complainant.
3. Description of the method used, along with any relevant search terms used, to search for the relevant records.
4. Statement/declaration that all relevant documents have been provided, does not exist, or has been excluded.
5. Copy of the original request for records (if applicable).

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.



SAN FRANCISCO
**DEPARTMENT OF
TECHNOLOGY**

Linda J. Gerull
City CIO | Executive Director
1 South Van Ness Avenue, 2nd Floor
San Francisco, CA 94103-0948

Date: November 26, 2019

To: Sunshine Ordinance Task Force, City and County of San Francisco

From: Linda Gerull, Executive Director, Department of Technology

Subject: Complaint File No. 19119

SOTF,

This document is in response to your request for the following information for the Complaint File No. 19119:

1. List all relevant records with descriptions that have been provided pursuant to the Complainant request.

For Item #14 of the Request 19-4456 please see attached documents.

For Items #15-19 of the Request 19-4456, we are continuing to discuss the scope, nuances and process for responding to these types of metadata in consultation with the City Attorney's Office and IT personnel. The SOTF has not yet come to a decision regarding the extent to which the city should provide metadata and requested native formats that include metadata. Pending resolution of these issues, we will not be providing the requested ICS formats and associated metadata because the provision of such materials poses a cyber-security risk to the city and because of the burdens associated with protecting against that risk. See Cal. Gov. Code 6253.9(f) and 6254.19 and Admin. Code 67.21(l).

2. Date the relevant records were provided to the Complainant.

- a. Date of Immediate Disclosure Request: 10/30/2019
- b. Date of Request Published: 10/31/2019, response to item #14
- c. Date of Request Response for items 15-19: 10/31/2019 (advised of 11/12/2019 new date)
- d. Date of Request Response for items 15-19: 11/11/2019

3. Description of the method used, along with any relevant search terms used, to search for the relevant records.

FOR ITEM #14:

1. Search of all appointments for Makstman and Gerull calendars between Oct 21 to 28, 2019
2. Prepare PDF exports of each meeting or appointment
3. Redacted data that cannot be released

FOR ITEMS #15 – 19

10/30/2019 DT advised the Requestor:

Although you labeled your request as an Immediate Disclosure Request, it is not "simple, routine, or otherwise readily answerable," as is required by San Francisco Administrative Code Section 67.25(a). For this reason, we are treating your Immediate Disclosure Request as a standard public records request, subject to the normally applicable 10-day response time, with a possible extension.

We will respond to item # 14 and will complete items 15-19 within 10 days since it will take extra time to prepare the documents

Accordingly, we will be in touch with you regarding the request by no later than November 12, 2019.

11/11/2019 DT response to Requestor:

For items #15 thru #19 we are continuing to discuss the scope, nuances and process for responding to these types of metadata in consultation with the City Attorney's Office and IT personnel. The SOTF has not yet come to a decision regarding the extent to which the city should provide metadata and requested native formats that include metadata. Pending resolution of these issues, we will not be providing the requested ICS formats and associated metadata because the provision of such materials poses a cyber-security risk to the city and because of the burdens associated with protecting against that risk. See Cal. Gov. Code 6253.9(f) and 6254.19 and Admin. Code 67.21(l).

4. Statement/declaration that all relevant documents have been provided, does not exist, or has been excluded.

The documents for #14 of Request Number 19-4456 were provided on 10/31/2019

The documents for #15-19 of Request Number 19-4456 were withheld in order to continue to discuss the scope, nuances and process for responding to these types of metadata in consultation with the City Attorney's Office and IT personnel. The SOTF has not yet come to a decision regarding the extent to which the city should provide metadata and requested native formats that include metadata. Pending resolution of these issues, we will not be providing the requested ICS formats and associated metadata because the provision of such materials poses a cyber-security risk to the city and because of the burdens associated with protecting against that risk. See Cal. Gov. Code 6253.9(f) and 6254.19 and Admin. Code 67.21(l).

5. Copy of the original request for records (if applicable).

This is a further Immediate Disclosure Request under the Sunshine Ordinance to Michael Makstman and Linda Gerull as "custodian[s]" of their own calendars and the Department o

This is a further Immediate Disclosure Request under the Sunshine Ordinance to Michael Makstman and Linda Gerull as "custodian[s]" of their own calendars and the Department of Technology as the CPRA "local agency" for:

14. PDF exports of each meeting or appointment individually from Oct 21 to 28, 2019 (inclusive) of all business calendars of Makstman and of Gerull

15. ICS exports of each meeting or appointment individually from Oct 21 to 28, 2019 (inclusive) of all business calendars of Makstman and of Gerull ("requested files")

16. the DTSTAMP (creation) timestamp in each requested file

17. the LAST-MODIFIED timestamp in each redacted file

18. the TZID time zone in each requested file

19. the SUBJECT field in each requested file

See SOTF Order 19047: https://sfgov.org/sunshine/sites/default/files/SOTF_ORDER_19047.pdf

All records must be provided in a rolling fashion. If you release records using NextRequest, please release them without requiring a login.

Provide only those copies available without fees.

You must answer each of the 6 subrequests.

If you refuse to provide any of these or part thereof, you must provide a legal citation for each.

I look forward to your immediate disclosure.

Sincerely,

Anonymous

If you have further questions please contact the Department of Technology.

Gerull, Linda (TIS)

Subject: BayAreaCIO | Linda Gerull

Location: [REDACTED]

Start: Wed 10/23/2019 12:30 PM

End: Wed 10/23/2019 1:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Lourdes Gipson

Categories: Phone Call

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good afternoon, Linda,

We're excited that you'd like to learn more about the [REDACTED] Privacy as a founding member! Attached you will find the Bay Area CIO fact sheet and current members for your reference.

BayAreaCIO is a membership-based professional association for CIOs of organizations with revenue over \$100M and exists to convene market-leading CIOs of Bay Area area's largest organizations to collaborate, connect, and learn from each other.

To join BayAreaCIO, p [REDACTED] We are providing our founding members a special rate of \$2,495 (a \$500 savings).

Thank you for your interest and we look forward to connecting with you Wednesday 23 at 12:30p.

Best,

Lourdes

[REDACTED]
Privacy



BAYAREACIO

Inspiring CIOs to Achieve Their Leadership Potential

Lourdes Gipson is inviting you to a scheduled Zoom meeting.

[REDACTED]
Privacy

Privacy

Privacy

Redaction Log

Reason	Page (# of occurrences)	Description
no reason	1 (1)	---
Privacy	1 (4) 2 (2)	Due to privacy concerns, personal information, such as personal phone numbers, cell numbers and email addresses, has been redacted from the documents that we are making available to you. We redacted this personal information pursuant to Section 6254(c) and Section 6254(k) of the California Public Records Act and Article 1, Section 1 of the California Constitution.

Gerull, Linda (TIS)

Subject: Checkin-Election/DT

Location: John's office

Start: Tue 10/22/2019 2:30 PM

End: Tue 10/22/2019 3:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Gerull, Linda (TIS)

Required Attendees Arntz, John (REG); Sandrolini, Laurent (TIS)

Categories: Phone Call

Topics:

RLA

Chris's Project

Prep for elections (files)

Starting up Gartner

Budget for FY20/21

RFP for partner or vendor – like LA