



SUNSHINE ORDINANCE TASK FORCE
Education, Outreach and Training Committee
CITY AND COUNTY OF SAN FRANCISCO
MINUTES - DRAFT

REMOTE MEETING

July 26, 2022
5:30 PM

Remote Regular Meeting

Members: Chris Hyland (Chair), Jaya Padmanabhan and Thuan Thao Hill

1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES

Chair Hyland called the meeting to order at 5:35 p.m. On the call of the roll Chair Hyland and members Padmanabhan and Hill were noted present. A quorum was present.

2. Adoption of the minutes for the May 24, 2022, Education, Outreach, and Training Committee meeting.

The Committee discussed the May 24, 2022, Education, Outreach and Training Committee minutes. Chair Hyland provided suggested changes. The Committee recommended that the minutes be continued and approved at the September meeting.

Action: Moved by Chair Hyland, seconded by Member Padmanabhan, to continue the approval the May 24, 2022, meeting minutes to the call of the chair.

Public Comment:

David Pilpel suggested that acronyms, such as JFK and RAD be spelled out.

The motion PASSED by the following vote:

Ayes: 3 - Hyland, Padmanabhan, Hill
Noes: 0 - None

3. **Public Comment:** Members of the public may address the Education, Outreach and Training Committee on matters that are within the Committee’s jurisdiction but not on today’s agenda.

David Pilpel noted that the next Education Outreach and Training Committee hearing is presently scheduled for Tuesday, September 27, 2022, which is the second day of Rosh Hashanah and might be a factor for the next Committee meeting.

4. **File No. 22079:** Complaint filed by Itika Robinsonson-Currington against the Bureau of Fire Investigation (Fire Department) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond for public records in a timely and/or complete manner.

The Administrator noted that the Petitioner was notified of the hearing and did not advise the SOTF Administrator that they would not be present.

Ken Cofflin, Fire Department, was present for the hearing.

Action: Moved by Member Hyland, seconded by Member Hill, to dismiss the matter without prejudice under complaint procedures 7B, and notify the Petitioner of this decision.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 3 - Hyland, Hill, Padmanabhan

Noes: 0 - None

5. **File No. 22080:** Complaint filed by Mukund Rathi and the Electronic Frontier Foundation against Lieutenant Lynn Reilly and the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21(b)(e), 67.25(a)(b)(d), and 67.34, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.

Mr. Rathi stated that they submitted an Immediate Disclosure Request under Administrative Code, Sunshine Ordinance section 67.25(a) to Lt. Lynn Reilly and the Police Department requesting their annual report on automatic license readers (ALR). Mr. Rathi stated that the response was late and because of that there is a violation for timeliness under Section 67.21(e). Mr. Rathi stated that after the time to submit records closed, SFPD did submit an additional response but not the report.

Lt. Lynn Reilly (Police Department), stated that the SFPD does take responsibility for not providing the records timely. Lt. Reilly stated that her department does not have the requested report and noted that upon consulting with the Business Intelligence division it was decided that this is not feasible to produce the request document. Lt. Reilly stated that she does not have the information Mr. Rathi is requesting.

Action: Moved by Member Hill, seconded by Member Padmanabhan, to find that the SOTF has jurisdiction, that the records are public and referred the matter to the SOTF with recommended violations of Administrative Code, (Sunshine Ordinance) Section(s) 67.21(b) by failing to identify components that are within our jurisdiction; 67.25(a) and (d) for tardiness in responding to an Immediate Disclosure Request; and 67.21(e) and requests that a more knowledgeable Police Department representative with an account that can access the repository data persons within the Automatic License Plate Reader (ALPR) system, that the administrator of that system, and anyone compiling the ALPR report be present for the hearing.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 3 - Hill, Padmanabhan, Hyland

Noes: 0 - None

6. Announcements, Comments, Questions, and Future Agenda Items by Members of the Education, Outreach and Training Committee.

Chair Hyland stated that the Education, Outreach and Training Committee will meet in September.

Public Comment:

None.

7. ADJOURNMENT.

There being no further business the meeting was adjourned at 7:15 p.m.

**APPROVED: DRAFT
Education, Outreach and Training Committee
Sunshine Ordinance Task Force**

N.B. The Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.