



City and County of San Francisco

Meeting Minutes

Compliance and Amendments Committee

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Members: Lila LaHood (Chair), Bruce Wolfe, David Pilpel, Maxine Anderson

Clerk: Patricia Petersen

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Tuesday, April 16, 2024

**4:30 pm
Special Meeting**

City Hall, Room 408

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES.** (00:00:59)

Member Wolfe, serving as Chair, called the meeting to order at 4:47 p.m. On the call of the roll, Chair Wolfe and Members Pilpel and Anderson were noted present. Chair LaHood was noted not present. A quorum was present.

Clerk Petersen stated that a request for rescheduling had been received from Sergei Severinov (Complainant) re Item 6, File No. 22020.

Member Pilpel provided suggested amendments for future Agendas.

There were no agenda changes.

Public Comment:

Ann Treboux stated their appreciation for the detailed description of their matter (Item 5, File No. 20008).

2. **Approval of the February 27, 2023, Compliance and Amendments Committee meeting minutes.** (00:09:35)

Member Pilpel stated that edits to the minutes will be reviewed by Chair LaHood and provided at the next meeting.

Action: Moved by Member Pilpel, seconded by Member Anderson, to continue the minutes to the call of the Chair.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 3 - Wolfe, Pilpel, Anderson

Noes: 0 - None

Absent: 1 - LaHood

3. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee’s jurisdiction but not on today’s agenda. (00:12:33)

Speakers:

Ann Treboux stated that individual notices should be sent to parties instead of group mailings.

4. Committee members will review the Sunshine Ordinance and discuss possible amendments to recommend to the full Task Force. Recommendations proposed by members of the public at previous committee meetings will be taken into consideration. (01:05:46)

Allyson Washburn, former Chair of the Task Force, provided historic context.

A discussion period occurred.

Public Comment:

None.

5. **File No. 20008: Hearing on the Status of the Order of Determination:** Complaint filed by Anne Treboux against the Office of the City Attorney for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.25 and 67.27, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. (00:31:31)

Ann Treboux (Complainant) provided a summary of the complaint. Ms. Treboux stated that the documents that were turned over did not have the court stamp on them and therefore were not legal documents and not enforceable.

Jen Kwart, Director of Communications and Media Relations (Office of the City Attorney) (Respondent) provided a summary of the department’s position and stated that they are only able to produce records that they have in their possession and had advised Ms. Treboux that she could request the records from the California Court of Appeal. Ms. Kwart further stated that the Sunshine Ordinance does not require them to seek out additional records from third parties and produce them to a requester.

A question-and-answer period occurred.

Action: Moved by Member Anderson, seconded by Member Pilpel, to find that the City Attorney’s office complied with the Order of Determination and closed the matter.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 3 - Wolfe, Pilpel, Anderson

Noes: 0 - None

Absent: 1 - LaHood

6. **File No. 22020: Hearing on the Status of the Order of Determination:** Complaint filed by Sergei Severinov against the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21(c), by failing to respond to a public records request in a timely and/or complete manner. (00:17:52)

Sergei Severinov (Complainant) was not present, per prior notification to the Clerk.

Lt. Chris Beauchamp (Respondent) stated that they had no concerns with the matter being continued.

A question-and-answer period occurred.

Action: Moved by Member Pilpel, seconded by Member Anderson, to find that the Police Department complied with the Order of Determination and closed the matter.

Public Comment:

Ann Treboux stated their support for closing the matter.

The motion PASSED by the following vote:

Ayes: 3 - Wolfe, Pilpel, Anderson

Noes: 0 - None

Absent: 1 - LaHood

7. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Compliance and Amendments Committee. (02:27:57)**

A question-and answer period occurred.

Public Comment:

None.

8. **ADJOURNMENT (02:28:55)**

There being no further business the meeting was adjourned at 7:15 p.m.

APPROVED: June 25, 2024
Compliance and Amendments Committee
Sunshine Ordinance Task Force

N.B. The Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the sequence presented in the published agenda.