

File No. 19118

Item No. 4

SUNSHINE ORDINANCE TASK FORCE
AGENDA PACKET CONTENTS LIST

Compliance and Amendments Committee

Date: January 28, 2020

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OTHER

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Completed by: C. Leger Date 1/22/20

*An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

Leger, Cheryl (BOS)

From: Google Forms <sfbdsupvrs@gmail.com>
Sent: Monday, November 4, 2019 3:38 PM
To: SOTF, (BOS)
Subject: New Response Complaint Form

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Your form has a new entry.

Here are the results.

**Complaint against which
Department or
Commission**

SFPD

Alleged Violation

Public Records

**Sunshine Ordinance
Section:**

Sec. 67.21(b)

**Please describe alleged
violation**

The SFPD has not responded to my request and it has been over 30 days. They acknowledged the request on 09/30/19 and I followed up on 10/21/19 and have received no communication since the initial acknowledgement.

Name

Paul Ondik

City

San Francisco

Zip 94108

Email seamusthompson66@gmail.com

Sent via [Google Forms Email](#)



DENNIS J. HERRERA
City Attorney

PEDER J. V. THOREEN
Deputy City Attorney

Direct Dial: (415) 554-3846
Email: Peder.Thoreen@sfcityattty.org

**MEMORANDUM
PRIVILEGED AND CONFIDENTIAL**

TO: Sunshine Ordinance Task Force
FROM: Peder J. V. Thoreen
Deputy City Attorney
DATE: January 23, 2020
RE: Complaint No. 19118: Paul Ondik v. San Francisco Police Department

COMPLAINT

Complainant Paul Ondik ("Complainant") alleges that San Francisco Police Department ("Respondent") violated the Sunshine Ordinance by failing to respond to Complainant's requests in a timely and complete manner.

COMPLAINANT FILES COMPLAINT

Complainant filed this complaint with the Task Force on November 4, 2019.

JURISDICTION

Respondent is subject to the Sunshine Ordinance and the CPRA. Respondent does not dispute jurisdiction.

APPLICABLE STATUTORY SECTION(S)

Section 67 of the San Francisco Administrative Code:

- Section 67.21 governs responses to a public records request in general.
- Section 67.26 provides that withholding of public records shall be kept to a minimum.
- Section 67.27 sets forth requirements for justifying the withholding of information.

Cal. Government Code (CPRA)

- Section 6253 sets forth the general requirements for the production of records.

APPLICABLE CASE LAW

- None.

BACKGROUND

On September 30, 2019, Complainant requested from Respondent:

All records, including external and internal correspondence, electronic correspondence, letters, budget-related documents, and correspondence with any other government regarding providing police, security, event, or emergency

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service to the Bohemian Club or that were provided at 624 Taylor Street, San Francisco, CA.

Complainant asserts that Respondent acknowledged receipt of the request on September 30, 2019, and Complainant followed up with Respondent on October 21, 2019. Complainant contends that, as of the filing of the complaint with the Task Force on November 4, 2019, he had received no further communications from Respondent.

Respondent contends that it provided responsive documents on December 27, 2019. Respondent apparently acknowledges that this production was not timely, but states:

The unforeseen timing of fulfillment was due to the inability to query any centralized database or accessible intranet system that sources the requested information. After personal follow ups and inquiry with the principal personnel who manages the requested information, [Respondent's media relations unit] was provided the relevant documents.

Respondent further notes certain information on the documents was redacted (a) based on privacy concerns regarding particular police officers and (b) because revealing certain information on calendars would endanger police officer safety and their security on future assignments.

QUESTIONS THAT MIGHT ASSIST IN DETERMINING FACTS

- Does Complainant contend that additional responsive documents exist that were not produced?
- Does Complainant dispute the scope and asserted bases of Respondent's redactions?

LEGAL ISSUES/LEGAL DETERMINATIONS

- Did Respondent violate the Sunshine Ordinance or the CPRA by failing to provide a timely and complete response to Complainant's document requests?

CONCLUSION

THE TASK FORCE FINDS THE FOLLOWING FACTS TO BE TRUE:

THE TASK FORCE FINDS THE ALLEGED VIOLATIONS TO BE TRUE OR NOT TRUE.

* * *

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**CHAPTER 67, SAN FRANCISCO ADMINISTRATIVE CODE (SUNSHINE
ORDINANCE)**

**SEC. 67.21. PROCESS FOR GAINING ACCESS TO PUBLIC RECORDS;
ADMINISTRATIVE APPEALS**

(a) Every person having custody of any public record or public information, as defined herein, (hereinafter referred to as a custodian of a public record) shall, at normal times and during normal and reasonable hours of operation, without unreasonable delay, and without requiring an appointment, permit the public record, or any segregable portion of a record, to be inspected and examined by any person and shall furnish one copy thereof upon payment of a reasonable copying charge, not to exceed the lesser of the actual cost or ten cents per page.

(b) A custodian of a public record shall, as soon as possible and within ten days following receipt of a request for inspection or copy of a public record, comply with such request. Such request may be delivered to the office of the custodian by the requester orally or in writing by fax, postal delivery, or e-mail. If the custodian believes the record or information requested is not a public record or is exempt, the custodian shall justify withholding any record by demonstrating, in writing as soon as possible and within ten days following receipt of a request, that the record in question is exempt under express provisions of this ordinance.

(c) A custodian of a public record shall assist a requester in identifying the existence, form, and nature of any records or information maintained by, available to, or in the custody of the custodian, whether or not the contents of those records are exempt from disclosure and shall, when requested to do so, provide in writing within seven days following receipt of a request, a statement as to the existence, quantity, form and nature of records relating to a particular subject or questions with enough specificity to enable a requester to identify records in order to make a request under (b). A custodian of any public record, when not in possession of the record requested, shall assist a requester in directing a request to the proper office or staff person.

(d) If the custodian refuses, fails to comply, or incompletely complies with a request described in (b), the person making the request may petition the supervisor of records for a determination whether the record requested is public. The supervisor of records shall inform the petitioner, as soon as possible and within 10 days, of its determination whether the record requested, or any part of the record requested, is public. Where requested by the petition, and where otherwise desirable, this determination shall be in writing. Upon the determination by the supervisor of records that the record is public, the supervisor of records shall immediately order the custodian of the public record to comply with the person's request. If the custodian refuses or fails to comply with any such order within 5 days, the supervisor of records shall notify the district attorney or the attorney general who shall take whatever measures she or he deems necessary and appropriate to insure compliance with the provisions of this ordinance.

(e) If the custodian refuses, fails to comply, or incompletely complies with a request described in (b) above or if a petition is denied or not acted on by the supervisor of public records, the person making the request may petition the Sunshine Task Force for a determination whether the record requested is public. The Sunshine Task Force shall inform the petitioner, as soon as possible and within 2 days after its next meeting but in no case later than 45 days from when a petition in writing is received, of its determination whether the record requested, or any

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part of the record requested, is public. Where requested by the petition, and where otherwise desirable, this determination shall be in writing. Upon the determination that the record is public, the Sunshine Task Force shall immediately order the custodian of the public record to comply with the person's request. If the custodian refuses or fails to comply with any such order within 5 days, the Sunshine Task Force shall notify the district attorney or the attorney general who may take whatever measures she or he deems necessary to insure compliance with the provisions of this ordinance. The Board of Supervisors and the City Attorney's office shall provide sufficient staff and resources to allow the Sunshine Task Force to fulfill its duties under this provision. Where requested by the petition, the Sunshine Task Force may conduct a public hearing concerning the records request denial. An authorized representative of the custodian of the public records requested shall attend any hearing and explain the basis for its decision to withhold the records requested.

(f) The administrative remedy provided under this article shall in no way limit the availability of other administrative remedies provided to any person with respect to any officer or employee of any agency, executive office, department or board; nor shall the administrative remedy provided by this section in any way limit the availability of judicial remedies otherwise available to any person requesting a public record. If a custodian of a public record refuses or fails to comply with the request of any person for inspection or copy of a public record or with an administrative order under this section, the superior court shall have jurisdiction to order compliance.

(g) In any court proceeding pursuant to this article there shall be a presumption that the record sought is public, and the burden shall be upon the custodian to prove with specificity the exemption which applies.

(h) On at least an annual basis, and as otherwise requested by the Sunshine Ordinance Task Force, the supervisor of public records shall prepare a tally and report of every petition brought before it for access to records since the time of its last tally and report. The report shall at least identify for each petition the record or records sought, the custodian of those records, the ruling of the supervisor of public records, whether any ruling was overturned by a court and whether orders given to custodians of public records were followed. The report shall also summarize any court actions during that period regarding petitions the Supervisor has decided. At the request of the Sunshine Ordinance Task Force, the report shall also include copies of all rulings made by the supervisor of public records and all opinions issued.

(i) The San Francisco City Attorney's office shall act to protect and secure the rights of the people of San Francisco to access public information and public meetings and shall not act as legal counsel for any city employee or any person having custody of any public record for purposes of denying access to the public. The City Attorney may publish legal opinions in response to a request from any person as to whether a record or information is public. All communications with the City Attorney's Office with regard to this ordinance, including petitions, requests for opinion, and opinions shall be public records.

(j) Notwithstanding the provisions of this section, the City Attorney may defend the City or a City Employee in litigation under this ordinance that is actually filed in court to any extent required by the City Charter or California Law.

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(k) Release of documentary public information, whether for inspection of the original or by providing a copy, shall be governed by the California Public Records Act (Government Code Section 6250 et seq.) in particulars not addressed by this ordinance and in accordance with the enhanced disclosure requirements provided in this ordinance.

(l) Inspection and copying of documentary public information stored in electronic form shall be made available to the person requesting the information in any form requested which is available to or easily generated by the department, its officers or employees, including disk, tape, printout or monitor at a charge no greater than the cost of the media on which it is duplicated. Inspection of documentary public information on a computer monitor need not be allowed where the information sought is necessarily and unseparably intertwined with information not subject to disclosure under this ordinance. Nothing in this section shall require a department to program or reprogram a computer to respond to a request for information or to release information where the release of that information would violate a licensing agreement or copyright law.

SEC. 67.26. WITHHOLDING KEPT TO A MINIMUM.

No record shall be withheld from disclosure in its entirety unless all information contained in it is exempt from disclosure under express provisions of the California Public Records Act or of some other statute. Information that is exempt from disclosure shall be masked, deleted or otherwise segregated in order that the nonexempt portion of a requested record may be released, and keyed by footnote or other clear reference to the appropriate justification for withholding required by Section 67.27 of this Article. This work shall be done personally by the attorney or other staff member conducting the exemption review. The work of responding to a public-records request and preparing documents for disclosure shall be considered part of the regular work duties of any City employee, and no fee shall be charged to the requester to cover the personnel costs of responding to a records request.

SEC. 67.27. JUSTIFICATION OF WITHHOLDING.

Any withholding of information shall be justified, in writing, as follows:

(a) A withholding under a specific permissive exemption in the California Public Records Act, or elsewhere, which permissive exemption is not forbidden to be asserted by this ordinance, shall cite that authority.

(b) A withholding on the basis that disclosure is prohibited by law shall cite the specific statutory authority in the Public Records Act or elsewhere.

(c) A withholding on the basis that disclosure would incur civil or criminal liability shall cite any specific statutory or case law, or any other public agency's litigation experience, supporting that position.

(d) When a record being requested contains information, most of which is exempt from disclosure under the California Public Records Act and this Article, the custodian shall inform

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the requester of the nature and extent of the nonexempt information and suggest alternative sources for the information requested, if available.

CALIFORNIA GOVERNMENT CODE (CPRA)

SEC. 6253.

(a) Public records are open to inspection at all times during the office hours of the state or local agency and every person has a right to inspect any public record, except as hereafter provided. Any reasonably segregable portion of a record shall be available for inspection by any person requesting the record after deletion of the portions that are exempted by law.

(b) Except with respect to public records exempt from disclosure by express provisions of law, each state or local agency, upon a request for a copy of records that reasonably describes an identifiable record or records, shall make the records promptly available to any person upon payment of fees covering direct costs of duplication, or a statutory fee if applicable. Upon request, an exact copy shall be provided unless impracticable to do so.

(c) Each agency, upon a request for a copy of records, shall, within 10 days from receipt of the request, determine whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the person making the request of the determination and the reasons therefor. In unusual circumstances, the time limit prescribed in this section may be extended by written notice by the head of the agency or his or her designee to the person making the request, setting forth the reasons for the extension and the date on which a determination is expected to be dispatched. No notice shall specify a date that would result in an extension for more than 14 days. When the agency dispatches the determination, and if the agency determines that the request seeks disclosable public records, the agency shall state the estimated date and time when the records will be made available. As used in this section, "unusual circumstances" means the following, but only to the extent reasonably necessary to the proper processing of the particular request:

(1) The need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request.

(2) The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in a single request.

(3) The need for consultation, which shall be conducted with all practicable speed, with another agency having substantial interest in the determination of the request or among two or more components of the agency having substantial subject matter interest therein.

(4) The need to compile data, to write programming language or a computer program, or to construct a computer report to extract data.

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(d) Nothing in this chapter shall be construed to permit an agency to delay or obstruct the inspection or copying of public records. The notification of denial of any request for records required by Section 6255 shall set forth the names and titles or positions of each person responsible for the denial.

(e) Except as otherwise prohibited by law, a state or local agency may adopt requirements for itself that allow for faster, more efficient, or greater access to records than prescribed by the minimum standards set forth in this chapter.

(f) In addition to maintaining public records for public inspection during the office hours of the public agency, a public agency may comply with subdivision (a) by posting any public record on its Internet Web site and, in response to a request for a public record posted on the Internet Web site, directing a member of the public to the location on the Internet Web site where the public record is posted. However, if after the public agency directs a member of the public to the Internet Web site, the member of the public requesting the public record requests a copy of the public record due to an inability to access or reproduce the public record from the Internet Web site, the public agency shall promptly provide a copy of the public record pursuant to subdivision (b).

**Sunshine Ordinance Task Force
Complaint Summary**

File No. 19118

Paul Ondik v. Police Department

Date filed with SOTF: 11/4/2019

Paul Ondik (seamusthompson66@gmail.com) (Complainant)

The Police Department; Lt. Andrew Cox (r.andrew.cox@sfgov.org) (Respondent)

File No. 19118: Complaint filed by Paul Ondik against the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(b), by failing to respond to a records request in a timely and/or complete manner.

Administrative Summary if applicable:

Complaint Attached.

Complainant/Petitioners Documents Submission

Leger, Cheryl (BOS)

From: Seamus Thompson <seamusthompson66@gmail.com>
Sent: Monday, November 18, 2019 8:02 PM
To: SOTF, (BOS)
Cc: seamusthompson66@gmail.com
Subject: Re: New Response Complaint Form

Hello Ms. Leger,

I did not receive your first request. It appears it may have gone to another email address (sfbdsupvrs@gmail.com).

Below is the information from my public records request. I have receive no response from the SFPD to date.

Thank you,
Paul

Request Type: Public Records Request
Contact E-Mail: 80873-82517345@requests.muckrock.com
Reference No: P009273-093019
Status: Assigned

To Whom It May Concern:

Pursuant to the California Public Records Act, I hereby request the following records:

All records, including external and internal correspondence, electronic correspondence, letters, budget-related documents, and correspondence with any other government regarding providing police, security, event, or emergency service to the Bohemian Club or that were provided at 624 Taylor Street, San Francisco, CA.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 calendar days, as the statute requires.

Sincerely,

Paul Ondik

Upload documents directly:
https://https://www.muckrock.comhttps://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fsan-francisco-police-department-367%252Fsfpd-and-outside-organizations-san-francisco-police-department-

80873%252F%253Femail%253Dsfpdlegal%252540sfgov.org&url_auth_token=AAAlhnJrrw2Yr3gWEvSHXD6HkBA%3A1iFAKc%3ADX9qdN88iZYHteeEG4ZWTMMYb0

On Mon, Nov 18, 2019 at 2:23 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Mr. Ondik:

This is a follow up to my email of November 5, 2019, below. Please forward your initial request for records you sent to the Police Department. I cannot open a file without that information. Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)

Sent: Tuesday, November 5, 2019 11:13 AM

To: 'sfbdsupvrs@gmail.com' <sfbdsupvrs@gmail.com>

Subject: RE: New Response Complaint Form

Dear Mr. Ondik:

I am in receipt of and thank you for your complaint form. Please forward to me your initial request to the Police Department and any responsive records they have provided. I need this information before I can open a complaint file in your name. Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724



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City

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Zip

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Email

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City San Francisco

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Respondents Document Submission



City and County of San Francisco
POLICE DEPARTMENT
MEDIA RELATIONS UNIT
1245 3RD Street, 6TH Floor
San Francisco, California 94158



Officer Robert Rueca #2267
Public Information Officer
Media Relations Unit

Original Request Follows:

On 12/23/2019 9:43:22 AM, Michael Andraychak wrote to **Paul Ondik** (80873-82517345@requests.muckrock.com):

Subject: Public Records Request :: P009273-093019

Body:

December 23, 2019

Via email 80873-82517345@requests.muckrock.com

Paul Ondik
MuckRock News, DEPT MR 80873 411A Highland Ave
Somerville, MA 02144

RE: Public Records Request, dated September 30, 2019, Reference # P009273-093019

Dear Paul Ondik:

The San Francisco Police Department (SFPD) received your Public Records Act request, dated September 30, 2019.

You requested, "*To Whom It May Concern:*

Pursuant to the California Public Records Act, I hereby request the following records:

All records, including external and internal correspondence, electronic correspondence, letters, budget-related documents, and correspondence with any other government regarding providing police, security, event, or emergency service to the Bohemian Club or that were provided at 624 Taylor Street, San Francisco, CA.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

Tel. 1-415-837-7395

Fax 1-415-837-7249

E-mail: sfpdmediarelations@sfgov.org



twitter.com/sfpd



facebook.com/sanfranciscopolice



sanfranciscopolice.org



City and County of San Francisco
POLICE DEPARTMENT
MEDIA RELATIONS UNIT

1245 3RD Street, 6TH Floor
San Francisco, California 94158



In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 calendar days, as the statute requires.

Sincerely,

Paul Ondik

Upload documents directly:

https://https://www.muckrock.comhttps://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fsan-francisco-police-department-367%252Fsfpd-and-outside-organizations-san-francisco-police-department-80873%252F%253Femail%253Dsfpdlegal%252540sfgov.org&url_auth_token=AAAIhnjrrw2Yr3gWEvSHXD6HkBA%3A1iFAKc%3ADX9qdN88iZYHEteeEG4ZWTMMYb0

My apologies for not having documents to you. I am working to determine the status of your documents, and to prepare a response to your Sunshine Complaint.

Please provide a date range for an email search.

Sincerely,

Sgt. M. Andraychak, for
Robert Rueca
Media Relations
415-837-7199

On 11/4/2019 3:44:35 PM, **Paul Ondik** (80873-82517345@requests.muckrock.com) wrote:

Tel. 1-415-837-7395

Fax 1-415-837-7249

E-mail: sfpdmediarelations@sfgov.org



twitter.com/sfpd



facebook.com/sanfranciscopolice



sanfranciscopolice.org



City and County of San Francisco
POLICE DEPARTMENT
MEDIA RELATIONS UNIT
1245 3RD Street, 6TH Floor
San Francisco, California 94158



Hello, I still have received no response and this records request has been pending for over 30 days. This is well beyond the statutory requirement for response. Please reply or provide an updated status as soon as possible. Thank you.

On 10/21/2019 8:33:43 AM, **Paul Ondik** (80873-82517345@requests.muckrock.com) wrote:

Hello, Please provide an updated status on the record request. The 10 calendar day requirement has already passed. Thank you.

On 9/30/2019 10:11:43 PM, System Generated Message to 80873-82517345@requests.muckrock.com:

Body:

Tel. 1-415-837-7395

Fax 1-415-837-7249

E-mail: sfpdmediarelations@sfgov.org



twitter.com/sfpd



facebook.com/sanfranciscopolice



sanfranciscopolice.org

Leger, Cheryl (BOS)

From: Rueca, Robert (POL)
Sent: Friday, December 27, 2019 3:41 PM
To: Leger, Cheryl (BOS)
Cc: Andraychak, Michael (POL); Cox, Andrew (POL)
Subject: SOTF File No. 19118
Attachments: Copy of Bohemian - 1.1.16 thru 12.13.19 (1).xlsx; Bohemian invoice 7 20191 (1).pdf; Bohemian emails1.pdf; 2019-2020 Security calendar updated 09.06.19_Redacted.pdf; SOTF Response Letter 19118.docx

Re: File No. 19118 - Complaint filed by Mr. Paul Ondik v. the San Francisco Police Department

Dear Cheryl Leger,

Complainant alleges that the San Francisco Police Department ("SFPD") violated Administrative Code (Sunshine Ordinance), Sections 67.21(b), by failing to respond to a records request for public records in a timely and complete manner.

The SFPD submits the following attached documents to the Sunshine Ordinance Task Force ("SOTF") for the above-referenced complaint. The unforeseen timing of fulfillment was due to the inability to query any centralized database or accessible intranet system that sources the requested information. After personal follow ups and inquiry with the principal personnel who manages the requested information, I was provided the relevant documents. I sent the responsive documents to the requestor via the online portal (GovQA P009273-093019) to fulfill the request on Thursday, December 27, 2019. The documents are provided electronically to the requestor for the expedience and ease of accessibility.

1. Bohemian Invoices - 1.1.16 thru 12.13.19
2. 2019-2020 Security Calendar
3. Bohemian invoice 7 20191
4. Bohemian emails 1 (dated 12/12/13 - 12/17/19)

Redactions were required on the relevant emails to protect the privacy of the involved Police Officers by redacting phone numbers (Privacy, Cal Constitution, Article 1: SF Admin Code 67.1(g). Redactions were required on the Security Calendar on the specific hours or assignment locations which would endanger police officer safety and their security of future assignments (Security Procedure or Investigative Technique 6254(f) Government Code).

Thank you for your courtesy in this regard.

Officer Robert Rueca #2267

Public Information Officer
San Francisco Police Department
Office of the Chief of Police
Media Relations Unit

POLICE HEADQUARTERS
1245 3rd Street, 6th Floor
San Francisco, CA 94158
415.837.7395 Main
415.837.7199 Desk
415.837.7249 Fax
<http://sanfranciscopolice.org/>

Follow me on Twitter:

<https://twitter.com/OfficerRueca>

This communication contains information which is confidential and may also be privileged. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any distribution, copying or use of this communication or the information in it is strictly prohibited. If you have received this communication in error please notify me by email (robert.m.rueca@sfgov.org) and then delete the email and any copies of it.

Customer Name	Date	Invoice #	Invoice Amount
Bohemian Club	10/6/2017	10077-17	548.43
Bohemian Club	10/20/2017	10162-17	548.43
Bohemian Club	11/3/2017	11061-17	1,543.56
Bohemian Club	11/17/2017	11151-17	3,133.65
Bohemian Club	12/1/2017	12057-17	2,458.58
Bohemian Club	12/15/2017	12134-17	5,457.99
Bohemian Club	1/12/2018	01047-18	2,622.63
Bohemian Club	1/26/2018	01121-18	1,981.42
Bohemian Club	2/9/2018	02062-18	2,532.07
Bohemian Club	2/23/2018	02144-18	2,532.07
Bohemian Club	3/9/2018	03064-18	2,622.63
Bohemian Club	3/23/2018	03139-18	2,532.07
Bohemian Club	4/6/2018	04069-18	1,614.18
Bohemian Club	4/20/2018	04141-18	3,098.09
Bohemian Club	5/4/2018	05078-18	2,374.91
Bohemian Club	5/18/2018	05162-18	3,932.61
Bohemian Club	6/1/2018	06068-18	2,591.55
Bohemian Club	9/21/2018	09166-18	1,065.42
Bohemian Club	10/5/2018	10093-18	3,759.72
Bohemian Club	10/19/2018	10182-18	4,028.57
Bohemian Club	11/2/2018	11070-18	2,738.59
Bohemian Club	11/16/2018	11173-18	2,226.38
Bohemian Club	11/30/2018	11258-18	1,733.97
Bohemian Club	12/14/2018	12076-18	5,561.15
Bohemian Club	1/11/2019	01054-19	2,588.41
Bohemian Club	1/25/2019	01114-19	2,930.22
Bohemian Club	2/8/2019	02063-19	1,797.05
Bohemian Club	2/22/2019	02128-19	3,263.55
Bohemian Club	3/8/2019	03063-19	3,515.33
Bohemian Club	3/22/2019	03136-19	3,478.71
Bohemian Club	4/5/2019	04058-19	4,540.57
Bohemian Club	4/19/2019	04157-19	3,466.70
Bohemian Club	5/3/2019	05071-19	3,613.84
Bohemian Club	5/17/2019	05142-19	1,727.63
Bohemian Club	5/31/2019	05227-19	2,316.42
Bohemian Club	6/14/2019	06063-19	1,196.25
Bohemian Club	6/30/2019	06151-19	3,686.99
Bohemian Club	7/12/2019	07048-19	552.63
Bohemian Club	9/20/2019	09160-19	552.63
Bohemian Club	10/4/2019	10088-19	2,202.49
Bohemian Club	10/18/2019	10174-19	2,488.20
Bohemian Club	11/1/2019	11069-19	4,159.80
Bohemian Club	11/15/2019	11116-19	2,216.05
Bohemian Club	11/29/2019	11273-19	2,397.51
			115,929.65

SAN FRANCISCO POLICE DEPARTMENT
Fiscal Division
1245 3rd Street, 6th Floor
San Francisco, CA 94158-2262

INVOICE

Invoice Number:
07048-19

Invoice Date:
Jul 12, 2019

Bill To:
Bohemian Club
624 Taylor Street
San Francisco, CA 94102

E-Mail: karen.Tan@sfgov.org

Customer ID <i>Bohemian Club98-13</i>	Reference <i>10B/PLES</i>	Payment Terms: <i>Net 30 Days</i>	
Coordinator <i>Officer Gaffud</i>	Index Code <i>380098A-Bohemian</i>	Requested by <i>Carolyn Touchette</i>	
		Date <i>7/12/19</i>	Due Date <i>SEP 11 2019</i>

Quantity	Item	Description	Unit Price	Amount
0.50	Day6 Sergeant 7/1/19	Tuesday, July 2, 2019	133.30	66.65
3.50	Night6 Sgt. 7/1/19	"	138.85	485.98

Payable to: San Francisco Police Department

This invoice represents the billing for services. If you have any questions regarding this billing, please contact Karen Tan, at (415) 837-7202. Refer to your Invoice number when paying your bill. (Delinquent accounts will be referred to the Bureau of Delinquent Revenue "Tax Collector's Office" and collection costs will be added to the principal charge).

Subtotal	552.63
Payment/Credit Applied	
TOTAL DUE	552.63

Date mailed/Fax: _____

Approved By: _____



Thank You

RE: SFPD 10B Officer Estimate

kboyd <kboyd@bc-owl.org>

Thu 12/12/2013 4:03 PM

To: Edwin.Gaffud@sfgov.org <Edwin.Gaffud@sfgov.org>

Hello Officer Gaffud,

A check will be out today for the deposit.

Can I hand the check over to Officer Siragusa?

Best Regards,

Katie Boyd

Events Manager

624 Taylor Street

San Francisco, CA 94102

415-885-2440 Ext 8025

415-821-8025- Direct Line

From: Edwin.Gaffud@sfgov.org [mailto:Edwin.Gaffud@sfgov.org]

Sent: Thursday, December 12, 2013 9:01 AM

To: kboyd

Subject: SFPD 10B Officer Estimate

Print attachment.

Katie,

Please print out attachment, sign, scan, e-mail it to me, and mail a check of 50% of the estimated amount to the address on the bottom right hand corner.

If you cannot scan and e-mail, please fax it to me at 415-553-4946

Thank you for contacting the SFPD to provide service to your event.

Officer Edwin Gaffud #322

SFPD - 10B/PLES

850 Bryant Street, Room 535

San Francisco, CA 94103

edwin.gaffud@sfgov.org

415-553-4946 work cell (preferred)

415-553-4946 my desk

415-553-7900 main 10B number

Automatic reply: 10B Request

kboyd.<kboyd@bc-owl.org>

Thu 1/22/2015 10:27 AM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Hello,

You have reached the Events Office.

There is a very high influx of emails today, along with high club activity.

The events office is working to respond as quickly as we can, but please allow until the end of Monday for an emailed response.

Below for an update on Events:

1/22/15: Tonight's Show: Atlantic Records, has reached a sold out status. Cancellations at this time are charged and seating requests have closed.

If there are any questions regarding tonight please send an email to clubevents@bc-owl.org with the Subject *Atlantic Records*

2/12 & 2/13 The PPIE Ladies Nights scheduled for Thursday, February 12th and Friday, February 13th opened today for reservations for active members plus one guest only.

Emails will be processed in the order they were received.

Thank you for your patience and consideration. We are looking forward to the wonderful events the Club has on the calendar.

Best Regards,

Katie Boyd
Events Manager

RE: 10B Request

kboyd <kboyd@bc-owl.org>

Wed 1/28/2015 11:43 AM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Hello Officer Gaffud,

Thank you for reaching out.

We are looking for officers on the following nights

Thursday and Friday 12th and 13th (two night event and each night needs the following)

Thursday, February 12th and Friday, February 13th Ladies' Nights Event Needs

• 2 Officers

o 2 Officers In Uniform [redacted]

\$ [redacted]

\$ [redacted]

• If possible, 2 cop cars with [redacted]

• Officers on duty from [redacted]

Thanks for your help

Warm Regards,

Katie Boyd

Bohemian Club

Events Manager

624 Taylor Street

San Francisco, CA 94102

415-821-8025; Direct Line

415-885-2440; Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Thursday, January 22, 2015 10:27 AM

To: kboyd

Subject: 10B Request

Hi Katie,

I just spoke with Edward Browne about your request for 10B officers. Please send me your request and I'll work on staffing your event with 10B officers.

Thank you!

Officer Edwin Gaffud #322

San Francisco PD - 10B/PLES Unit

edwin.gaffud@sfgov.org

415-553-7900 work cell (preferred)

415-553-7904 desk

415-553-7900 main office

RE: 10B Request

kboyd <kboyd@bc-owl.org>

Wed 2/11/2015 2:49 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Hello Officer Gaffud,

Yes, please offer to Sergeants.

Warm Regards,

Katie Boyd

Bohemian Club

Events Manager

624 Taylor Street

San Francisco, CA 94102

415-821-8025: Direct Line

415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]


Sent: Wednesday, February 11, 2015 12:04 PM


To: kboyd

Subject: 10B Request


Here are your 10B officers:


2-12-15, Thursday

 Stan Lee C

 Brian Schaffer C


2-13-15, Friday

 available

 available

2-18-15, Wednesday

 Christine Magayanes C


 Eric Caracciolo C


Would like for me to offer the available shifts to sergeants (higher rate)?

Officer Edwin Gaffud #322

San Francisco PD - 10B/PLES Unit

edwin.gaffud@sfgov.org

415- work cell (preferred)

415- desk

415-553-7900 main office

From: kboyd <kboyd@bc-owl.org>

Sent: Tuesday, February 10, 2015 5:13 PM

To: Gaffud, Edwin (POL)

Subject: RE: 10B Request

Hello Officer Gaffud,

I understand you are busy, I just wanted to ensure that we are okay for this week with staffing on Thursday and Friday.

Warm Regards,

Katie Boyd

Bohemian Club

Events Manager

624 Taylor Street

San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]
Sent: Monday, February 09, 2015 2:13 PM
To: kboyd
Subject: Re: 10B Request

Okay, I'll add it to your original order.

Thank you.

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415-[REDACTED] work cell (preferred)
415-55[REDACTED] desk
415-553-7900 main office

From: kboyd <kboyd@bc-owl.org>
Sent: Monday, February 9, 2015 10:51 AM
To: Gaffud, Edwin (POL)
Subject: FW: 10B Request

Hello Officer Gaffud,

I hope your Monday is off to a great start.

I wanted to check in on the below and I have also added one additional date to the request.

The addition is in red.

Thank you for your help.

Warm Regards,

Katie Boyd
Bohemian Club
Events Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]
Sent: Wednesday, January 28, 2015 11:56 AM
To: kboyd
Subject: Re: 10B Request

Hi Katie,

I'll work on it in a few days. I'm a little backed up on orders.

Thank you.

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org

415-[redacted] work cell (preferred)
415-5-[redacted] desk
415-553-7900 main office

From: kboyd <kboyd@br-owl.org>
Sent: Wednesday, January 28, 2015 11:42 AM
To: Gaffud, Edwin (POL)
Subject: RE: 10B Request

Hello Officer Gaffud,

Thank you for reaching out.

We are looking for officers on the following nights

Thursday and Friday 12th and 13th (two night event and each night needs the following)

Thursday, February 12th and Friday, February 13th Ladies' Nights Event Needs

- 2 Officers
 - 2 Officers In Uniform [redacted]
- If possible, 2 cop cars with [redacted]
- Officers on duty from [redacted]

Wednesday, February 18th

- 2 Officers
 - 2 Officers In Uniform [redacted]
- If possible, 2 cop cars with [redacted]
- Officers on duty from [redacted]

Thanks for your help

Warm Regards,

Katie Boyd
Bohemian Club
Events Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]
Sent: Thursday, January 22, 2015 10:27 AM
To: kboyd
Subject: 10B Request

Hi Katie,

I just spoke with Edward Browne about your request for 10B officers. Please send me your request and I'll work on staffing your event with 10B officers.

Thank you!

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415- work cell (preferred)
415- desk
415-553-7900 main office

RE: SFPD 10B for Bohemian Club

Carolyn Touchette <ctouchette@bc-owl.org>

Thu 10/26/2017 2:14 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Cc: Jessica Eftink <jeftink@bc-pwl.org>

Officer Gaffud,

We would request that the club gets an officer and a car out front on these dates coming up:

- Thursday 10/26/17
 - o []
- Friday 10/27/17
 - o []
- Saturday 10/28/17
 - o []

I will get the end times out shortly for the rest of events.

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Event Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Thursday, October 26, 2017 9:13 AM

To: Carolyn Touchette <ctouchette@bc-owl.org>

Cc: moggero <moggero@bc-owl.org>; Krls White <kwhite@bc-owl.org>; Jessica Eftink <jeftink@bc-owl.org>

Subject: SFPD 10B for Bohemian Club

Importance: High

Hello Carolyn,

I'll be handling your account for 10B officer requests beginning today. I have scheduled officers in the past '13 and '15 for Katie Boyd.

I have received the PDF document from my sergeant (Michael Radanovich) with events dated from 10-26-17, Thursday to 5-3-18, Thursday. I'm going to assume you want one 10B officer for each event. I would like to begin scheduling officers for you starting today. The minimum shift for a 10B officers is four hours. Please provide me the hours you wish to have the officer working for you for each event on the PDF. I have seen the hours you requested below for certain days, but I have found some events on your PDF that do not match your requested hours.

I will do everything I can for you to schedule an officer for your events. Please keep in my that 10B shifts offered to officers are voluntary sign up and abundant. We schedule 30-100+ 10B officers each day since 1973. If I cannot find an officer for a particular event, do I have your authorization to offer the shift to a sergeant?

As I stated to Katie Boyd and to my other forty-seven 10B accounts, the marked police vehicles are for the use of on duty personnel at our ten district police stations. The sergeants and lieutenants at each station ensure that on duty patrol officers have vehicles assigned to them so they can respond to service calls within their respective districts. The officer who signs up for your shift may be lucky to get a marked police vehicle from his district station or another.

Please see attachment for your legal department.

Thank you for your time and response. Please do not hesitate to contact me at any time by e-mail or call for any questions or concerns! I'm here for your 10B needs.

Officer Edwin Gaffud #322

San Francisco PD - 10B/PLES Unit

edw.gaffud@sfgov.org

415-885-2440 work cell

From: Carolyn Touchette [mailto:ctouchette@bc-owl.org]
Sent: Wednesday, October 25, 2017 3:40 PM
To: Radanovich, Michael (POL) <Michael.Radanovich@sfgov.org>
Cc: moggero <moggero@bc-owl.org>; Kris White <kwhite@bc-owl.org>; Jessica Eftink <jeftink@bc-owl.org>
Subject: RE: 10B SFPD Officers

Sergeant Radanovich,

Attached is the Security Calendar for the Bohemian Club. We would request that for those events listed, an Officer and Squad Car are outside club.

Let me know if you have any questions!

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Event Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: moggero
Sent: Tuesday, October 24, 2017 4:03 PM
To: Carolyn Touchette <ctouchette@bc-owl.org>
Subject: FW: 10B SFPD Officers

Matt Oggero
General Manager
Bohemian Club
Direct (415) 821-8020
Grove (707) 865-2311
Cell (415) [REDACTED]

From: Radanovich, Michael (POL) [mailto:Michael.Radanovich@sfgov.org]
Sent: Thursday, October 05, 2017 11:15 AM
To: moggero <moggero@bc-owl.org>; Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>
Cc: Kris White <kwhite@bc-owl.org>
Subject: RE: 10B SFPD Officers

Hi Matt,

Please see the attached estimate for the SFPD Officer for your 10/5/17 event..Thanks!

Sergeant Michael Radanovich #343
San Francisco Police Department
PLES/10B
1245 3rd St 6th Floor
San Francisco, Ca. 94158
415-837-[REDACTED] (Desk)
415-575-6098 (Main)
michael.radanovich@sfgov.org

From: moggero [mailto:moggero@bc-owl.org]
Sent: Thursday, October 5, 2017 10:41 AM
To: Radanovich, Michael (POL) <Michael.Radanovich@sfgov.org>
Cc: Kris White <kwhite@bc-owl.org>
Subject: RE: 10B SFPD Officers

Sergeant Radanovich,

Thanks for taking the time to speak with me regarding our needs for police presence at the Bohemian Club on Tuesdays, Thursdays and some Fridays and Saturdays. We do realize that there may be times when you are unable to provide officers due to scheduling difficulties. In particular, we are hoping to have an officer and a squad car present from [redacted] and [redacted]. As we discussed, it would be great to have an officer and car this evening, if possible. Please let me know if you need any additional information. We appreciate all that you and the other staff with SFPD do to keep us safe.

Sincerely,

Matt Oggero

From: Radanovich, Michael (POL) [<mailto:Michael.Radanovich@sfgov.org>]
Sent: Tuesday, September 26, 2017 10:12 AM
To: moggero <moggero@bc-owl.org>
Cc: Ferrelra, Jeff (POL) <jeff.ferrelra@sfgov.org>
Subject: 10B SFPD Officers

Hi Matt,

I am Sergeant Michael Radanovich of the SFPD 10B/PLES Unit. It is my understanding that you may have some questions about the 10B Service...Below is all of my contact information should you need anything, thanks!

Sergeant Michael Radanovich #343
San Francisco Police Department
PLES/10B
1245 3rd St 6th Floor
San Francisco, Ca. 94158
415-837-[redacted] (Desk)
415-575-6098 (Main)
michael.radanovich@sfgov.org

RE: SFPD 10B for Bohemian Club

Carolyn Touchette <ctouchette@bc-owl.org>

Wed 11/29/2017 12:18 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Cc: Jessica Eftink <jeflink@bc-owl.org>; moggero <moggero@bc-owl.org>

Officer Gaffud,

Few new events needing security. Listed below with times.

- Saturday, December 2nd, 2017
 - Setrakian Cocktail à 100+ people
 - [REDACTED] in
- Saturday, December 9th, 2017
 - Multiple parties à 100+ people
 - [REDACTED]
- Sunday, December 10th, 2017
 - Avlary Cocktail à 265 + people
 - [REDACTED]
- Friday, December 16th, 2017
 - Committee To Do nothing à 200+ people
 - [REDACTED]
- Sunday, December 31st, 2017
 - New Year's Eve à 300+ people
 - [REDACTED]

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Event Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Wednesday, November 29, 2017 10:24 AM

To: Carolyn Touchette <ctouchette@bc-owl.org>

Subject: Re: SFPD 10B for Bohemian Club

Hi Carolyn,

I'm just checking in to see what the hours are for the 10B officer on 12-31-17, Sunday.

Thank you.

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415-[REDACTED] work cell

From: Carolyn Touchette <ctouchette@bc-owl.org>

Sent: Friday, October 27, 2017 11:39 AM

To: Gaffud, Edwin (POL)

Subject: RE: SFPD 10B for Bohemian Club

Officer Gaffud,

Attached is the updated schedule for the Bohemian Club with shift times. Thank you!

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Event Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]
Sent: Thursday, October 26, 2017 2:55 PM
To: Carolyn Touchette <ctouchette@bc-owl.org>
Cc: Jessica Eftink <jeflink@bc-owl.org>
Subject: Re: SFPD 10B for Bohemian Club

Hi Carolyn,

Here's your 10B officer for tonight:

10-26-17, Thursday
[redacted]abby Habib

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415-[redacted] work cell

From: Carolyn Touchette <ctouchette@bc-owl.org>
Sent: Thursday, October 26, 2017 2:14 PM
To: Gaffud, Edwin (POL)
Cc: Jessica Eftink
Subject: RE: SFPD 10B for Bohemian Club

Officer Gaffud,

We would request that the club gets an officer and a car out front on these dates coming up:

- Thursday 10/26/17
- [redacted]
- Friday 10/27/17
- [redacted]
- Saturday 10/28/17
- [redacted]

I will get the end times out shortly for the rest of events.

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Event Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]
Sent: Thursday, October 26, 2017 9:13 AM
To: Carolyn Touchette <ctouchette@bc-owl.org>
Cc: moggero <moggero@bc-owl.org>; Kris White <kwhite@bc-owl.org>; Jessica Eftink <jeflink@bc-owl.org>
Subject: SFPD 10B for Bohemian Club
Importance: High

Hello Carolyn,

I'll be handling your account for 10B officer requests beginning today. I have scheduled officers in the past '13 and '15 for Katie Boyd.

I have received the PDF document from my sergeant (Michael Radanovich) with events dated from 10-26-17, Thursday to 5-3-18, Thursday. I'm going to assume you want one 10B officer for each event. I would like to begin scheduling officers for you starting today. The minimum shift for a 10B officers is four hours. Please provide me the hours you wish to have the officer working for you for each event on the PDF. I have seen the hours you requested below for certain days, but I have found some events on your PDF that do not match your requested hours.

I will do everything I can for you to schedule an officer for your events. Please keep in my that 10B shifts offered to officers are voluntary sign up and abundant. We schedule 30-100+ 10B officers each day since 1973. If I cannot find an officer for a particular event, do I have your authorization to offer the shift to a sergeant?

As I stated to Katie Boyd and to my other forty-seven 10B accounts, the marked police vehicles are for the use of on duty personnel at our ten district police stations. The sergeants and lieutenants at each station ensure that on duty patrol officers have vehicles assigned to them so they can respond to service calls within their respective districts. The officer who signs up for your shift may be lucky to get a marked police vehicle from his district station or another.

Please see attachment for your legal department.

Thank you for your time and response. Please do not hesitate to contact me at any time by e-mail or cell for any questions or concerns! I'm here for your 10B needs.

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415-XXXX5 work cell

From: Carolyn Touchette [<mailto:ctouchette@bc-owl.org>]
Sent: Wednesday, October 25, 2017 3:40 PM
To: Radanovich, Michael (POL) <Michael.Radanovich@sfgov.org>
Cc: moggero <moggero@bc-owl.org>; Kris White <kwhite@bc-owl.org>; Jessica Eftink <jeftink@bc-owl.org>
Subject: RE: 10B SFPD Officers

Sergeant Radanovich,

Attached is the Security Calendar for the Bohemian Club. We would request that for those events listed, an Officer and Squad Car are outside club.

Let me know if you have any questions!

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Event Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: moggero
Sent: Tuesday, October 24, 2017 4:03 PM
To: Carolyn Touchette <ctouchette@bc-owl.org>
Subject: FW: 10B SFPD Officers

Matt Oggero

General Manager
Bohemian Club
Direct (415) 821-8020
Grove (707) 865-2311
Cell (415) [REDACTED]

From: Radanovich, Michael (POL) [mailto:Michael.Radanovich@sfgov.org]
Sent: Thursday, October 05, 2017 11:15 AM
To: moggero <moggero@bc-owl.org>; Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>
Cc: Kris White <kwhite@bc-owl.org>
Subject: RE: 10B SFPD Officers

Hi Matt,

Please see the attached estimate for the SFPD Officer for your 10/5/17 event...Thanks!

Sergeant Michael Radanovich #343
San Francisco Police Department
PLES/10B
1245 3rd St 6th Floor
San Francisco, Ca. 94158
415-837-[REDACTED] (Desk)
415-575-6098 (Main)
michael.radanovich@sfgov.org.

From: moggero [mailto:moggero@bc-owl.org]
Sent: Thursday, October 5, 2017 10:41 AM
To: Radanovich, Michael (POL) <Michael.Radanovich@sfgov.org>
Cc: Kris White <kwhite@bc-owl.org>
Subject: RE: 10B SFPD Officers

Sergeant Radanovich,

Thanks for taking the time to speak with me regarding our needs for police presence at the Bohemian Club on [REDACTED] and [REDACTED]. We do realize that there may be times when you are unable to provide officers due to scheduling difficulties. In particular, we are hoping to have an officer and a squad car present from [REDACTED] and [REDACTED]. As we discussed, it would be great to have an officer and car this evening, if possible. Please let me know if you need any additional information. We appreciate all that you and the other staff with SFPD do to keep us safe.

Sincerely,

Matt Oggero

From: Radanovich, Michael (POL) [mailto:Michael.Radanovich@sfgov.org]
Sent: Tuesday, September 26, 2017 10:12 AM
To: moggero <moggero@bc-owl.org>
Cc: Ferreira, Jeff (POL) <jeff.ferreira@sfgov.org>
Subject: 10B SFPD Officers

Hi Matt,

I am Sergeant Michael Radanovich of the SFPD 10B/PLES Unit. It is my understanding that you may have some questions about the 10B Service...Below is all of my contact information should you need anything, thanks!

Sergeant Michael Radanovich #343
San Francisco Police Department
PLES/10B
1245 3rd St 6th Floor
San Francisco, Ca. 94158
415-837-[REDACTED] (Desk)
415-575-6098 (Main)
michael.radanovich@sfgov.org

RE: Has the Bohemian Club ever made a payment?

Radanovich, Michael (POL) <Michael.Radanovich@sfgov.org>

Tue 1/23/2018 9:07 AM

To: Carolyn Touchette <ctouchette@bc-owl.org>; Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>; moggero <moggero@bc-owl.org>; Jessica Eftink <jeftink@bc-owl.org>

Cc: Tan, Karen (POL) <karen.tan@sfgov.org>

Perfect, thanks Karen...

Yes, 3 payment received yesterday.

Bohemian Club	11/3/17	11061-17	380098A-Bohemian	1,543.58
Bohemian Club	11/17/17	11151-17	380098A-Bohemian	3,133.85
Bohemian Club	12/1/17	12057-17	380098A-Bohemian	2,458.58

Thank you,

Karen Tan
Fiscal Division
San Francisco Police Department
1245 3rd Street, 6th Floor
San Francisco, CA 94158
Tel: (415) 837-7202
Fax: (415) 575-6084

karen.tan@sfgov.org

Sergeant Michael Radanovich #343
San Francisco Police Department
PLES/10B
1245 3rd St 6th Floor
San Francisco, Ca. 94158
415-837- [] (Desk)
415-575-6098 (Main)
michael.radanovich@sfgov.org

From: Carolyn Touchette [mailto:ctouchette@bc-owl.org]

Sent: Tuesday, January 23, 2018 8:30 AM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>; moggero <moggero@bc-owl.org>; Jessica Eftink <jeftink@bc-owl.org>

Cc: Radanovich, Michael (POL) <Michael.Radanovich@sfgov.org>; Tan, Karen (POL) <karen.tan@sfgov.org>

Subject: Re: Has the Bohemian Club ever made a payment?

Officer Gaffud,

There was a small miscommunication on invoices but they were all turned into accounting and checks should be in the mail. Apologies for the inconvenience.

Warm Regards,
Carolyn

Get [Outlook for iOS](#)

On Tue, Jan 23, 2018 at 8:15 AM -0800, "Gaffud, Edwin (POL)" <Edwin.Gaffud@sfgov.org> wrote:

Hello Carolyn,

Please see e-mail below.

Thank you.

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415-215-5315 work cell

From: Radanovich, Michael (POL)
Sent: Tuesday, January 23, 2018 8:09 AM
To: Tan, Karen (POL)
Cc: Gaffud, Edwin (POL)
Subject: Has the Bohemian Club ever made a payment?

Hi Karen,

Has the Bohemian Club ever made a payment?

Bohemian Club	11/3/17	11061-17	380098A-Bohemian	1,543.56
Bohemian Club	11/17/17	11151-17	380098A-Bohemian	3,133.65
Bohemian Club	12/1/17	12057-17	380098A-Bohemian	2,458.58
Bohemian Club	12/15/17	12134-17	380098A-Bohemian	5,457.99
Bohemian Club Total				12,593.78

Sergeant Michael Radanovich #343
San Francisco Police Department
PLES/10B
1245 3rd St 6th Floor
San Francisco, Ca. 94158
415-837-2222 (Desk)
415-575-6098 (Main)
michael.radanovich@sfgov.org

RE: May 10B Schedule

Carolyn Touchette <ctouchette@bc-owl.org>

Mon 4/30/2018 11:41 AM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Officer Gaffud,

Great, thank you!

The shift time will be from 5:00-11:30pm for May 5th.

I will be in touch again in August with the new schedule for the upcoming year. We extremely thankful for all your help this past season.

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Events Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Monday, April 30, 2018 10:38 AM

To: Carolyn Touchette <ctouchette@bc-owl.org>

Cc: moggero <moggero@bc-owl.org>; Jessica Eftink <jeflink@bc-owl.org>

Subject: May 10B Schedule

Hello Carolyn,

I'm working on scheduling 10B officers for you for May 1, 3, and 5. Please confirm the hours for the 5th. Also, are there any more dates you would like for me to fill beyond the 5th?

Thank you.

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415- work cell

RE: May 10B Schedule

Carolyn Touchette <ctouchette@bc-owl.org>

Wed 5/2/2018 4:34 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Officer Gaffud,

I have spoken with Matt and he would like to continue scheduling an officer out front for the rest of May.

Every [redacted] in May from [redacted]. Once again, thank you for your hard work!

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Events Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Monday, April 30, 2018 11:45 AM

To: Carolyn Touchette <ctouchette@bc-owl.org>

Subject: Re: May 10B Schedule

Thank you for the clarification for the 5th. Are there anymore dates in May other than May 1, 3, and 5?

Officer Edwin Gaffud #322

San Francisco PD - 10B/PLES Unit

edwin.gaffud@sfgov.org

415-[redacted] work cell

From: Carolyn Touchette <ctouchette@bc-owl.org>

Sent: Monday, April 30, 2018 11:41 AM

To: Gaffud, Edwin (POL)

Subject: RE: May 10B Schedule

Officer Gaffud,

Great, thank you!

The shift time will be from 5:00-11:30pm for May 5th.

I will be in touch again in August with the new schedule for the upcoming year. We extremely thankful for all your help this past season.

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Events Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025: Direct Line
415-885-2440: Club Telephone

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Monday, April 30, 2018 10:38 AM

To: Carolyn Touchette <ctouchette@bc-owl.org>

Cc: moggero <moggero@bc-owl.org>; Jessica Eftink <jeftink@bc-owl.org>

Subject: May 10B Schedule

Hello Carolyn,

I'm working on scheduling 10B officers for you for May 1, 3, and 5. Please confirm the hours for the 5th. Also, are there any more dates you would like for me to fill beyond the 5th?

Thank you.

Officer Edwin Gaffud #322
San Francisco PD - 10B/PLES Unit
edwin.gaffud@sfgov.org
415 [redacted] work cell

Bohemian Club Schedule for 2018-2019 Season

Carolyn Touchette <ctouchette@bc-owl.org>

Wed 8/29/2018 10:56 AM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Cc: Kris White <kwhite@bc-owl.org>

1 attachments (543 KB)

Extra Secruity Calendar 2018-2019 V1.pdf

Officer Gaffud,

I want to sincerely thank you on behalf of the Bohemian Club Management Team for your help last season with scheduling officers for our events last year. We are interesting again with working with you and your fellow officers for the 2018-2019 season. I have attached the calendar for your review.

Please let me know if you have any concerns or questions regarding the calendar. Thank you again for all of your help!

Warm Regards,

Carolyn Touchette
Bohemian Club
Private Events Manager
624 Taylor Street
San Francisco, CA 94102
415-821-8025; Direct Line
415-885-2440; Club Telephone

RE: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Leah Koulouras <lkoulouras@bc-owl.org>

Tue 10/1/2019 4:04 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Thank you! We were wondering just generally, nothing too specific.

Warm Regards,

Leah Koulouras

Club Event Manager | Bohemian Club

Direct: 415.821.8021 | Club Phone: 415.885.2440

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Friday, September 27, 2019 7:10 AM

To: Leah Koulouras

Subject: Re: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Hi Leah,

Here are the 10B hourly rates from 7-1-19 to 6-30-20. There is a minimum of four hours per shift. Please call when you have a moment and I'll explain how the Bohemian has me schedule for you.

officer:

0600-1800: \$114.79

1800-0600: \$119.57

sergeant:

0600-1800: \$133.30

1800-0600: \$138.85

Thank you.

Officer Edwin Gaffud #322

San Francisco PD - 10B/PLES Unit

edwin.gaffud@sfgov.org

work cell

From: Leah Koulouras <lkoulouras@bc-owl.org>

Sent: Wednesday, September 25, 2019 3:17:45 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Subject: RE: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Hello Edwin,

I was curious to know how much it is for one officer typically for a 4 hour shift?

Warm Regards,

Leah Koulouras

Club Event Manager | Bohemian Club

Direct: 415.821.8021 | Club Phone: 415.885.2440

From: Gaffud, Edwin (POL) [mailto:Edwin.Gaffud@sfgov.org]

Sent: Friday, September 6, 2019 2:21 PM

To: Leah Koulouras

Subject: Re: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Thank you, Leah.

Officer Edwin Gaffud #322

San Francisco PD - 10B/PLES Unit

edwin.gaffud@sfgov.org

415.821.8021 work cell

From: Leah Koulouras <lkoulouras@bc-owl.org>
Sent: Friday, September 6, 2019 12:31 PM
To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>
Subject: RE: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Hello Edwin,

I have attached the calendar for this year. Please let me know if you have any questions or need anything else!

Warm Regards,

Leah Koulouras
Club Event Manager | Bohemian Club
Direct: 415.821.8021 | Club Phone: 415.885.2440

From: Gaffud, Edwin (POL) (<mailto:Edwin.Gaffud@sfgov.org>)
Sent: Friday, September 6, 2019 11:08 AM
To: Leah Koulouras
Subject: Re: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Hi Leah,

I regularly schedule 10B members for the Bohemian Club. I'll continue to do so through you now. Carolyn and Matt would send me PDF spreadsheet with dates, event name and hours for 10B needs. The minimum shift for 10B is four hours.

Thank you and I look to working with you.

Officer Edwin Gaffud #322
SFPD 10B Unit
415 [REDACTED]
edwin.gaffud@sfgov.org

From: Leonard, Maureen (POL)
Sent: Friday, September 6, 10:58 AM
Subject: Re: SFPD Invoice --PAYMENT REQUIRED / Bohemian Club
To: Gaffud, Edwin (POL)

Hi Ed,

Is this your account?

Thanks!

Maureen

Maureen Leonard
Sergeant of Police #2170
San Francisco Police Department
Operations Bureau 10B/PLES
1245 3rd St. 5th Floor
San Francisco, CA 94158
Desk 415-837-[REDACTED]


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From: Tan, Karen (POL) <karen.tan@sfgov.org>
Sent: Friday, September 6, 2019 10:50 AM
To: lkoulouras@bc-owl.org <lkoulouras@bc-owl.org>
Cc: Leonard, Maureen (POL) <Maureen.Leonard@sfgov.org>
Subject: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Hi Leah,

Thanks for reaching out to us. Attached is a copy of the outstanding invoice. For scheduling of 10B Services, please contact Sgt. Maureen Leonard.

Maureen Leonard
Sergeant of Police #2170

San Francisco Police Department
Operations Bureau 10B/PLES
1245 3rd St. 5th Floor
San Francisco, CA 94158
Desk 415-837-
maureen.leonard@sfgov.org

Thank you,

Karen Tan
Fiscal Division
San Francisco Police Department
1245 3rd Street, 6th Floor
San Francisco, CA 94158
Tel: (415) 837-
Fax: (415) 575-6084
Karen.tan@sfgov.org

From: Leah Koulouras [<mailto:lkoulouras@bc-owl.org>]
Sent: Friday, September 6, 2019 10:14 AM
To: Tan, Karen (POL) <karen.tan@sfgov.org>
Subject: RE: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Karen,

My name is Leah and I work at the Bohemian Club, Carolyn and Matt no longer work for the Club. I have taken over Carolyn's responsibilities and our new General Manager is Kris White kwhite@bc-owl.org. I am sorry if some items have been lost or delayed in the transition, please call me at 415-821-8021 if anything is urgent or missing.

I have attached the upcoming seasons schedule, if you have any questions or need anything else from me please let me know!

Warm Regards,

Leah Koulouras
Club Event Manager | Bohemian Club
Direct: 415.821.8021 | Club Phone: 415.885.2440

From: Tan, Karen (POL) [<mailto:karen.tan@sfgov.org>]
Sent: Tuesday, August 13, 2019 4:49 PM
To: moggero; Carolyn Touchette
Subject: RE: SFPD Invoice - PAYMENT REQUIRED / Bohemian Club

Please find attached SFPD Invoice for 10B/PLES SFPD Officers. Let me know if you have any questions.

Thank you,

Karen Tan
Fiscal Division
San Francisco Police Department
1245 3rd Street, 6th Floor
San Francisco, CA 94158
Tel: (415) 837-
Fax: (415) 575-6084

Karen.tan@sfgov.org

Saturday Time Update

Leah Koulouras <lkoulouras@bc-owl.org>

Wed 10/16/2019 1:38 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Edwin,

For this Saturday, October 19th the event will be held from [] p.m. can we change the time of the officer to [] p.m. please?

Thank you!

Warm Regards,

Leah Koulouras

Club Event Manager | Bohemian Club

Direct: 415.821.8021 | Club Phone: 415.885.2440

Bohemian Club: Week 1 of December Officer Requests

Leah Koulouras <lkoulouras@bc-owl.org>

Tue 11/26/2019 10:19 AM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Edwin,

Please see below for some updated and added times for the first week of December, I put the items I changed in red font:

Monday 12/02

- AM
 - Uniformed Officer [] [] p.m.

Tuesday 12/03

- AM
 - Uniformed Officer [] [] p.m.
- PM
 - Uniformed Officer [] [] p.m.

Wednesday 12/04

- PM
 - ADD [] [] p.m.

Thursday 12/05

- PM
 - Uniformed Officer [] [] p.m.

Friday 12/06

- AM
 - ADD [] [] p.m.
- PM
 - Uniformed Officer [] [] p.m.

Saturday 12/07

- PM
 - Uniformed Officer [] [] p.m.

Sunday 12/08

- AM
 - ADD [] [] p.m.

Please let me know if you have any questions or need any other information from me.

Thank you!

Warm Regards,

Leah Koulouras

Club Event Manager | Bohemian Club

Direct: 415.821.8021 | Club Phone: 415.885.2440

RE: Bohemian Club: Uniformed Officer Request

Leah Koulouras <lkoulouras@bc-owl.org>

Tue 12/17/2019 9:47 PM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Thank you!

Warm Regards,

Leah Koulouras

Club Event Manager | Bohemian Club

Direct: 415.821.8021 | Club Phone: 415.885.2440

From: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Sent: Monday, December 16, 2019 10:06 AM

To: Leah Koulouras <lkoulouras@bc-owl.org>

Subject: Re: Bohemian Club: Uniformed Officer Request

I'm on it.

Officer Edwin Gaffud #322

San Francisco PD - 10B/PLES Unit

edwin.gaffud@sfgov.org

415.821.8021 work cell

From: Leah Koulouras <lkoulouras@bc-owl.org>

Sent: Monday, December 16, 2019 9:59 AM

To: Gaffud, Edwin (POL) <Edwin.Gaffud@sfgov.org>

Subject: Bohemian Club: Uniformed Officer Request

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Edwin,

Please see below for a few requests for the Bohemian Club:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Please let me know if you are unable to fulfill these requests. We understand the holiday season is busy and some of the requests in December were unable to be fulfilled.

Thank you again for all of your help this year!

Warm Regards,

Leah Koulouras

Club Event Manager | Bohemian Club

Direct: 415.821.8021 | Club Phone: 415.885.2440

SAN FRANCISCO POLICE DEPARTMENT
P.L.E.S UNIT (10B)

Police Law Enforcement Services Assignment Sheet

PLES Project #: PLES 10B Event Code: 380098A-Bohemian

Your 10B Date: _____ Assigned By: Off Edwin Gaffud 322

Project Name: Bohemian Club

Project Location: 624 Taylor St.

Project Start Time: (Officer on Site): _____

Project Est. End Time: _____ Actual End Time: _____

Officer name: _____

Officer Star: _____ Officer Contact #: _____

Project Notes: Provide general security for guests

Make contact with Katie Boyd when you arrive

Wear your Class B uniform with Service Hat

Project On-site Contact Person: Katie Boyd

Contact Phone Number: 415-821-8025

Call if you do not locate the contact person within 5 minutes.

Vendor Name: Bohemian Club

Vendor Billing Address: 624 Taylor St, San Francisco, CA 94102

Project Ordered By: Katie Boyd Phone # 415-821-8025

I certify the above listed hours. I am aware that there is a four hour minimum for police personnel and projects over four hours will be calculated per quarter hour there after. A minimum 24 hours cancelation is required to avoid a four hour minimum charge.

Print: _____ Signature: _____

Name and Title of Authorized Company Representative

Date

Officer Signature: _____

SAN FRANCISCO POLICE DEPARTMENT

POLICE LAW ENFORCEMENT SERVICES (P.L.E.S. UNIT)

PROJECT PLANNING AND ESTIMATE ONLY

Prepared for: Bohemian Club Contact Person: Katie Boyd
624 Taylor St. SF, CA 94102 415-821-8025

Name of Project:	General Security for two private parties						
Date(s) of Assignment:	12-13-13, Fri, 12-13-13						
Location(s): various	624 Taylor St. SF, CA 94102						
Length of Project:	Hours: 6	Days: 1	Weeks: 0	On-Going	No		

PLES Cost Estimate Calculator w/ Rate as of July 1, 2012

RANK		# Personnel Needed	# HOURS NEEDED	TOTAL HOURS	Reg. / Night Hrs	Rate Per Hour	Total Per Rate
OFFICER	Q4	0	0	0	Day Rate	\$100.02	\$0.00
	Q4	1	6	6	Night Rate	\$104.19	\$625.14
OFFICER M/C	Q4	0	0	0	Day Rate	\$104.11	\$0.00
	Q4	0	0	0	Night Rate	\$108.45	\$0.00
SERGEANT / INSPECTOR	Q52	0	0	0	Day Rate	\$116.07	\$0.00
	Q52	0	0	0	Night Rate	\$120.91	\$0.00
SERGEANT M/C	Q52	0	0	0	Day Rate	\$120.16	\$0.00
	Q52	0	0	0	Night Rate	\$125.17	\$0.00
LIEUTENANT	Q62	0	0	0	Day Rate	\$132.59	\$0.00
	Q62	0	0	0	Night Rate	\$138.11	\$0.00
LIEUTENANT M/C	Q62	0	0	0	Day Rate	\$136.68	\$0.00
	Q62	0	0	0	Night Rate	\$142.37	\$0.00
CAPTAIN	Q82	0	0	0	Day Rate	\$167.54	\$0.00
	Q82	0	0	0	Night Rate	\$174.52	\$0.00
ESTIMATE TOTAL						\$625.14	

Prepared by: Officer Edwin Gaffud #322 Date: Thursday, December 12, 2013

A deposit of 50 % of estimated costs must be paid before the assignment begins in order to pay the assigned Officers without delay pursuant to a court ordered city policy.

NOTE:

- 1) Officers are reimbursed for a minimum of **FOUR HOURS**.
- 2) The hourly rate includes a 6.25% premium for working hours between 6:00 p.m. and 6:00 a.m.
- 3) This billing reflects our anticipated costs. The final costs for Police Services maybe higher or lower depending on the actual hours provided. Final invoice will be mailed after the pay period.
- 4) All projects vendors will be billed (and the officer compensated) for a minimum of four hours if there is a cancellation by the said company less than 24 hours prior to the scheduled start of the assignment.

After reviewing and signing please return accepted estimate to:
SAN FRANCISCO POLICE DEPARTMENT

Field Operation Bureau / PLES Unit
 Attn: Officer Edwin Gaffud #322
 850 Bryant Street, Room 535
 San Francisco, CA. 94103
 415-215-5315

Make and remit payments to:
SAN FRANCISCO POLICE DEPARTMENT

Fiscal Division Rm. 555
 850 Bryant Street
 San Francisco, CA. 94103

PLEASE INCLUDE:

PLES Project # PLES13-0302 / 380098A-Bohemian

Estimate accepted by: _____

Date: _____

PRINT

SIGN

2019-2020 Schedule

DATE	DAY	TIME	EVENT	R	R
2019-2020				O	S
9/17	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
9/19	Thursday	6:45pm	THURSDAY SHOW "Afterglow"	M	Y
9/24	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
9/26	Thursday	6:45pm	THURSDAY SHOW "President's Night"	M	Y
10/1	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
10/3	Thursday	6:45pm	THURSDAY SHOW "Tropical Heat"	J	Y
10/4	Friday	7pm	Ladies Night "Tropical Heat"	J	Y
10/8	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
10/10	Thursday	6:45pm	THURSDAY SHOW "Fleet Week"	J	Y
10/15	Tuesday	5:30pm	TUESDAY KNIGHTS		N
10/16	Wednesday	6pm	Possible Peru Consul Dinner		Y
10/17	Thursday	6:45pm	THURSDAY SHOW "Saturday Night Movies"	M	Y
10/19	Saturday	5:00pm	Rolland Wedding Announcement		
10/22	Tuesday	5:30pm	TUESDAY KNIGHTS	C	
10/24	Thursday	6:45pm	THURSDAY SHOW "Fall Play"	M	Y
10/25	Friday	7pm	Ladies Night "Fall Play"	N	Y
10/29	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
10/31	Thursday	6:45pm	THURSDAY NIGHT "Watcha Going to Do with a Cowboy"	M	Y
11/1	Friday	6:00pm	Morris Rehearsal Dinner		
11/2	Saturday	6:00PM	Sunshiners Birthday Party		
11/5	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
11/7	Thursday	6:45pm	THURSDAY SHOW "Sidekick"	M	Y
11/9	Saturday	5:00pm	Roberson Wedding Anniversary		
11/12	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
11/14	Thursday	6:45pm	THURSDAY SHOW "Band Show"	J	Y
11/15	Friday	7pm	Ladies Night "Band Show"	J	Y
11/16	Saturday	10:30am	Orchestra Recital		
11/19	Tuesday	5:30pm	TUESDAY KNIGHTS		
11/22	Friday	5:00pm	Powers Wedding Anniversary		
11/23	Saturday	5:00pm	Sugg 60th Party		
11/21	Thursday		THURSDAY NIGHT "Big Game Night" (game on 11/23)	J	Y
12/2	Monday	11:30am	CHRISTMAS LUNCHEON	M	Y
12/3	Tuesday	11:30am	CHRISTMAS LUNCHEON	M	Y
12/3	Tuesday	5:30pm	TUESDAY KNIGHTS	C	N
12/5	Thursday	6:45pm	CHRISTMAS JINKS	J	Y
12/6	Friday	5:00pm	Christmas Events		
12/7	Saturday	5:00pm	Christmas Events		
12/10	Tuesday	5:30pm	TUESDAY KNIGHTS "Rumfitters"	C	N

2019-2020 Schedule

[illegible]

2019-2020 Schedule

DATE	DAY	TIME	EVENT	R A O	R S V
2019-2020					
4th	1st				
5th	2nd	3rd		H	H
6th	3rd	4th		H	H
7th	4th	5th		H	H
8th	5th	6th		H	H
9th	6th	7th		H	H
10th	7th	8th		H	H
11th	8th	9th		H	H
12th	9th	10th		H	H
13th	10th	11th		H	H
14th	11th	12th		H	H
15th	12th	13th		H	H
16th	13th	14th		H	H
17th	14th	15th		H	H
18th	15th	16th		H	H
19th	16th	17th		H	H
20th	17th	18th		H	H
21st	18th	19th		H	H
22nd	19th	20th		H	H
23rd	20th	21st		H	H
24th	21st	22nd		H	H
25th	22nd	23rd		H	H
26th	23rd	24th		H	H
27th	24th	25th		H	H
28th	25th	26th		H	H
29th	26th	27th		H	H
30th	27th	28th		H	H
31st	28th	29th		H	H
32nd	29th	30th		H	H
33rd	30th	31st		H	H
34th	31st	32nd		H	H
35th	32nd	33rd		H	H
36th	33rd	34th		H	H
37th	34th	35th		H	H
38th	35th	36th		H	H
39th	36th	37th		H	H
40th	37th	38th		H	H
41st	38th	39th		H	H
42nd	39th	40th		H	H
43rd	40th	41st		H	H
44th	41st	42nd		H	H
45th	42nd	43rd		H	H
46th	43rd	44th		H	H
47th	44th	45th		H	H
48th	45th	46th		H	H
49th	46th	47th		H	H
50th	47th	48th		H	H
51st	48th	49th		H	H
52nd	49th	50th		H	H
53rd	50th	51st		H	H
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66th	63rd	64th		H	H
67th	64th	65th		H	H
68th	65th	66th		H	H
69th	66th	67th		H	H
70th	67th	68th		H	H
71st	68th	69th		H	H
72nd	69th	70th		H	H
73rd	70th	71st		H	H
74th	71st	72nd		H	H
75th	72nd	73rd		H	H
76th	73rd	74th		H	H
77th	74th	75th		H	H
78th	75th	76th		H	H
79th	76th	77th		H	H
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82nd	79th	80th		H	H
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152nd	149th	150th		H	H
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162nd	159th	160th		H	H
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227th	224th	225th		H	H
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257th	254th	255th		H	H
258th	255th	256th		H	H
259th	256th	257th		H	H
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261st	258th	259th		H	H
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266th	263rd	264th		H	H
267th	264th	265th		H	H
268th	265th	266th		H	H
269th	266th	267th		H	H
270th	267th	268th		H	H
271st	268th	269th		H	H
272nd	269th	270th		H	H
273rd	270th	271st		H	H
274th	271st	272nd		H	H
275th	272nd	273rd		H	H
276th	273rd	274th		H	H
277th	274th	275th		H	H
278th	275th	276th		H	H
279th	276th	277th		H	H
280th	277th	278th		H	H
281st	278th	279th		H	H
282nd	279th	280th		H	H
283rd	280th	281st		H	H
284th	281st				



City and County of San Francisco
POLICE DEPARTMENT
MEDIA RELATIONS UNIT

1245 3RD Street, 6TH Floor
San Francisco, California 94158



Cheryl Leger
Assitant Clerk, Board of Supervisors
Sunshine Ordinance Task Force
1 Dr. Carlton B. Goodlett Pl.
San Francisco, CA 94102

Re: File No. 19118 – Complaint filed by Mr. Paul Ondik v. the San Francisco Police Department

Dear Cheryl Leger,

Complainant alleges that the San Francisco Police Department ("SFPD") violated Administrative Code (Sunshine Ordinance), Sections 67.21(b), by failing to respond to a records request for public records in a timely and/complete manner.

The SFPD submits the following attached documents to the Sunshine Ordinance Task Force ("SOTF") for the above-referenced complaint. The unforeseen timing of fulfillment was due to the inability to query any centralized database or accessible intranet system that sources the requested information. After personal follow ups and inquiry with the principal personnel who manages the requested information, I was provided the relevant documents. I sent the responsive documents to the requestor via the online portal (GovQA P009273-093019) to fulfill the request on Thursday, December 27, 2019. The documents are provided electronically to the requestor for the expedience and ease of accessibility.

1. Bohemian Invoices – 1.1.16 thru 12.13.19
2. 2019-2020 Security Calendar
3. Bohemian invoice 7 20191
4. Bohemian emails 1 (dated 12/12/13 – 12/17/19)

Redactions were required on the relevant emails to protect the privacy of the involved Police Officers by redacting phone numbers (Privacy, Cal Constitution, Article 1: SF Admin Code 67.1(g). Redactions were required on the Security Calendar on the specific hours or assignment locations which would endanger police officer safety and their security of future assignments (Security Procedure or Investigative Technique 6254(f) Government Code).

Thank you for your courtesy in this regard.


Sincerely,

Tel. 1-415-837-7395

Fax 1-415-837-7249

E-mail: sfpdmediarelations@sfgov.org

 twitter.com/sfpd

 facebook.com/sanfranciscopolice

 sanfranciscopolice.org

Leger, Cheryl (BOS)

From: SOTF, (BOS)
Sent: Monday, January 13, 2020 12:22 PM
To: 'Seamus Thompson'; Cox, Andrew (POL); 'Kniha, Paul'; 'janine@majlobor.com'; 'Stephen'; Vien, Veronica (DPH); Ludwig, Theresa (FIR); 'Con Rad'; Peters, Michelle (PUC)
Subject: SOTF - Notice of Appearance - Compliance and Amendments Committee; January 28, 2020 4:30 p.m.

Good Morning:

You are receiving this notice because you are named as a Complainant or Respondent in one of the following complaints scheduled before the Compliance and Amendments Committee to: 1) hear the merits of the complaint; 2) issue a determination; and/or 3) consider referrals from a Task Force Committee.

Date: January 28, 2020

Location: City Hall, Room 408

Time: 4:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

Complaints:

Documentation (evidence supporting/disputing complaint)

File No. 19118: Complaint filed by Paul Ondik against the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21(b), by failing to respond to a public records request in a timely and/or complete manner.

File No. 19123: Complaint filed by Paul Kniha against the San Francisco Municipal Executive Association for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21, by failing to respond to a public records request in a timely and/or complete manner.


File No. 19109: Complaint filed by Stephen Malloy against Department of Public Health for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.24, 67.25, 67.26 and 67.27, by failing to respond to a public records request in a timely and/or complete manner.

File No. 19110: Complaint filed by Stephen Malloy against the Fire Department for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.24, 67.25, 67.26 and 67.27, by failing to respond to a public records request in a timely and/or complete manner.

File No. 19117: Complaint filed by Conrad Wu against the Public Utilities Commission for allegedly violating Administrative Code, (Sunshine Ordinance) Sections 67.25 by failing to respond to a public records request in a timely and/or complete manner.

For a document to be considered, it must be received at least five (5) working days before the hearing (see attached Public Complaint Procedure). *For inclusion into the agenda packet, supplemental/supporting documents must be received by 5:00 pm, January 21, 2020.*

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: *Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

Leger, Cheryl (BOS)

From: SOTF, (BOS)
Sent: Wednesday, January 8, 2020 2:35 PM
To: WOLF, MARC (CAT); THOREEN, PEDER (CAT)
Subject: SOTF - Request for DCA Memo; file no. 19118
Attachments: 19118 SOTF Summary.docx; 19118 Complaint.pdf; New Response Complaint Form; SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 19118; Re: New Response Complaint Form; RE: New Response Complaint Form; SOTF File No. 19118; RE: New Response Complaint Form

Dear Marc and Peder:

This is a request for a DCA Memo for file no. 19118. Attached are the materials you will need to prepare the memo. Can I please get the memo by January 22, 2019? Thanks and let me know if you have questions.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724



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Leger, Cheryl (BOS)

From: SOTF, (BOS)
Sent: Thursday, December 19, 2019 2:51 PM
To: Cox, Andrew (POL)
Cc: Seamus Thompson
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 19118
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf; 19118 Complaint.pdf

Good Afternoon:

The Police Department has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force. Please respond to the following complaint/request within five business days.

The Respondent is required to submit a written response to the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice. This is your opportunity to provide a full explanation to allow the Task Force to be fully informed in considering your response prior its meeting.

Please include the following information in your response if applicable:

1. List all relevant records with descriptions that have been provided pursuant to the Complainant request.
2. Date the relevant records were provided to the Complainant.
3. Description of the method used, along with any relevant search terms used, to search for the relevant records.
4. Statement/declaration that all relevant documents have been provided, does not exist, or has been excluded.
5. Copy of the original request for records (if applicable).

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724



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