



SUNSHINE ORDINANCE TASK FORCE
Education, Outreach, and Training Committee
CITY AND COUNTY OF SAN FRANCISCO
MINUTES

Hearing Room 408
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

July 13, 2015 - 4:00 PM

Regular Meeting

Members: Chris Hyland (Chair), David Pilpel, Josh Wolf

1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES

The meeting of the Education, Outreach, and Training Committee was cancelled due to the lack of a quorum.

- 2. File No. 14047:** Hearing on the Order of Determination - Complaint filed by Thomas Peele against Supervisor Katy Tang, Board of Supervisors, for violating Administrative Code (Sunshine Ordinance), Sections 67.21(c) and 67.25(a), for failure to assist the requester in identifying the existence, form and nature of any record requested and failure to respond to an Immediate Disclosure Request in a timely and complete manner.
- 3. File No. 14105:** Hearing on the Order of Determination - Complaint filed by the Ray Hartz against Supervisor Mark Farrell, Board of Supervisors, for violating Administrative Code (Sunshine Ordinance), Section 67.25(a), for failure to respond to two Immediate Disclosure Requests in a timely and/or complete manner.
- 4. File No. 15020: Hearing - Policies and Procedures Guide: How to Responding to Request for Public Records.**
- 5. Adoption of the minutes for the June 9, 2011; January 12, 2012; February 9, 2012; May 10, 2012; December 13, 2012; April 29, 2013; May 13, 2013; June 25, 2013; September 16, 2013; November 26, 2013; December 9, 2013; and May 11, 2015; Education, Outreach, and Training Committee meetings.**
- 6. Public Comment:** Members of the public may address the Education, Outreach and Training Committee on matters that are within the Committee's jurisdiction but not on today's agenda.
- 7. Announcements, Comments, Questions, and Future Agenda Items.**

8. **Pending Calendar:** The following items are pending issue to be heard before the Education, Outreach, and Training Committee on a future date:
- File No. 14096: Order of Determination: Hartz v. Controller's Office - Policies and Procedures for processing request for public record (*Scheduled 11/09/15*)
 - File No. 14047: Order of Determination: Peele v. Supervisor Katy Tang - Policies and Procedures for processing request for public record (*Scheduled 7/13/15*)
 - File No. 14105: Order of Determination: Hartz v. Supervisor Mark Farrell, Board of Supervisors - Policies and Procedures for processing request for public record (*Scheduled 7/13/15*)
 - File No. 14114: Hearing - City Attorney's Office Policies and Procedures for processing request for public record
 - File No. 14102: Hearing - Planning Department Policies and Procedures for processing request for public records
 - File No. 14103: Hearing - Police Department Policies and Procedures for process request for public records
 - File No. 15013: Hearing - Improving the hearing process of boards and commissions to ensure that a representative portion of the public is allowed to provide input by setting specific times for discussions and public comment.
 - File No. 15044: Hearing - Developing solutions to allow the Public access to audio visual equipments at San Francisco Library Commission meetings.
 - File Nos. 13035 and 14068: Public Comment during city's budget process
 - Hearing regarding the use of Yammer and other social media devices in relation to compliance with the Sunshine Ordinance. (request by Member Wolf)
 - File No. 15072: Order of Determination: Hartz V. Supervisor Eric Mar - Policies regard processing public records requests.

9. **ADJOURNMENT**