



SUNSHINE ORDINANCE TASK FORCE
Information Technology Ad Hoc Committee
CITY AND COUNTY OF SAN FRANCISCO
MINUTES

Hearing Room 408
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

April 25, 2017 - 4:00 PM

Special Meeting

Members: Dave Maass (Chair); Bruce Wolfe, Josh Wolf

1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES

Chair Dave Maass called the meeting to order at 4:00 p.m. On the call of the roll Chair Dave Maass, Member Bruce Wolfe, and Member Josh Wolf were noted present. There was a quorum.

There were no agenda changes.

2. Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda.

Speakers:

Ann Treboux submitted the following summary of her public comment:

"Kate Patterson, public information officer of the SFAC has been slandering and personally attacking me for over 5 years. She makes false claims as to why she refuses to turn over responsive documents even in their redacted form. Her claims have included, having spent time in prison; false names; stalking and harassing people I do not know; arrested for selling bottle caps. I have done none of these.

There has never been a SFPD police report on me. There can not be an on-going police investigation without a police report and there is no investigation by the SF City Attorney's Office.

Patterson's unsolicited email of April 10, 2017 makes additional claims of, "perceived" harassment via email. I am not the only person who does not understand what she is saying but I will continue to file document requests until her slander stops. Ann Treboux"

3. **File No. 17022:** Hearing – Creation of a Sunshine Ordinance Task Force database of Orders of Determinations, case law library and precedence. (*Discussion and Action*)

The Committee discussed the possible creation of a Task Force database to track past actions, functions of the database and actions required to implement.

Member Bruce Wolfe, seconded by Josh Wolf, moved to continue the matter to the next meeting of the Committee.

Public Comment:

Ann Treboux stated that the experience of the complainant in describing the complaint in writing affects the outcome of the hearing.

The motion PASSED by the following vote:

Ayes: 3 - B. Wolfe, J. Wolf, Maass

Noes: 0 - None

4. **Announcements, Comments, Questions, Future Agenda Items, and Pending Calendar.** (*Discussion and Action*)

- Hearing - Electronic archives and backups with Department of Technology.
- Hearing - Disclosure of public records contained on personal devices and accounts.
- Hearing - Discussion of the City email system, automatic response and out of office coverage in relation to the compliance with the Sunshine Ordinance.

Chair Maass suggested inviting Ted Han to provide a presentation of tools to look at PDF documents on the cloud.

Member B. Wolfe suggested inviting Paul Zarefsky to provide a presentation regarding public records on personal devices and possible social media.

The Committee set the next meeting date on May 23, 2017, at 4:00 p.m.

Chair Maass suggested website updates for the Task Force.

Chair Maass requested an updated on the inventory of enterprise systems.

Chair Maass requested a hearing on the new Police Department online system for public records requests.

5. **ADJOURNMENT**

There being no further business the meeting was adjourned at 5:25 p.m.

APPROVED: May 23, 2017
Information Technology Ad Hoc Committee
Sunshine Ordinance Task Force

N.B. The Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.