



# City and County of San Francisco

## Meeting Minutes

### Compliance and Amendments Committee

City Hall  
1 Dr. Carlton B. Goodlett Place,  
Room 244  
San Francisco, CA 94102-4689

**Members:** Lila LaHood (Chair), Bruce Wolfe, Maxine Anderson, and David Pilpel

*Clerk: Patricia H. Petersen*  
(415) 554-7719 ~ [sotf@sfgov.org](mailto:sotf@sfgov.org)

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**Tuesday, October 28, 2025**

**4:30 p.m.**  
**Regular Meeting**

**City Hall, Room 408**

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1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES (00:01:34)**

Chair LaHood called the meeting to order at 4:31 p.m. On the call of the roll, Chair LaHood and Members Wolfe, Pilpel and Anderson were noted present. There was a quorum. Administrator Patricia Petersen was present.

The Committee members discussed that the April 22, 2025 and June 24, 2025 minutes were approved as amended at the August 26, 2026 Regular Meeting of the Compliance and Amendments Committee. Administrator Petersen is to add the August 26, 2025 minutes to the next available meeting of the Committee.

**Action: Moved by Member Wolfe, seconded by Member Anderson, to strike Item 2 regarding the April 22, 2025 Minutes and Item 3 regarding the June 24, 2025 Minutes from the Agenda.**

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Wolfe, Anderson, LaHood

Noes: 1 - Pilpel

Absent: 0 - None

2. **Approval of the April 22, 2025 Compliance and Amendments Committee Regular Meeting minutes.**

See, action taken at Item 1.

3. **Approval of the June 24, 2025 Compliance and Amendments Committee Special Meeting minutes.**

See, action taken at Item 1.

4. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda. (00:06:43)

Public Comment: None

5. **Hearing - Review of the Administrative Code (Sunshine Ordinance) Section 67, beginning with Chapter 67.29-2, and possible amendments to recommend to the full Task Force.** (00:07:49)

The members discussed citing Chapters and Sections of the Sunshine Ordinance correctly, and suggested including a process for a petitioner to go to court to enforce a matter, utilizing the City's budget process to apply peer pressure for a department's poor performance, having the ability to amend the Ordinance remain with the voters vs. the Board of Supervisors, including examples of bodies listed in Section 67.23, and having extension language apply to Immediate Disclosure requests and other public records requests.

Public Comment: Matthew Lotocki stated that the best approach for revising the Sunshine Ordinance is for the ordinance to create a special proceeding similar to how actions under the Public Records Act (PRA) are already handled where a petitioner may bring a matter to Superior Court if a department does not comply with a Task Force Order of Determination. Mr. Lotocki further stated that because the PRA generally requires disclosure unless an exemption applies or if the public interest in non-disclosure clearly outweighs the interest in disclosure, that agencies may withhold records if they want, and that other exemptions actually prohibit the release of information, the court's role should be limited to deciding whether a disclosure is prohibited by law. Mr. Lotocki stated that if a disclosure is not prohibited by law, the court should issue a writ directing compliance with the Task Force's order without having to relitigate the underlying merits, and that this narrow and special model is the most practical and legally durable way to give the full effect to the Task Force for determination.

The meeting was in recess from 5:42 until 5:49 p.m.

Member Wolfe was noted absent from 5:58 p.m. until 6:06 p.m.

Public Comment: (6:36 p.m.) None

Public Commend: (7:21 p.m.) None

Member Anderson was noted absent from 8:02 until 8:07.

**Action: moved by Member Pilpel, seconded by Member Anderson, to authorize and direct the Chair to summarize and transmit these recommendations to the full Task Force for discussion.**

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 4 – Pilpel, Anderson, Wolfe, LaHood

Noes: 0 - None

Absent: 0 - None

6. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Compliance and Amendments Committee. (04:02:50)**

The members discussed possible dates and times for a Special Meeting in December if the regular meeting scheduled for December 23, 2025 were cancelled.

Public Comment: None

No action taken.

7. **ADJOURNMENT (04:05:39)**

There being no further business, the meeting was adjourned at 8:37 p.m.

Approved: \_\_\_\_\_  
Compliance and Amendments Committee  
Sunshine Ordinance Task Force

N.B. the minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force Compliance and Amendments Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

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