

City and County of San Francisco



Sunshine Ordinance Task Force Education, Outreach, and Training Committee

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Meeting Minutes

Members: Chris Hyland (Chair), David Pilpel, Ankita Kumar

Clerk: Patricia Petersen

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**Tuesday, January 27,
2026**

**4:30 p.m.
Regular Meeting**

City Hall, Room 408

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES (00:01:30)**

Chair Hyland called the meeting to order at 4:40 p.m. On the call of the roll Chair Hyland and Member Pilpel were noted present. Member Kumar was noted absent. A quorum was present. Administrator Pat Petersen was present.

2. **Approval of the March 18, 2025, Sunshine Ordinance Task Force Education, Outreach, and Training Committee Special meeting minutes. (00:02:34)**

The members discussed the special meeting minutes.

Action: Moved by Chair Hyland, seconded by Member Pilpel, to continue the matter to the March 2026 meeting of the Education, Outreach, and Training Committee.

Public comment: None

Ayes: 2 – Hyland, Pilpel

Noes: 0 - None

Absent: 1 – Kumar

3. **Approval of the September 23, 2025, Sunshine Ordinance Task Force Education, Outreach, and Training Committee Regular meeting minutes. (00:12:17)**

The members discussed the meeting minutes.

Action: Moved by Member Pilpel, seconded by Chair Hyland, to continue the matter to the March 2026 meeting of the Education, Outreach, and Training Committee.

Public comment: None

Ayes: 2 – Pilpel, Hyland

Noes: 0 - None

Absent: 1 – Kumar

4. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee’s jurisdiction but not on today’s agenda. (00:15:33)

Aaron Wilson asked about the status of Mayor Lurie’s conversation with Donald Trump.

5. **File No. 25134:** Complaint filed by Minh Cantarutti against Homeless and Supportive Housing for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (00:17:46)

Minh Cantarutti (Petitioner) presented his position, provided a summary of the actions taken by the Respondent, and requested records for January 17-18, 2024.

Dylan Schneider / Director of Legislative Affairs (Respondent) provided an overview of the department’s position, provided a summary of the actions taken including a referral to the Department of Emergency Management, described the methodology used to search for records from the device of a former employee, and stated that the department continues to search for responsive records.

A question-and-answer period occurred. The parties were provided with an opportunity for rebuttals.

Member Kumar was noted present at 5:06 p.m.

Action: Moved by Member Pilpel, seconded by Member Kumar, to find that the Task Force has jurisdiction, that the requested records are public, and forwarded the matter to the Consent Agenda with a recommendation of a finding of a violation Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.26 and 67.27.

Petitioner and Respondent will continue to meet and attempt to resolve the matter.

Public Comment: Aaron Wilson provided his experiences with Homelessness and Supportive Housing.

The motion **PASSED** by the following vote:

Ayes: 3 – Pilpel, Kumar, Hyland
Noes: 0 – None
Absent: 0 - None

Items 6, 7, and 8 were called together.

6. **File No. 25079 (25-6804):** Complaint filed by Aaron Wilson against San Francisco Animal Care and Control for allegedly violating Administrative Code (Sunshine Ordinance), Section 67.26, by failing to keep withholdings to a minimum, and Section 67.27, by failing to provide written justification of withholdings. (01:09:26)

(On 11/18/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force for consideration of a violation of Administrative Code (Sunshine Ordinance), Section(s) 67.26, by failing to keep withholdings to a minimum, and/or Section(s) 67.27 by failing to provide written justification of withholdings.

On 1/7/2026, the Task Force found that San Francisco Animal Care and Control violated Administrative Code (Sunshine Ordinance,) Section 67.26 by failing to keep withholdings to a minimum, ordered Animal Care and Control to review the documents and un-redact information that applies to the dog owner and/or the residence of the dog and supply new records to the Petitioner, and referred the matter to a Committee for compliance.)

7. **File No. 25081 (25-6969):** Complaint filed by Aaron Wilson against San Francisco Animal Care & Control for allegedly violating Administrative Code (Sunshine Ordinance), Section 67.26, by failing to keep withholdings to a minimum, and Section 67.27, by failing to provide written justification of withholdings. (01:10:51)

(On 11/18/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force with no specific recommendations.

On 1/7/2026, the Task Force found that San Francisco Animal Care and Control violated Administrative Code (Sunshine Ordinance), Section 67.26, by failing to keep withholdings to a minimum, ordered Animal Care and Control to review the documents and un-redact information that applies to the dog owner and the residence of the dog, and to review the documents for all identifying information and all involved dogs and public employees, public agencies and their contractors, and supply new records to Petitioner, and referred the matter to a Committee for compliance.)

8. **File No. 25082 (25-7231):** Complaint filed by Aaron Wilson against San Francisco Animal Care and Control for allegedly violating Administrative Code (Sunshine Ordinance), Section 67.26, by failing to keep withholdings to a minimum, and Section 67.27, by failing to provide written justification of withholdings. (01:12:12)

(On 11/18/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and to refer File No. 25082 to the full Task Force in conjunction with File No. 25081 as they are subsets of File No. 25079 and they should be considered in tandem.

On 1/7/2026, the Task Force found that in order to ensure compliance with Administrative Code (Sunshine Ordinance), Section(s) 67.26 and Section(s) 67.27, Respondent is ordered to review the standards in File No. 25079 and File No. 25081 and determine if any of the documents are responsive, were improperly withheld or improperly redacted and to produce them accordingly, and refer the matter to a Committee for compliance.)

Aaron Wilson (Petitioner) presented his position, provided a summary of the actions taken by the Respondent. Mr. Wilson further stated that he is seeking the Urban Alchemy report on the 2nd dog bite and a second VDD report.

Justine Alberto, Custodian of Record (Respondent) provided an overview of the department's position, summarized SFACC's actions regarding a review for responsive records, and stated that updated documents to Petitioner following the Task Force findings of 1/7/2026. Ms. Alberto further stated that SFACC has updated its redaction style and included the justification for each redacted item as required.

Action: Moved by Chair Hyland, seconded by Member Pilpel, to close File No. 25079 (Item 6). File No. 25081 (Item 7) File No. 25082 (Item 8) are continued to the call of the Chair.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 2 – Hyland, Pilpel

Noes: 1 – Kumar

Absent: 0 - None

The Committee was in recess from 7:03 to 7:09 p.m.

9. **File No. 25088:** Complaint filed by Rick Sanders against the Office of the Mayor for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (02:29:11)

(On 12/16/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force with a recommendation that the Office of the Mayor violated Administrative Code (Sunshine Ordinance), Section 67.21, by applying inappropriate standards for withholding privileged documents and that Respondent be order to apply the correct standards in a second attempt to respond and to produce the documents.

On 1/7/2026, the Task Force found that the Office of the Mayor violated Administrative Code (Sunshine Ordinance), Section 67.21(b), by failing to respond to a public records request in a timely and/or complete manner, and 67.21(c), by failing to assist a requester in identifying the records or information available, ordered Respondent to apply the correct standards in a second attempt at a response and to produce the records, and referred the matter to a Committee for compliance.)

Dexter Darmali (Respondent) summarized its position and stated that the office found additional responsive documents as directed by the TF. These additional docs sent 1/26/2026 did not exist at the time of the original request.

Rick Sanders (Petitioner) presented his position and provided a summary of interactions with the Mayor's Office.

Action: Moved by Chair Hyland, seconded by Member Kumar, to continue the matter to the call of the Chair.

The Committee stated that responses are due to Petitioner by the close of business on 2/3/2026.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Hyland, Kumar, Pilpel

Noes: 0 - None

Absent: 0 - None

10. **File No. 25087:** Complaint filed by Anonymous (GRA) against Mayor's Office of Housing and Community Development for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (02:57:11)

Anonymous (GRA) (Petitioner) provided a summary of their complaint and stated department was non-responsive until a Sunshine Ordinance complaint was filed, they have not received responsive records, but has been provided a list of an index of properties.

Madeline Sweet (Respondent) provided a summary of the department's position and stated that the list of MOHCD-funded properties in SOMA requested by Petitioner does not exist, that Petitioner was referred to DataSF, and staff has asked clarifying questions and offered assistance with filtering existing data, and acknowledged that Petitioner was entitled to a determination within 10 days.

Member Kumar was absent between 7:55 until 8:01 p.m.

A question-and-answer period occurred.

The parties provided rebuttals.

Action: Moved by Pilpel, seconded by Chair Hyland, to find that the Task Force has jurisdiction, that the requested records are public, and refer the matter to the Consent Agenda with a recommendation to find a violation of Administrative Code (Sunshine Ordinance), Section 67.21(a), by failing to *, 67.21(b), 67.21(c) and refer the matter to a committee for compliance.

Respondent is to provide records within 5 business days a timeline of a rolling list, with all to be delivered in 20 business days.

Public Comment: None

Ayes: 3 – Pilpel, Hyland, Kumar

Noes: 0 – None

Absent: 0 - None

11. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Sunshine Ordinance Task Force Education, Outreach, and Training Committee.**

The members discussed being a participant in updates to the Sunshine Ordinance training and placing an item on a future calendar item for discussion and possible action a Committee workplan.

12. **ADJOURNMENT**

There being no further business the meeting was adjourned at

Approved: _____
Education, Outreach, and Training Committee
Sunshine Ordinance Task Force

N.B. the Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

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