



City and County of San Francisco

Sunshine Ordinance Task Force

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Meeting Minutes

Members:

Seat 1	Dean Schmidt	Seat 7	Matthew Yankee - Chair
Seat 2	Lila LaHood	Seat 8	Chris Hyland
Seat 3	Saul Sugarman	Seat 9	David Pilpel
Seat 4	Ankita Kumar	Seat 10	Joe Sangirardi
Seat 5	Maxine Anderson	Seat 11	Bruce Wolfe
Seat 6	Laura Stein - Vice-Chair		
Ex-officio	<i>(non-voting)</i> Clerk of the Board of Supervisors or their designee		
Ex-officio	<i>(non-voting)</i> Michael Adams, Mayor's designee		

Clerk: Patricia Petersen
(415) 554-7724 ~ sotf@sfgov.org

**Wednesday, April 1,
2026**

**4:00 p.m.
Regular Meeting**

City Hall, Room 408

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES (00:01:14)**

The meeting was called to order at 4:03 p.m. On the call of the roll, Chair Yankee, Vice-Chair Stein, and Members Sugarman, Kumar, Anderson, Hyland, Pilpel, Sangirardi, and Wolfe were noted present. Members Schmidt and LaHood were noted absent. Deputy City Attorney Dee Nguyen was noted present. Ex-officio Member Adams was noted not present. Administrator Victor Young was noted present. There was a quorum.

Member LaHood was noted present at 4:07 p.m.

Chair Yankee noted possible changes to the order of the agenda.

2. **Approval of the March 4, 2026 Sunshine Ordinance Task Force Regular meeting minutes. (00:03:22)**

The SOTF discussed the draft minutes.

Action: Moved by Member Anderson, seconded by Member Sangirardi, to approve the March 4, 2026 minutes.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 9 – Anderson, Sangirardi, LaHood, Sugarman, Kumar, Hyland, Wolfe, Stein, Yankee

Noes: 1 – Pilpel

Absent: 1 – Schimdt

3. **Approval of Orders of Determination** (00:06:11)

- **File No. 25087** Anonymous (GRA) against Mayor’s Office of Housing and Community Development
- **File No. 25134** Minh Cantarutti v. Homelessness and Supportive Housing
- **File No. 26002** Charles Denny against the San Francisco Police Department
- **File No. 26011** HVSafe against San Francisco Municipal Transportation Agency
- **File No. 26015** Jason Gibbs against the San Francisco Library Commission
- **File No. 26016** Paul Kniha against the San Francisco Municipal Transportation Agency
- **File No. 26017** Michael Petrelis against Office of the Mayor

Action: Moved by Member Anderson, seconded by Member Sangirardi, to approve the Orders of Determination.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 9 – Anderson, Sangirardi, LaHood, Sugarman, Kumar, Hyland, Wolfe, Stein, Yankee

Noes: 1 – Pilpel

Absent: 1 – Schimdt

4. **Hearing – Department of Technology presentation on Redaction Software for Metadata** (00:08:16)

Jeremy Pollock and Arlene Licudine-Barker (Department of Technology) provided information on the hearing matter and responded to questions from the SOTF.

Public Comment: None.

No action taken.

5. **Proposed Amendments to the Sunshine Ordinance Task Force's By-Laws related to Article I, Section 3, and Article IV, Sections 4, 5, 6, 9, and 11. (00:37:39)**

The SOTF discussed the proposed amendments to their By-Laws.

Amendment No. 1

1. Amend Section 6. Setting Agendas in the SOTF By-laws. The Task Force Administrator, at the direction of the Chair, shall prepare the agenda for meetings. Agenda items submitted by Task Force members will be considered for the agenda only if the chair finds that they include (at a minimum): A. A brief and clear description of the item's purpose and context, B. All relevant supporting documents, C. A statement of the outcomes sought (either the discussion question intended to be answered for discussion-only items or the follow-up actions and accompanying deadlines sought for action items). The agenda for all regular meetings shall contain an item during which Task Force members may request items for the Task Force to consider at future meetings.

Action: Moved by Vice-Chair Stein, seconded by Member Hyland, to adopt the proposed amendment to the SOTF By-Laws listed above as Amendment No. 1.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 7 – Stein, Hyland, LaHood, Sugarman, Kumar, Anderson, Yankee
Noes: 3 – Pilpel, Sangirardi, Wolfe
Absent: 1 – Schimdt

Amendment No. 2

2. Amend Section 5. Conduct of Meetings in the SOTF By-laws. Add a section (e) to read: "Limitations on Speaking. During deliberations, members who have once spoken on a particular matter shall not again be entitled to the floor so long as any member who has not spoken desires to speak. Members shall not speak more than once on the same matter during deliberation unless a majority of the Task Force consents."

Revised Proposed Amendment No. 2 by Member Hyland

2. Amend Section 5. Conduct of Meetings in the SOTF By-laws. Add a section (e) to read: "Limitations on Speaking. During pre-motion deliberations, members who have spoken once on the item must wait before speaking again until any member who has not spoken desires to speak. Members shall not speak more than twice on the item unless the majority of the Task Force consents. That consent may be obtained informally by the Chair."

Action: Moved by Member Hyland, seconded by Member Wolfe, to adopt the proposed amendments No. 2 listed above to the SOTF By-Laws.

Public Comment: Matthew Lotocki noted possible problems with proposal Nos. 2 and 3.

The motion **PASSED** by the following vote:

Ayes: 6 – Hyland, Wolfe, Sugarman, Kumar, Stein, Yankee

Noes: 4 – LaHood, Anderson, Pilpel, Sangirardi

Absent: 1 – Schimdt

Amendment No. 3

3. Amend section 11, subsection 7 of the bylaws to read:

Deliberation is closed after 30 minutes. The Task Force must proceed directly to vote to take one of the following actions:

- a) make a motion to find a violation;
- b) make a motion to find no violation;
- c) make a motion to take no further action and close the file;
- d) make a motion to continue the matter

Action: Moved by Member Sangirardi, seconded by Member Anderson, to continue the consideration of proposed amendments No. 3 listed above to the SOTF By-Laws to the next SOTF meeting.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 6 – Sangirardi, Anderson, Sugarman, Kumar, Hyland, Stein

Noes: 4 - LaHood, Pilpel, Wolfe, Yankee

Absent: 1 – Schimdt

Action: Moved by Member Pilpel, seconded by Member Sangirardi, to approve the proposed amendments to Article I, Section 3, and Article IV, Section 4 of the SOTF By-Laws.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 10 – Pilpel, Sangirardi, LaHood, Sugarman, Kumar, Anderson, Hyland, Wolfe, Stein, Yankee

Noes: 0 – None

Absent: 1 – Schimdt

Action: Moved by Member Pilpel, seconded by Member Wolfe, to approve the proposed amendments to Article IV, section 9 of the SOTF By-Laws.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 10 – Pilpel, Wolfe, LaHood, Sugarman, Kumar, Anderson, Hyland, Sangirardi, Stein, Yankee

Noes: 0 – None

Absent: 1 - Schmidt

Action: Moved by Vice Chair Stein, seconded by Member Pilpel, approve amendments to Article IV, Section 11 of the SOTF By-Laws as further amended to replace “his/her” with “their” and add “up to” before time limits.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 9 – Stein, Pilpel, LaHood, Sugarman, Kumar, Anderson, Hyland, Sangirardi, Yankee

Noes: 1 – Wolfe

Absent: 1 – Schmidt

6. **Chair and Committee Reports:** Opportunity for the Task Force Chair and Committee Chairs to update the entire Sunshine Ordinance Task Force on their recent activities. The Chair’s Report will include the topics listed below. (04:39:45)

- Board of Supervisors File No. 260236 (Settlement of Lawsuit - Ladies & Gentlemen, Inc. - \$40,612.45) related to SOTF File No. 22010
- Supreme Court of California Opinion in *City of Gilroy v. The Superior Court of Santa Clara County*, issued on January 15, 2026

SOTF Chair Yankee provided updates for discussion.

Public Comment: None

No action taken.

7. **Administrator’s Report.** (05:06:13)

- Task Force and Committee tentative hearing schedule with potential adjustments
- Website Update
- Pending Petitions / Complaints
- SOTF Member Attendance
- Communications

Administrator Petersen presented the Administrator’s Report.

Public Comment: None.

No action taken.

8. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda. (01:38:37)

Speakers:

James Chaffee provided information regarding an Ethics Complaint against Mayor Daniel Lurie. Mr. Chaffee also commented on a recent complaint, Gibbs vs. Library Commission.

Chris Callaway commented regarding a request for information regarding cannabis retail applications.

CONSENT AGENDA – Items 9 through 13 (01:45:33)

The Sunshine Ordinance Task Force shall review **File Nos. 25090, 25091, 26019, 26024, and 26026** to affirm the Committee's findings regarding the Sunshine Ordinance Task Force's jurisdiction; violations of the Sunshine Ordinance, Brown Act, or California Public Records Act; and, if applicable, to issue an Order of Determination and refer matters to a Committee for monitoring. The Complainant and Respondent are *not required to attend the April 1, 2026 Sunshine Ordinance Task Force meeting* but may attend to provide testimony during the public comment period for this item related to the determinations listed below. *(Discussion and Action)*

9. **File No. 25090:** Complaint filed by HVSafe against Supervisor Bilal Mahmood, Board of Supervisors, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 for failure to respond to a public records request in a timely and/or complete manner. *(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction and forwarded the matter to the Consent Agenda with a recommendation of a finding of no violation, because the questions asked by Petitioner do not constitute a public records request.)*
10. **File No. 25091:** Complaint filed by HVSafe against the San Francisco Municipal Transportation Agency, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 for failure to respond to a public records request in a timely and/or complete manner. *(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction and forwarded the matter to the Consent Agenda with a recommendation of a finding of no violation, because the questions asked by Petitioner do not constitute a public records request.)*

11. **File No. 26019:** Complaint filed by Minh Cantarutti against the Department of Emergency Management for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.
(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and forwarded the matter to the Consent Agenda with a recommendation to find the Department of Emergency Management violated Administrative Code (Sunshine Ordinance), Section 67.21 for failing to respond in a timely manner. The Complaint Committee noted that Respondent acknowledged a timeliness violation and that there are still records to produce, ordered Respondent to do so, and asked that the matter be referred to a Committee for compliance. The Complaint Committee further noted that proper response includes seeking external contractor documents under the constructive possession obligation set forth in the Community Youth Action Center v. National City case, 220 Cal App. 4th (1385 (2013)).)
12. **File No. 26024:** Complaint filed by Michael Petrelis against Supervisor Rafael Mandelman for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an immediate disclosure request in a timely and/or complete manner.
(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the Consent Agenda with a recommendation to find that Supervisor Rafael Mandelman violated Administrative Code (Sunshine Ordinance), Section 67.29-5(a) by failing to provide a calendar in a timely fashion. The Complaint Committee asks that Respondent comply with Section 67.29-5(a), which requires that a calendar be made available within 3 days and justify any withholdings per Administrative Code Section 67.27.)
13. **File No. 26026:** Complaint filed by Stiliyan Bezhanski against the Office of the Assessor-Recorder for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.
(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the Consent Agenda with a recommendation to find no violation. The Complaint Committee noted that the email did not contain a public records request or ask for documents within the custody of the office, the body did not recognize the correspondence as a public records request and responded to Petitioner that they did not know of legislation governing the informal review process.)

Action: Moved by Member Pilpel, seconded by Member Anderson, to adopt the Consent Agenda (Items 9, 10, 11, 12 and 13) and recommendations of the Committee(s) with clarifications.

Public Comment: Minh Cantarutti provided comments on File No. 26019 and thanked Member Pilpel for his suggestions/comments.

The motion **PASSED** by the following vote:

Ayes: 9 – Pilpel, Anderson, LaHood, Sugarman, Kumar, Hyland, Sangirardi, Stein, Yankee
Noes: 1 – Wolfe
Absent: 1 – Schimdt

The meeting was recessed at 6:00 p.m. and reconvened at 6:10 p.m.

Member Kumar was noted not present until 6:17 p.m.

COMPLAINT HEARING AGENDA – *Items 14 through 19*

14. **File No. 25028:** Complaint filed by Anmarie against the Fine Arts Museums of San Francisco for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.5, by failing to hold open meetings, 67.7 by failing to post an agenda, 67.15 by failing to allow public testimony, and 67.16, by failing to record and post minutes of regular and special meetings of the board or commission. (02:07:04)

(On 5/20/2025, the Complaint Committee referred the matter to the full Task Force for consideration of whether there is a violation of Administrative Code (Sunshine Ordinance), Section 67.21 for failing to produce public records.

On 7/2/2025, the Task Force continued the matter to the call of the Chair.

On 8/6/2025, the Task Force found that the Fine Arts Museums of San Francisco (FAMSF) violated Administrative Code (Sunshine Ordinance) Section 67.21. by failing and refusing to seek and produce the requested documents and ordered that they do so. In addition, the Task Force found that the attendance by a majority the FAMSF trustees at meetings of the Corporation of the Fine Arts Museums of San Francisco implicates Section 67.3(b) and thus those are public meetings and the meetings proffered by Petitioner were done in violation of Section 67.5 by failing to hold open and public meetings, Section 67.7 by failing to post an agenda with a meaningful description of each item to be transacted or discussed at the meeting, Section 67.15 by failing to provide an opportunity for members of the public to directly address a policy body on items of interest to the public that are within the policy body's subject matter jurisdiction, and Section 67.16 by failing to record the minutes for each regular and special meeting of the board or commission. The matter was referred to a Committee for compliance and follow up.

On 9/3/2025, the Task Force approved the Order of Determination as amended.

On 10/15/2025, the Task Force continued the matter for compliance to the call of the Chair.

On 11/25/2025, the Education, Outreach, and Training Committee meeting was cancelled due to the lack of a quorum.

On 12/30/2025, the Compliance and Amendments Committee referred the matter to the full Task Force, noting that no changes in the production of records have occurred since the Order of Determination.)

The matter was agendaized before the full Task Force on 3/4/2026. On 3/2/2026, the parties agreed to a continuance to the 4/1/2026 Regular Meeting of the Task Force.)

Anmarie (Petitioner) was not present.

Jason Seifer, Fine Arts Museum Chief Financial Officer and Interim Chief Administrative Officer (Respondent), provided a summary of the department's position and stated that per City Attorney advice COFAM is a separate entity from the Fine Arts Museum and as a non-profit is not subject to the public records act. Mr. Seifer further stated that Administrative Code 12L (non-profit) does not apply to COFAM.

A question-and-answer period occurred.

Action: Moved by Member Anderson, seconded by Member Kumar, to close the matter and refer the Petitioner to Administrative Code, Section 67.35 for possible future actions.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 8 – Anderson, Kumar, LaHood, Sugarman, Pilpel, Sangirardi, Stein, Yankee

Noes: 2 – Hyland, Wolfe

Absent: 1 – Schimdt

15. **File No. 25033:** Complaint filed by Joudere Gaines against the San Francisco Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (02:37.05)

(On 9/23/2025, the Education, Outreach, and Training Committee continued and forwarded the matter to the Complaint Committee and asked that the San Francisco Municipal Transportation Agency provide a point-by-point response to each of the requested listed in NR-24-6646 located on pages 3-8 of the meeting packet.

On 11/18/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force with no recommendation.)

On 12/3/2026, the Task Force closed the matter per Sunshine Ordinance Task Force Complaint Procedure, Section C(7)(b).

On 12/4/2025, Petitioner's written request that the matter be reopened was granted by the Task Force Chair.

On 3/4/2026, the Task Force continued the matter to the April 1, 2026 meeting of the Sunshine Ordinance Task Force to determine the San Francisco Municipal Transportation Agency's compliance specific to Item 6 of Petitioner's records request.)

Chair Yankee noted that the hearing is specific to Item No. 6 of the Petitioner's records request and requested that all comments be addressed to the issue.

Jourdere Gaines (Petitioner) presented his position and requested the Task Force to find violations.

Caroline Celaya, Municipal Transportation Agency (Respondent) provided an overview of the department's position. Ms. Celaya confirmed that in regards to Item No. 6 the department does not have responsive records.

A question-and-answer period occurred.

Action: Moved by Vice-Chair Stein, seconded by Member Pilpel, to find that the San Francisco Municipal Transportation Agency violated Administrative Code (Sunshine Ordinance), Section(s) 67.21(b), by failing to respond to a public records request in a timely manner.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 10 – Stein, Pilpel, LaHood, Sugarman, Kumar, Anderson, Hyland, Sangirardi, Wolfe, Yankee

Noes: 0 - None

Absent: 1 - Schmidt

Member Pilpel was noted absent at 6:55 p.m. and for the remainder of the meeting.

16. **File No. 25088:** Complaint filed by Rick Sanders against the Office of the Mayor for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (02:52:55)

(On 12/16/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force with a recommendation that the Office of the Mayor violated Administrative Code (Sunshine Ordinance), Section 67.21, by applying inappropriate standards for withholding privileged documents and that Respondent be order to apply the correct standards in a second attempt to respond and to produce the documents.

On 1/7/2026, the Task Force found that the Office of the Mayor violated Administrative Code (Sunshine Ordinance), Section 67.21(b), by failing to respond to a public records request in a timely and/or complete manner, and 67.21(c), by failing to assist a requester in identifying the records or information available, ordered Respondent to apply the correct standards in a second attempt at a response to produce the records, and referred the matter to a Committee for compliance.

On 1/27/2026, the Education, Outreach and Training Committee continued the matter to the call of the Chair.)

Rick Sanders (Petitioner) provided an update on their position.

Dexter Darmali, Office of the Mayor (Respondent) provided an overview of the department's position. Mr. Darmali stated that the Office of the Mayor has complied with the Task Force requests.

DCA Nguyen provided comments regarding Attorney Client privilege.

A question-and-answer period occurred.

Action: Moved by Chair Yankee, seconded by Member Sugarman, to find that the Office of the Mayor failed to fully comply with the SOTF Order of Determination and refers the matter to the Ethics Commission under Administrative Code, Section 67.35.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 8 – Yankee, Sugarman, LaHood, Kumar, Anderson, Hyland, Wolfe, Stein

Noes: 1 – Sangirardi

Absent: 2 – Schmidt, Pilpel

17. **File No. 25094:** Complaint filed by HVSafe against Supervisor Bilal Mahmood, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25 for failure to respond to an Immediate Disclosure Request in a timely and/or complete manner. (03:44:57))

(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and forwarded the matter to the full Task Force with no recommendations.)

Action: Moved by Chair Yankee, seconded by Member Sangirardi, to close the matter due to non-appearance of the Petitioner (SOTF Complaint Procedure C(7)(b)).

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 9 – Yankee, Sangirardi, LaHood, Sugarman, Kumar, Anderson, Hyland, Wolfe, Stein

Noes: 0 - None

Absent: 2 – Schmidt, Pilpel

18. **File No. 26013:** Complaint filed by Chris Cugliari against the San Francisco Recreation and Park Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (03:49:48)

(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force for consideration of a finding that the San Francisco Recreation and Park Department violated Administrative Code (Sunshine Ordinance), Section 67.21, by failing to respond to a public records request in a timely and/or complete manner.)

Chris Cugliari (Petitioner) presented their position and requested that the Task Force find violations. Mr. Cugliari stated that the records do exist as copies, were provided by other parties, and that a diligent search does not appear to have occurred.

Ashley Summers, Recreation and Parks Department (Respondent) provided an overview of the department's position. Ms. Summers stated there may have been a misunderstanding of what the requested documents were and additional documents have since been provided. Ms. Summers stated a search for the requested records did occur and no other documents exist.

A question-and-answer period occurred. The parties were provided an opportunity for rebuttals.

Action: Moved by Member Wolfe, seconded by Member LaHood, to find that the Recreation and Park Department violated Administrative Code, Section 67.21(b), by failing to provide public records. The SOTF orders the Recreation and Parks General Manger to provide responsive records. The SOTF refers the matter to a committee for compliance.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 9 – Wolfe, LaHood, Sugarman, Kumar, Anderson, Hyland, Sangirardi, Stein, Yankee

Noes: 0 - None

Absent: 2 – Schmidt, Pilpel

19. **File No. 26021 (25-10755):** Complaint filed by Grant Ingram against the San Francisco Recreation and Park Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (04:15:56)

(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force with no recommendation. The Complaint Committee noted that Respondent should find out how the consultation fees related to a Request for Proposal (RFP) and how that is a justification for not providing the document.)

Grant Ingram (Petitioner) presented their position and requested the Task Force to find violations. Mr. Ingram stated that he was told that the requested documents were withheld pursuant to California codes. Mr. Ingram stated there was no valid reason not to disclose the records.

Ashley Summers, Recreation and Park Department (Respondent) provided an overview of the department's position. Ms. Summers stated that additional records were provided and that the Request for Proposal and report in question has not yet been issued.

A question-and-answer period occurred. The parties were provided an opportunity for rebuttals.

Action: Moved by Chair Yankee, seconded by Member Wolfe, to find that the Recreation and Park Department violated Administrative Code, Section(s) 67.27, for improper justification of withholding to the original records request. The SOTF orders the Recreation and Parks Department to disclose the responsive document requested or cite a legal exemption. The SOTF refers the matter to a committee for compliance.

Public Comment: None.

The motion **PASSED** by the following vote:

Ayes: 9 – Yankee, Wolfe, LaHood, Sugarman, Kumar, Anderson, Hyland, Sangirardi, Stein

Noes: 0 - None

Absent: 2 – Schmidt, Pilpel

Member Sugarman was noted absent at 8:45 p.m. and for the remainder of the meeting.

20. **Hearing on Sunshine Ordinance Amendments:** Discussion and potential action regarding proposed amendments to the Sunshine Ordinance. (05:15:45)

The Task Force discussed proposed amendments to the Sunshine Ordinance.

Public Comment: None

No actions taken.

21. **Commission Streamlining Task Force Update:** Review recommendations from the Commission Streamlining Task Force (CSTF) and its staff which may affect the Sunshine Ordinance Task Force (SOTF) and potentially take action to communicate suggestions or concerns from the SOTF to the Board of Supervisors. (05:20:43)

The Task Force discussed the Streamlining Task Force proposals.

Public Comment: None

No actions taken.

22. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Sunshine Ordinance Task Force.** (05:23:35)

(Note: Public Comment on this item is limited to subject matters presented by members of the SOTF.)

Administrator Patricia Petersen (SOTF), provided updates on annual training.

Public Comment: None.

23. **ADJOURNMENT (05:26:12)**

There being no further business, the meeting was adjourned at 9:29 p.m.

APPROVED: _____
Sunshine Ordinance Task Force

N.b. the Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

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DRAFT