



City and County of San Francisco

Sunshine Ordinance Task Force Complaint Committee

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Meeting Agenda

Members: Dean Schmidt (Chair), Laura Stein, and Saul Sugarman

Clerk: Patricia Petersen
(415) 554-7724 ~ sotf@sfgov.org

Tuesday, March 17, 2026

5:30 p.m.
Regular Meeting

City Hall, Room 408

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES (00:01:13)**

The meeting was called to order at 5:30 p.m. On the call of the roll, Chair Schmidt, Vice-Chair Stein, and Member Sugarman were noted present. Administrator Pat Petersen was present. There was a quorum.

2. **Approval of the February 17, 2026, Sunshine Ordinance Task Force Complaint Committee Regular Meeting minutes. (00:02:34)**

The Committee members discussed the draft minutes.

ACTION: Moved by Chair Schmidt, seconded by Member Stein, to approve the February 17, 2026 Complaint Committee Minutes.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Schmidt, Stein, Sugarman

Noes: 0 – None

Absent: 0 - None

3. **Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda. (00:03:07)**

None.

4. **File No. 26030:** Complaint filed by Michael Turon against the Office of the Clerk of the Board for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.25, 67.26, and 67.27, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. (00:03:58)

Sam Ray, counsel for Michael Turon (Petitioner) provided a summary of their position and stated that Michael Turon submitted Immediate Disclosure Requests to Supervisor Jackie Fielder and the Planning Department. Mr. Ray further stated that records requests were not sent to the other parties named in the complaint.

Wilson Ng, Deputy Director, Operations (Respondent) stated that he is attending on behalf of the Clerk of the Board and provided a summary of the department's position. Mr. Ng further stated that the Clerk of the Board is not the custodian of records, explained that the Clerk has no authority to compel production, and referred Mr. Turon to Supervisor Fielder's Office and the City Attorney's Office as Supervisor of Records.

A question-and-answer period occurred.

Action: Moved by Vice-Chair Stein seconded by Member Sugarman, to find that the Task Force has jurisdiction, that the requested records are public, and forward the matter to the Consent Agenda with a finding that the Clerk of the Board did not violate Administrative Code Section(s) 67.21, 67.25, 67.26 or 67.27 because the Clerk of the Board Angela Calvillo is not the custodian of records and communicated that within one (1) day of the Immediate Disclosure Request. Petitioner requested that the Clerk of the Board act as a neutral party to find records from Supervisor Fielder and the Planning Department and Angela Calvillo told petitioner who the custodian of the records was.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Stein, Sugarman, Schmidt

Noes: 0 – None

Absent: 0 - None

5. **File No. 25090:** Complaint filed by HVSafe against Supervisor Bilal Mahmood, Board of Supervisors, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 for failure to respond to a public records request in a timely and/or complete manner. (00:59:47)

HVSafe (Complainant) provided a summary of their position and stated that written inquiries were sent to the Office of Supervisor Mahmood, the San Francisco Municipal Transportation Agency, and the San Francisco County Transportation Authority asking for records regarding the funding scope and authorization of the Hayes Street public life study. HVSafe further stated that no responsive records were produced but subsequent records requests that produced internal City emails showed that the records requested did exist.

Sam Logan, Chief of Staff (Respondent), provided a summary of the department's position and stated that the email submitted to Supervisor Mahmood did not contain language or frame the communications as a public records request. Ms. Logan further stated that the subjects referenced in the email were covered in prior records requests, and the department's response was appropriate because no public records request was made.

Action: Moved by Chair Schmidt, seconded by Member Sugarman, to find that the Task Force has jurisdiction, that the requested records are public, and to forward the matter to the Consent Agenda with a recommendation of a finding of no violation because the questions asked by Petitioner do not constitute a public records request.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Schmidt, Sugarman, Stein

Noes: 0 – None

Absent: 0 - None

6. **File No. 25091:** Complaint filed by HVSafe against the San Francisco to Municipal Transportation Agency, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 for failure to respond to a public records request in a timely and/or complete manner. (01:12:58)

HVSafe (Petitioner) provided a summary of their position, stated this complaint is in tandem with File 25090 to obtain records, and that it is difficult to obtain information absent an Immediate Disclosure Request.

Caroline Celaya (Respondent) provided a summary of the department's position and stated that the Supervisor's office was in a better position to respond to a study they commissioned.

Action: Moved by Chair Schmidt, seconded by Vice-Chair Stein, to find that the Task Force has jurisdiction, that the requested records are public, and to forward the matter to the Consent Agenda with a recommendation of a finding of no violation because the questions asked by Petitioner do not constitute a public records request.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Schmidt, Stein, Sugarman

Noes: 0 – None

Absent: 0 - None

7. **File No. 25094:** Complaint filed by HVSafe against Supervisor Bilal Mahmood, Board of Supervisors, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25 for failure to respond to an Immediate Disclosure Request in a timely and/or complete manner. (01:21:09)

HVSafe (Petitioner) provided a summary of their position and stated that Respondent invoked a 10-day delay to respond to a request for a calendar requested in August 2025.

Sam Logan (Respondent) provided a summary of the department's position and stated that Petitioner's request for 15 categories of documents covering a nine-month period did not meet the standard of a request that is simple, routine, or otherwise readily answerable. Ms. Logan further stated that Petitioner was informed that the submission would be processed as a standard public request subject to the applicable response timelines and invoked an extension under Administrative Code Section 67.25(b).

A question-and-answer period occurred.

Action: Moved by Schmidt, seconded by Vice-Chair Stein, to find that the Task Force has jurisdiction, that the requested records are public, and forwarded the matter to the full Task Force, with no recommendations.

Public Comment: Richard, the co-founder of HVSafe, stated that in the last three cases presented to the Complaint Committee, the petitioner is at a disadvantage, that the process appears to be very political, and that the Committee is blocking our voices and not allowing us to fully give our side of the story.

The motion **PASSED** by the following vote:

Ayes: 2 – Schmidt, Stein

Noes: 1 – Sugarman

Absent: 0 - None

8. **File No. 26013:** Complaint filed by Chris Cugliari against San Francisco Recreation and Park Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (01:41:35)

Chris Cugliari (Complainant) provided a summary of his position and stated that only after he pushed back on the response to his initial records request showing records received from another department did Respondent find and produce responsive records.

Ashley Summers (Respondent) stated that a reasonable and thorough search was done, that she went back to staff on meetings that they found, and had referred Petitioner to another department when no responsive records were found at the Recreation and Parks Department. Ms. Summers further stated that Deputy Director Dana Ketchum Principal Administrative Analyst Shauna Bogetz, Interim General Manager Sarah Madland offered to speak with Petitioner and wanted to keep things in writing and staff from other agencies were also consulted.

A question-and-answer period occurred.

Action: Moved by Stein, seconded by Sugarman, to find that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force for consideration of a finding that the Sun Francisco Recreation and Park Department violated Administrative Code (Sunshine Ordinance), Section 67.21, by failing to response to a public records request in a timely and or incomplete production.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Stein, Sugarman, Schmidt

Noes: 0 – None

Absent: 0 – None

9. **File No. 26019:** Complaint filed by Minh Cantarutti against the Department of Emergency Management for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (02:06:38)

Minh Cantarutti (Petitioner) provided a summary of his position and stated that his public records request has not been fulfilled, that what has been produced is minimal and incomplete, and that there has been no explanation of what remains outstanding. Mr. Cantarutti further stated that a rolling response requires a continuous good faith production of all responsive records.

Jackie Thornhill (Respondent) conceded that records are outstanding and noted that staff typically does not use their personal devices for work, but she has provided a training for staff on public records responses including that personal devices that the device can become the subject of a public record.

A question-and-answer period occurred.

Action: Moved by Vice-Chair Stein, seconded by Member Sugarman, to find that the Task Force has jurisdiction, that the requested records are public, and forward the matter to the Consent Agenda with a recommendation to find that the Department of Emergency Management violated Administrative Code (Sunshine Ordinance), Section(s) 67.21 for failing to respond to a public records request in a timely and/or complete manner. The Committee noted that Respondent acknowledged a timeliness violation, that there are still records to produce, ordered the Respondent to do so, and asked that the matter be referred to a Committee for compliance. The Committee further noted that a proper response includes seeking external contractor documents under the constructive possession obligation set forth in the Community Youth Action Center v. National City case, 220 Cal App. 4th (13-85 (2013)).

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 –

Noes: 0 – None

Absent: 0 - None

10. **File No. 26021:** Complaint filed by Grant Ingram against San Francisco Recreation and Park Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.

Grant Ingram (Petitioner) provided a summary of his position and stated that Respondent has not engaged in an effort to produce records, and requests a statement about the

Ashley Summers (Respondent) stated that some responsive records were provided. Consulted with staff and the City Attorney. Not required to affirmatively state *. No obligation to provide a log of documents that were withheld. Related to an RFP. Documents were withheld under a preliminary drafts exemption, and the documents are in preparation of an RFP.

A question-and-answer period occurred.

Action: Moved by Vice-Chair Stein, seconded by Member Sugarman, to find that the Task Force has jurisdiction, that the requested records are public, and forward the matter to the full Task Force with no recommendation. Respondent shall find out how

the consultation fees relate to a Request for Proposal (RFP) and how that is a justification for not providing the document.

Public Comment: Michael Petrelis likes the decision. Likes the extra time. Thanks for volun

The motion **PASSED** by the following vote:

Ayes: 3 – Stein, Sugarman, Schmidt

Noes: 0 – None

Absent: 0 - None

A recess was taken between 8:34 and 8:45 p.m. Upon reconvening, Member Pilpel joined the meeting as a guest.

11. **File No. 26024: Complaint filed by Michael Petrelis against Supervisor Rafael Mandelman for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an immediate disclosure request in a timely and/or complete manner.**

Michael Petrelis (Petitioner) stated that Respondent has been good about providing a calendar within three (3) days but now there's a delay because hundreds of records now have to be reviewed. High level of service to the public and with 4 paid staff they should be able to respond to my weekly request for his calendar. All documents were ultimately provided.

Respondent was not present.

Member Pilpel, noted that this is a Section 67.29-5 violation. Prop G calendars are not subject to Immediate Disclosure requirements; events are to be on a Prop G calendar within three days.

Action: Moved by Vice-Chair Stein, seconded by Member Sugarman, to find that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the Consent Agenda with a recommendation of a finding the Supervisor Mandelman violated Administrative Code (Sunshine Ordinance), Section(s) 67.29-5(a) by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. The Committee further stated that Respondent should be asked to comply and Section(s) 67.27 justifying any withholdings.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Stein, Sugarman, Schmidt

Noes: 0 – None

Absent: 0 - None

12. **File No. 26026:** Complaint filed by Stiliyan Bezhanski against Assessment Services – Real Property Support Team for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner.

Stiliyan Bezhanski does not have an answer that ...

Aydin Kayali (R) informed P that the property type does not fall within the category of informal review ... see audio. Property classifications for informal review are on our website. There is no guiding policy document. Formal appeal was not denied, but Single Family Residences are prioritized for informal review.

Member Pilpel suggests renaming the Respondent. Wants attachment to an email at page 24 ... Petitioner says he will send it.

A question-and-answer period occurred.

Action: Moved by Vice-Chair Stein, seconded by Member Schmidt, to find that the Task Force has jurisdiction, that the requested records are public, and refers to the matter consent agenda with a recommendation of no violation. The email did not contain a public records request or ask for documents within the custody of the body, and the body did not recognize the correspondence as a public records request, responded to Petitioner, and they do not know of legislation governing the information review process.

Public Comment: None

The motion **PASSED** by the following vote:

Ayes: 3 – Stein, Schmidt, Sugarman

Noes: 0 – None

Absent: 0 – None

13. **Discussion re Proposed By-Laws Amendments to Improve Meeting Efficiency**

Moved by Stein, seconded by Sugarman to limit conversation of items 13 and 14 to 10 minutes. Accepted by “agreement”.

The members discussed Member Pilpel’s proposed amendments. No action was taken.

14. **Proposed Edits to Sunshine Ordinance Task Force Complaint Procedures**

Member Pilpel noted that he can return next month and provide the proposed edits to the Complaint Committee members in editable Word versions. Chair Yankee has the Word versions and can provide them to the Complaint Committee members.

Vice-Chair Stein noted her suggestions are best provided in a Word version of the proposed edits. Strong commitment to always engaging in compliance.

Keep this item on the calendar. Review at Complaint Committee in a month. No action taken.

No action taken, so no public comment.

PP to confirm with Chair Schmidt that the 10-day Notice is sent so that the matter can be discussed at the Task Force. Include Member Pilpel’s changes.

15. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Complaint Committee**

16. **ADJOURNMENT**

There being no further business the meeting was adjourned at * p.m.

APPROVED: 4/21/2026
Sunshine Ordinance Task Force
Complaint Committee

N.B. The Minutes of this meeting set forth all actions taken by the Complaint Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

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