



City and County of San Francisco

Meeting Minutes

Compliance and Amendments Committee

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Members: Lila LaHood (Chair), Bruce Wolfe, Maxine Anderson, and David Pilpel

Clerk: Patricia H. Petersen
(415) 554-7719 ~ sotf@sfgov.org

Tuesday, August 26, 2025

**4:30 p.m.
Regular Meeting**

City Hall, Room 408

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES (00:01:05)**

Chair LaHood called the meeting to order at 4:38 p.m. On the call of the roll, Chair LaHood and Members Wolfe, Anderson and Pilpel were noted present. There was a quorum. Administrator Patricia Petersen was present.

Public Comment: None.

2. **Approval of the April 22, 2025 Compliance and Amendments Committee Regular Meeting minutes. (00:02:03)**

The Members discussed edits to the meeting minutes.

Action: Moved by Chair LaHood, seconded by Member Anderson, to approve the minutes as amended.

Public Comment: None

Ayes: 4 – LaHood, Anderson, Wolfe, Pilpel

Noes: 0 – None

Absent: 0 - None

3. **Approval of the June 24, 2025 Compliance and Amendments Committee Special Meeting minutes. (00:15:21)**

Member Wolfe was absent but returned at 4:52 p.m.

The Members discussed edits to the meeting minutes and discussed Sunshine Ordinance Sections 67.26 and 67.29-2.

Action: Moved by Member Pilpel, seconded by Member Anderson, to approve the minutes as amended.

Public Comment: None

Ayes: 4 – Pilpel, Anderson, Wolfe, LaHood

Noes: 0 – None

Absent: 0 - None

4. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee’s jurisdiction but not on today’s agenda.

Public Comment: None

5. **Hearing - Review of the Administrative Code (Sunshine Ordinance) Section 67, beginning with Chapter 67.29-2, and possible amendments to recommend to the full Task Force. (00:20:36)**

Committee members should review the ordinance from Section 67.29-2 through Section 67.37 before the meeting and come prepared to deliver succinct comments on those sections.

The Committee Chair asks that each member also bring a prioritized list of their high-level recommendations for suggested amendments to the ordinance for the committee to consider advancing to the full task force for consideration.

The members discussed amendments to the Sunshine Ordinance. The members noted that information will be needed from the Ethics Commission, the City Attorney’s Office and other stakeholders about the synchronicity and/or redundancy of the Sunshine Ordinance with other laws; e.g., Administrative Code (Sunshine Ordinance), Section 67.29-4 - Lobbyists on Behalf of the City].

Public Comment (5:29 p.m.): None

Public Comment re Section(s) 67.29-2 through 67.29-7 (6:02 p.m.): None

The meeting was in recess from 6:33 p.m. until 6:43 p.m.

The members discussed means for holding a respondent in willful failure or official misconduct, and the right bring an action before a court of law to compel a respondent to act.

Public Comment re Section(s) 67.33 (7:20 p.m.)

Public Comment (8:08 p.m.): None

The members discussed high-level amendment items to consider, including a requirement that the Board of Supervisors or the Ethics Commission be required to review referred cases and a training requirement for department heads who have failed to comply with the Sunshine Ordinance.

Public Comment: None

No action taken.

6. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Compliance and Amendments Committee.** *(Discussion and Action)*

The Administrator is to check to see if the duration for “only special meetings” is time dependent.

Public Comment: None

No action taken.

7. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:41 p.m.

Approved: _____
Compliance and Amendments Committee
Sunshine Ordinance Task Force

N.B., the minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force Compliance and Amendments Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

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