

Date: May 27, 2008

Item No. 7

File No. \_\_\_\_\_

## SUNSHINE ORDINANCE TASK FORCE

### AGENDA PACKET CONTENTS LIST\*

- Draft Minutes: Complaint for May 13, 2008**
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Completed by: Frank Darby

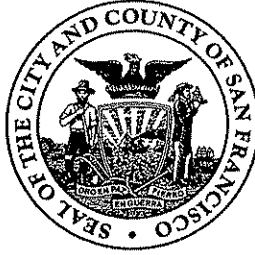
Date: May 21, 2008

**\*This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

\*\* The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

Sunshine Ordinance Task Force



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<http://www.sfgov.org/sunshine/>

**SUNSHINE ORDINANCE TASK FORCE  
COMPLAINT COMMITTEE  
DRAFT MINUTES  
Tuesday, May 13, 2008  
4:00 p.m., City Hall, Room 406**

Committee Members: Sue Cauthen, Chair; Kristin Chu, Nicholas Goldman

**Call to Order:** 4:00 p.m.  
**Roll Call:** **Present:** Cauthen, Chu, Goldman

**Agenda Changes:** None

**Deputy City Attorney:** Ernie Llorente  
**Clerk:** Chris Rustom

1. Approval of minutes of April 8 2008.

Speakers: None

Motion approving minutes of April 8, 2008. ( Goldman / Chu )  
Ayes: Cauthen, Chu, Goldman

2. Discussion on revisions to Complaint Procedure and Work Plan.

Chair Cauthen said the meeting was to discuss how to conform the Work Plan to the Complaint Procedure. She suggested rewording item 4 of the Work Plan and moving it to the Complaint Procedure. Members Goldman and Chu as well as DCA Ernie Llorente noted that Task Force members had indicated during their April 22, 2008, meeting that they wanted item 4 in the Work Plan removed entirely. Member Goldman made the motion after further discussion.

Motion to remove item 4 from Work Plan, renumber the document and remove proposed language in Complaint Procedure. ( Goldman/Chu )  
Ayes: Cauthen, Chu, Goldman

3. Administrator's Report.

Clerk made the report.

Chair Cauthen inquired and was told there would be two new cases before the Task Force when it meets on May 27, 2008. She was also told that an additional

complaint was being mediated but the mediation was most likely to fail.

4. Public comment for items not listed on the agenda

Public Comment: None

5. Announcements, questions, and future agenda items from Committee members

Chair Cauthen, after conferring with other committee members, announced that there would not be a Complaint Committee meeting next month unless an alleged violation is contested.

Speakers: None

**Adjournment                      The meeting adjourned at 4:30 p.m.**

This meeting has been audio recorded and is on file in the office of the Sunshine Ordinance Task Force

