



City and County of San Francisco

Sunshine Ordinance Task Force

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Meeting Agenda

Members:

Seat 1	Dean Schmidt	Seat 7	Matthew Yankee - Chair
Seat 2	Lila LaHood	Seat 8	Chris Hyland
Seat 3	Saul Sugarman	Seat 9	David Pilpel
Seat 4	Ankita Kumar	Seat 10	Joe Sangirardi
Seat 5	Maxine Anderson	Seat 11	Bruce Wolfe
Seat 6	Laura Stein - Vice-Chair		
Ex-officio	<i>(non-voting)</i> Clerk of the Board of Supervisors or their designee		
Ex-officio	<i>(non-voting)</i> Michael Adams, Mayor's designee		

Clerk: Patricia Petersen
(415) 554-7719 ~ sotf@sfgov.org

Wednesday, May 6, 2026

4:00 p.m.
Regular Meeting

City Hall, Room 408

Remote Access and/or In-Person Participation

The Sunshine Ordinance Task Force and its committees convene hybrid meetings that allow in-person attendance, in-person public comment, remote access for petitioners and respondents, and remote public comment via teleconference (via Webex).

Webex Remote Link/Log-in:

<https://tinyurl.com/55e6dmmw>

Password: 1234

Telephone Call-in:

[1 \(415\) 655-0001](tel:14156550001) / **Meeting ID:2661 540 8674 ##**

(Press *3 to enter the speaker line)

Members of the public may participate by phone or may submit their comments by email to: sotf@sfgov.org; all comments received will be made a part of the record. Sunshine Ordinance Task Force agendas and their associated documents are available at <https://www.sf.gov/departments--sunshine-ordinance-task-force>.

Meeting Decorum: Any member of the Sunshine Ordinance Task Force or its Committees may call for decorum due to the disorderly conduct of meeting participants. Persons who engage in threatening and/or menacing behavior may be asked to leave.

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES** (*Discussion and Action*)
2. **Approval of the April 1, 2026 Sunshine Ordinance Task Force Regular meeting minutes.** (*Discussion and Action*) ([*attachments*](#))
3. **Approval of Orders of Determination** (*Discussion and Action*) ([*attachments*](#))
 - **File No. 25033** Joudere Gaines against the San Francisco Municipal Transportation Agency
 - **File No. 25090** HVSafe against Supervisor Bilal Mahmood
 - **File No. 25091** HVSafe against the San Francisco Municipal Transportation Agency
 - **File No. 26013** Chris Cugliari against the San Francisco Recreation and Park Department
 - **File No. 26019** Minh Cantarutti against the Department of Emergency Management
 - **File No. 26021** Grant Ingram against the San Francisco Recreation and Park Department
 - **File No. 26024** Michael Petrelis against Supervisor Rafael Mandelman
 - **File No. 26026** Stiliyan Bezhanski against the Office of the Assessor-Recorder
4. **Election of Sunshine Ordinance Task Force Officers pursuant to Article III, Section 5 of the By-Laws.** (*Discussion and Action*)
 - a. Nominations and election of Chair.
 - b. Nominations and election of Vice-Chair.
5. **Proposed Amendments to the Sunshine Ordinance Task Force By-Laws related to Article IV, Section 11 – Hearing Procedures for Complaints.** (*Discussion and Action*) ([*attachments*](#))

6. **Chair and Committee Reports:** Opportunity for the Chair and Committee Chairs to update the entire Sunshine Ordinance Task Force on their recent activities. The Chair's Report will include the topics listed below. *(Discussion only)* ([*attachments*](#))
 - Update on Board of Supervisors File No. 260236 (Settlement of Lawsuit - Ladies & Gentlemen, Inc. - \$40,612.45) related to SOTF File No. 22010
 - San Francisco Superior Court Case No. CPF-26-519599 related to SOTF File No. 24021.

7. **Administrator's Report.** *(Discussion and Action)* ([*attachments*](#))
 - Task Force and Committee tentative hearing schedule with potential adjustments
 - Complaints and Hearing Requests
 - Pending Petitions / Complaints
 - SOTF Member Attendance
 - Communications
 - Website Update

**** Continued on Next Page ****

**SPECIAL ORDER 5:00 P.M.
Public Comment, Consent Agenda, and Complaint Hearings Agenda**

**(Note: Public Comment, Consent Agenda, and hearings on
Complaints listed below will begin at 5:00 P.M.
or as soon thereafter as possible.)**

8. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda. *(No Action)*

CONSENT AGENDA – Items 9 through 10

The Sunshine Ordinance Task Force shall review **File Nos. 26034 and 26035** to affirm the Committee's findings regarding the Sunshine Ordinance Task Force's jurisdiction; violations of the Sunshine Ordinance, Brown Act, or California Public Records Act; and, if applicable, to issue an Order of Determination and refer matters to a Committee for monitoring. The Complainant and Respondent are *not required to attend the May 6, 2026 Sunshine Ordinance Task Force meeting but may attend to provide testimony during the public comment period for this item related to the determinations listed below. (Discussion and Action)*

9. **File No. 26034:** Complaint filed by Lukas Illa against the San Francisco Sheriff's Office for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. *(attachment)*

(On 4/21/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the Task Force Consent Agenda with a recommendation to find a violation of Administrative Code 67.21(b) by failing to respond to a public records request in a timely and/or complete manner and ordered production pursuant to Section 67.21(e) and requested that the matter be referred to committee for follow-up to ensure records are released. The Complaint Committee noted that the Respondent acknowledged that documents were not provided timely and/or in a complete manner and that future documents should be provided on a rolling basis.)

10. **File No. 26035:** Complaint filed by Grant Review against the Department of Homelessness and Supportive Housing for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 and 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. ([attachment](#))

On 4/21/2026, the Complaint Committee found that the Task Force has jurisdiction, the requested records are public, and referred the matter to the Task Force Consent Agenda with a recommendation to find a violation of Administrative Code (Sunshine Ordinance), Section 67.21(b), by failing to respond to a public records request in a timely and/or complete manner and ordered production of the records pursuant to Section 67.21(e). The Complaint Committee requested that the matter be referred to a committee for follow-up to ensure records are released. The Complaint Committee noted that the Respondent acknowledged that documents were not provided timely and/or in a complete manner and requested that the following documents be provided: operating contract for the Medical Respite Center; Hope House, Civic Center Moter Inn, and any records of complaints received from any facilities coved by the public records request.)

REQUESTS FOR RECONSIDERATION – Items 11 through 12

11. **File No. 25033:** Complaint filed by Joudere Gaines against San Francisco Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. ([attachment](#))

(On 9/23/2025, the Education, Outreach, and Training Committee continued and forwarded the matter to the Complaint Committee and asked that the San Francisco Municipal Transportation Agency provide a point-by-point response to each of the requested listed in NR-24-6646 located on pages 3-8 of the meeting packet.

On 11/18/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force with no recommendation.)

On 12/3/2026, the Task Force closed the matter per Sunshine Ordinance Task Force Complaint Procedure, Section C(7)(b).

On 12/4/2025, Petitioner’s written request that the matter be reopened was granted by the Task Force Chair.

On 3/4/2026, the Task Force continued the matter to the April 1, 2026 meeting of the Sunshine Ordinance Task Force to determine the San Francisco Municipal Transportation Agency’s compliance specific to Item 6 of Petitioner’s records request.

On 4/1/2026, the Task Force found that the San Francisco Municipal Transportation Agency violated Administrative Code (Sunshine Ordinance), Section(s) 67.21(b), by failing to respond to a public records request in a timely manner.

On 4/14/2026, Caroline Celaya submitted a timely Request for Reconsideration.)

- a. Shall the Sunshine Ordinance Task Force grant the request for reconsideration under Section E of its Complaint Procedures? *(Discussion and Action)*

12. **File No. 25134:** Complaint filed by Minh Cantarutti against Homeless and Supportive Housing for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. *(attachment)*

(On 1/27/2026, the Education, Outreach, and Training Committee found that the Task Force has jurisdiction, that the requested records are public, and forwarded the matter to the SOTF's Consent Agenda with a recommendation to find a violation Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner; Section(s) 67.26, by failing to keep withholdings to a minimum, and Section(s) 67.27, by failing to provide written justification of withholdings.)

On 3/4/2026, the Task Force adopted the recommendations of the Education, Outreach and Training Committee pertaining to File 25134.

On 4/1/2026, the Task Force approved the Order of Determination.

On 4/8/2026, Minh Cantarutti submitted a timely request for reconsideration.)

- a. Shall the Sunshine Ordinance Task Force grant the request for reconsideration under Section E of its Complaint Procedures? *(Discussion and Action)*

COMPLIANCE HEARINGS – Item 13

13. **File No. 24015:** Complaint filed by Paul Kniha against the Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s); 67.21 by failing to respond to a records request in a complete and/or timely manner. ([attachment](#))

(On 4/23/2024, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force for hearing, with the recommendation to find that the Municipal Transportation Agency violated Administrative Code, Section(s) 67.21(b), due to improper withholding of records and Section(s) 67.27(b), for failing to justify in writing, citing specific statutory authority that prohibits public disclosure.

The Committee requested that the City Attorney for the Task Force provide guidance about the contention that the MTA ombudsman might come under the mediation information protection cited by Respondent in this matter.)

On 11/5/2025, the Task Force found that the SFMTA violated Administrative Code, Section(s) 67.21(b) by improperly withholding records, and Section(s) 67.27(b), by failing to cite the specific statutory authority that prohibits disclosure, ordered the SFMTA to produce the records, and referred the matter to a committee for follow-up.

On 12/3/2025, the Task Force approved the Order of Determination.

On 2/24/2026, the Compliance and Amendments Committee referred the matter to the full Task Force as the SFMTA is not compliant with the Order of Determination issued by the Task Force.)

- a. Hearing on the Complaint (*Discussion and Action*)

COMPLAINT HEARING AGENDA (FROM COMMITTEE) – Items 14 through 15

14. **File No. 25094:** Complaint filed by HVSafe against Supervisor Bilal Mahmood, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25 for failure to respond to an Immediate Disclosure Request in a timely and/or complete manner. ([attachment](#))

(On 3/17/2026, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and forwarded the matter to the full Task Force with no recommendations.

On 4/1/2026, the Task Force closed the matter per SOTF Complaint Procedure C(7)(b).

On 4/3/2026, HVSafe requested that File No. 25094 be reopened.)

a. Hearing on the Complaint (*Discussion and Action*)

15. **File No. 26037:** Complaint filed by Grant Review against the Department of Homelessness and Supportive Housing for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 and 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. ([attachment](#))

(On 4/21/2026, the Complaint Committee found that the Task Force has jurisdiction, the requested records are public and referred the matter to the full Task Force for hearing to consider a possible violation of Administrative Code, Section 67.21 (c), for failure to provide assistance.)

a. Hearing on the Complaint (*Discussion and Action*)

NEW COMPLAINT HEARING AGENDA (NOT FROM COMMITTEE) – Items 16 through 17

16. **File No. 26029:** Complaint filed by Monica Georgopoulos against the San Francisco Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. ([attachment](#))

a. Determination of jurisdiction over the complaint. (*Discussion and Action*)

b. Hearing on the Complaint (*Discussion and Action*)

17. **File No. 26051:** Complaint filed by Martha Eies against the Department of Emergency Management for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.27, by failing to provide written justification of withholdings. ([attachment](#))

a. Determination of jurisdiction over the complaint. (*Discussion and Action*)

b. Hearing on the Complaint (*Discussion and Action*)

18. **Hearing on Sunshine Ordinance Amendments:** Discussion and potential action regarding proposed amendments to the Sunshine Ordinance. (*Discussion and Action*) ([attachments](#))

19. **Commission Streamlining Update:** Review any pending proposals related to the current Commission Streamlining process which may affect the Sunshine Ordinance Task Force and potentially take action to communicate suggestions or concerns from the SOTF to the Board of Supervisors. (*Discussion and Action*)

20. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Sunshine Ordinance Task Force.** *(Discussion and Action)*

(Note: Public Comment on this item is limited to subject matters presented by members of the SOTF.)

21. **ADJOURNMENT**

The Sunshine Ordinance Task Force was established by the San Francisco Administrative Code, Chapter 67. The purpose of the Task Force is to protect the public's interest in open government and to carry out the duties enumerated in Chapter 67 of the San Francisco Administrative Code. For additional information concerning Sunshine Ordinance Task Force please contact the Task Force by e-mail at sotf@sfgov.org or by calling (415) 554-7724.

Agenda Item Information

Each item on the agenda may include the following documents:

- 1) Department or Agency cover letter and/or report;
- 2) Public correspondence;
- 3) Other explanatory documents.

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

Meeting Procedures

1. Complainant presents their facts and evidence. (Up to 4 minutes)
2. Respondent presents their facts and evidence. (Up to 4 minutes)
3. The complaint is with the Task Force for questions to Complainant and Respondent
4. Respondent and Complainant present their clarification/rebuttal. (Up to 2 minutes each)
5. Public Comment, excluding Complainant and Respondent. (Up to 3 minutes each)
6. The complaint is with the Task Force for discussion, motions, and deliberation.
7. The Task Force may vote on one of the following actions:
 - a) a motion to find a violation;
 - b) a motion to find no violation;
 - c) a motion to take no further action and close the file

Public comment on complaints will be taken once, under Item 5 above, from anyone who is not a Complainant or Respondent. Public comment will not be taken on specific subsequent motions.

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Task Force for up to three minutes on that item. During General Public Comment, members of the public may address the Task Force on matters that are within the Task Force's jurisdiction and are not on the agenda. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the hearing begins, written comments regarding the agenda items. These comments will be made a part of the official public record. Written communications should be submitted to the SOTF at: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102.

AGENDA PACKET: Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, or on the internet at: <https://www.sf.gov/departments--sunshine-ordinance-task-force/events/upcoming>.

AUDIO RECORDINGS: Audio recordings of the meeting of the Sunshine Ordinance Task Force are available at: https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=98.

LANGUAGE INTERPRETERS: Language services are available in Spanish, Chinese and Filipino for requests made at least two (2) business days in advance of the meeting, to help ensure availability. For more information or to request services, contact (415) 554-5184.

傳譯服務: 所有常規及特別市參事會會議和常務委員會會議將提供西班牙文, 中文以及菲律賓文的傳譯服務, 但必須在會議前最少兩 (2) 個工作日作出請求, 以確保能獲取到傳譯服務. 將因應請求提供交替傳譯服務, 以便公眾向有關政府機構發表意見. 如需更多資訊或請求有關服務, 請發電郵至 <https://www.sf.gov/departments--board-supervisors> 或致電 (415) 554-5184 聯絡我們.

INTÉRPRETES DE IDIOMAS: Para asegurar la disponibilidad de los servicios de interpretación en chino, filipino y español, presente su petición por lo menos con dos (2) días hábiles de antelación previo a la reunión. Para más información o para solicitar los servicios, envíe su mensaje a <https://www.sf.gov/departments--board-supervisors> o llame al (415) 554-5184.

TAGA SALIN-WIKA: Ipaabot sa amin ang mga kahilingan sa pag salin-wika sa Kastila, Tsino at Pilipino ng hindi bababa sa dalawang araw bago ang pulong. Makakatulong ito upang tiyakin na ang mga serbisyo ay nakalaan at nakahanda. Para sa dagdag kaalaman o para humiling ng serbisyo, maki pagugnayan po sa <https://www.sf.gov/departments--board-supervisors> o tumawag sa (415) 554-5184.

Disability Access

The hearing rooms in City Hall are wheelchair accessible. Assistive listening devices for the hearing rooms are available upon request with the SOTF Clerk. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

The following services are available on request two business days prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the

preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the SOTF Clerk at (415) 554-7724 to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone (415) 554-7724; fax (415) 554-5163; or email sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67 on the Internet at:
https://codelibrary.amlegal.com/codes/san_francisco/latest/sf_admin/0-0-0-19477.

Cell Phones, Pagers and Similar Sound-Producing Electronic Devices

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (Chapter 67A of the San Francisco Administrative Code).

Ethics Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site <https://sfethics.org/>.

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and

Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit <https://sfethics.org/>.

#