



# City and County of San Francisco

## Sunshine Ordinance Task Force

City Hall  
1 Dr. Carlton B. Goodlett Place,  
Room 244  
San Francisco, CA 94102-4689

### Special Meeting Agenda

#### *Members:*

Seat 1	Dean Schmidt	Seat 7	Matthew Yankee - <b>Chair</b>
Seat 2	Lila LaHood	Seat 8	Chris Hyland
Seat 3	Saul Sugarman	Seat 9	David Pilpel
Seat 4	Ankita Kumar	Seat 10	VACANT
Seat 5	Maxine Anderson	Seat 11	Bruce Wolfe
Seat 6	Laura Stein - <b>Vice-Chair</b>		
Ex-officio	(non-voting) Clerk of the Board of Supervisors or their designee		
Ex-officio	(non-voting) Michael Adams, Mayor's designee		

*Clerk: Patricia Petersen*  
(415) 554-7719 ~ [patricia.petersen@sfgov.org](mailto:patricia.petersen@sfgov.org)

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**Wednesday, October 15,  
2025**

**4:30 p.m.  
Special Meeting**

**City Hall, Room 416**

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### Remote Access and/or In-Person Participation

The Sunshine Ordinance Task Force and its committees convene hybrid meetings that allow in-person attendance, in-person public comment, remote access for petitioners and respondents, and remote public comment via teleconference (via Webex).

#### **Webex Remote Link/Log-in:**

**<https://tinyurl.com/mpebxmsb>**

**Password: sunshine**

#### **Telephone Call-in:**

**1 (415) 655-0001 / Meeting ID: 2661 816 4188 # #**

**(Press \*3 to enter the speaker line)**

*Members of the public may participate by phone or may submit their comments by email to: [sotf@sfgov.org](mailto:sotf@sfgov.org); all comments received will be made a part of the record. Sunshine Ordinance Task Force agendas and their associated documents are available at <https://sfgov.org/sunshine>.*

**Meeting Decorum:** Any member of the Sunshine Ordinance Task Force or its Committees may call for decorum due to the disorderly conduct of meeting participants. Persons who engage in threatening and/or menacing behavior may be asked to leave.

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES** (*Discussion and Action*)
2. **Approval of the August 6, 2025 Sunshine Ordinance Task Force Regular Meeting minutes.** (*Discussion and Action*) ([\*attachments\*](#))  
(Continued from 9/3/2025.)
3. **Approval of the September 3, 2025, Sunshine Ordinance Task Force Regular Meeting minutes.** (*Discussion and Action*) ([\*attachments\*](#))
4. **Approval of Orders of Determination** (*Discussion and Action*) ([\*attachments\*](#))
  - **File No. 25032** Michael J. Turon against Assessor-Recorder Joaquin Torres, Aydin Salim Kayali, and the Office of the Assessor-Recorder
  - **File No. 25038** Paul Kniha against San Francisco Municipal Transportation Agency
  - **File No. 25043** Anmarie against Fine Arts Museums of San Francisco
  - **File No. 25048** Mark Sullivan against David Steinberg and San Francisco Public Works
  - **File No. 25059** Patrick Monette-Shaw against Department of Public Health
  - **File No. 25060** Ben Lynch against City Attorney's Office
  - **File No. 25061** Marc Bruno against the San Francisco Planning Department
  - **File No. 25065** Richard Corriea against Supervisor Joel Engardio
5. **Administrator's Report.** (*Discussion and Action*) ([\*attachments\*](#))
  - Task Force and Committee tentative hearing schedule with potential adjustments
  - Complaints and Hearing Requests
  - Pending Petitions / Complaints
  - SOTF Member Attendance
  - Communications

\*\*\* Continued on Next Page \*\*\*

**SPECIAL ORDER 5:00 P.M.**  
**Public Comment, Consent Agenda, and Complaint Hearings Agenda**

(Note: Public Comment, Consent Agenda, and hearings on  
Complaints listed below will begin at 5:00 P.M.  
or as soon thereafter as possible.)

6. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda. *(No Action)*
7. **Hearing – Closing Pending Complaint Files:** Hearing to consider closing the following complaint files pursuant to SOTF Complaint Procedure C(9). *(Discussion and Action)*  
*([attachments](#))*
  - 7a. **File No. 21033:** Zach Karnazes against Mayor's Office on Disability
  - 7b. **File No. 21034:** Zach Karnazes against Human Services Agency
  - 7c. **File No. 21035:** Zach Karnazes against Department of Technology

**CONSENT AGENDA – Items 8 through 15**

The Sunshine Ordinance Task Force shall review **File Nos. 24007, 24022, 24030, 24036, 25037, 25042, 25053, and 25071** to affirm the Committee's findings regarding the Sunshine Ordinance Task Force's jurisdiction; violations of the Sunshine Ordinance, Brown Act, or California Public Records Act; and, if applicable, to issue an Order of Determination and refer matters to a Committee for monitoring. The Complainant and Respondent are *not required to attend the October 15, 2025 Sunshine Ordinance Task Force meeting* but may attend to provide testimony during the public comment period for this item related to the determinations listed below. *(Discussion and Action)*

8. **File No. 24007:** Complaint filed by Kevin Cantwell against the Police Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to provide records in a timely and/or complete manner. *([attachments](#))*  
*(On 9/23/2025, the Education, Outreach, and Training Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the Consent Agenda with a recommendation to find no violation.)*

9. **File No. 24022:** Complaint filed by Paul Kniha against the San Francisco Municipal Transportation Agency for allegedly violating the Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. ([attachments](#))
10. **File No. 24030:** Complaint filed by Paul Kniha against the San Francisco Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. ([attachments](#))
11. **File No. 24036:** Complaint filed by Paul Kniha against the San Francisco Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for records in a timely and/or complete manner. ([attachments](#))

*(On 1/28/2025, the Education, Outreach and Training Committee, hearing File Nos. 24022, 24030 and 24036 together, found that the Task Force has jurisdiction, that the records are public, and referred the matters to the full Task Force consent calendar.*

*The Committee further found that these public records per Section 67.21(L) are available and easily generated by the MTA and did not recommend a finding of a violation. However, the Committee requested that the MTA produce the transcripts from the March 29, April 26, and May 31, 2024 color curb hearings and send the transcripts to Mr. Kniha within 14 calendar days. The Committee further requested that the MTA produce future color curb hearing transcripts upon request. The Committee requested that the MTA propose a policy on transparency and transcripts for public-facing events, hearings, and meetings.*

*On 6/4/2025, the Task Force approved the Consent Agenda and accepted the recommendations of the Committee for File Nos. 24022, 24030, and 24036.*

*On 6/24/2025, the Compliance and Amendments Committee continued the matter to the call of the Chair.*

*On 7/2/2025, the Task Force approved the Orders of Determination for File Nos. 24022, 24030, and 24036.*

*Because the Task Force found no violations, and because the Compliance and Amendments Committee also held a follow-up hearing on the matter, the Chair recommends that File Nos. 24022, 24030, and 24036 be closed.)*

12. **File No. 25037:** Complaint filed by Paul Kniha against the San Francisco Municipal Transportation Agency and Erion Hom-Duong for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner. ([attachments](#))
13. **File No. 25042:** Complaint filed by Paul Kniha against the San Francisco Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner. ([attachments](#))  
*(On 9/23/2025, the Education, Outreach, and Training Committee combined File 25042 with File 25037, found that the Task Force has jurisdiction, and referred the matter to the Consent Agenda with a recommendation to find no violation by the San Francisco Municipal Transportation Agency because the matter is a duplicate of the matters adjudicated previously in File Nos. 24022, 24030, and 24036. Additionally, the Administrator was directed to reject as duplicative any complaints by Mr. Kniha against the SFMTA regarding text transcripts of color curb hearings.)*
14. **File No. 25053:** Complaint filed by Michael Petrelis against the Human Rights Commission, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.29-5, by failing to respond to a request for Proposition G Calendar in a timely and/or complete manner. ([attachments](#))  
*(On 9/3/2025, the Education, Outreach, and Training Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the Consent Agenda with a recommendation to find that the Human Rights Commission violated Administrative Code (Sunshine Ordinance) Section(s) 67.29-5 by failing to provide a Prop G calendar in a timely and/or complete manner. The Administrator was instructed to confirm that the requested records were forwarded to Mr. Petrelis before agendaizing the matter before the Task Force, or the matter would be referred to a Committee for compliance.)*
15. **File No. 25071:** Complaint filed by Wesley Saunders against the San Francisco Recreation and Parks Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21(b) by failing to respond to a public records request in a timely and/or complete manner. ([attachments](#))  
*(On 9/3/2025, the Education, Outreach, and Training Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the Consent Agenda with a recommendation to find no violation.)*

**COMPLAINT HEARING AGENDA – Item 16 - 18**

16. **File No. 25028:** Complaint filed Anmarie against the Fine Arts Museums of San Francisco for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.5 by failing to hold open meetings, 67.7 by failing to post an agenda, 67.15 by failing to allow public testimony, and 67.16 by failing to record and post minutes of regular and special meetings of the board or commission. ([attachments](#))

*(On 5/20/2025, the Complaint Committee referred the matter to the full Task Force for consideration of whether there is a violation of Administrative Code (Sunshine Ordinance), Section 67.21 for failing to produce public records.*

*On 7/2/2025, the Task Force continued the matter to the call of the Chair.*

*On 8/6/2025, the Task Force found that the Fine Arts Museums of San Francisco (FAMSF) violated Administrative Code (Sunshine Ordinance) Section 67.21. by failing and refusing to seek and produce the requested documents, and ordered that they do so. In addition, the Task Force found that the attendance by a majority the FAMSF trustees at meetings of the Corporation of the Fine Arts Museums of San Francisco implicates Section 67.3(b) and thus those are public meetings and the meetings proffered by Petitioner were done in violation of Section 67.5 by failing to hold open and public meetings, Section 67.7 by failing to post an agenda with a meaningful description of each item to be transacted or discussed at the meeting, Section 67.15 by failing to provide an opportunity for members of the public to directly address a policy body on items of interest to the public that are within the policy body's subject matter jurisdiction, and Section 67.16 by failing to record the minutes for each regular and special meeting of the board or commission. The matter was referred to a Committee for compliance and follow up.)*

- a. Hearing on the status of the complaint and consideration of enforcement action. *(Discussion and Action)*

17. **File No. 25063:** Complaint filed by Hanley Chan against the Department of Information Technology for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25 by failing to respond by failing to respond to an immediate disclosure request in a timely and/or complete manner. ([attachments](#))

- a. Determination of jurisdiction over the complaint. *(Discussion and Action)*
- b. Hearing on the Complaint *(Discussion and Action)*

18. **File No. 25073:** Complaint filed by Gilbert Kenneth Solt against the Human Services Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner. ([\*attachments\*](#))
  - a. Determination of jurisdiction over the complaint. (*Discussion and Action*)
  - b. Hearing on the Complaint (*Discussion and Action*)
19. **Hearing on Sunshine Ordinance Amendments:** Discussion regarding amendments to the Sunshine Ordinance and potential action to guide the related work of the Compliance and Amendments Committee. (*Discussion and Action*) ([\*attachments\*](#))
20. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Sunshine Ordinance Task Force.** (*Discussion and Action*)  
(*Note: Public Comment on this item is limited to subject matters presented by members of the SOTF.*)
21. **ADJOURNMENT**

# # #

The Sunshine Ordinance Task Force was established by the San Francisco Administrative Code, Chapter 67. The purpose of the Task Force is to protect the public's interest in open government and to carry out the duties enumerated in Chapter 67 of the San Francisco Administrative Code. For additional information concerning Sunshine Ordinance Task Force please contact the Task Force by e-mail [sotf@sfgov.org](mailto:sotf@sfgov.org) or by calling (415) 554-7724.

### **Agenda Item Information**

Each item on the agenda may include the following documents:

- 1) Department or Agency cover letter and/or report;
- 2) Public correspondence;
- 3) Other explanatory documents.

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

### **Meeting Procedures**

1. Complainant presents his/her facts and evidence 5 minutes  
Other parties of Complainant present facts and evidence Up to 3 minutes each
2. City responds 5 minutes  
Other parties of City respond Up to 3 minutes each  
*Above total speaking times for Complainant and City to be the same.*
3. Matter is with the Task Force for discussion and questions.
4. Respondent and Complainant presents clarification/rebuttal 3 minutes
5. Matter is with the Task Force for motion and deliberation.
6. Public comment (Excluding Complainant & City response, Up to 3 minutes each  
witnesses)
7. Vote by Task Force (Public comment at discretion of chair on  
new motion and/or on new motion if vote fails.)

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Task Force for up to three minutes on that item. During General Public Comment, members of the public may address the Task Force on matters that are within the Task Force's jurisdiction and are not on the agenda. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the hearing begins, written comments regarding the agenda items. These comments will be made a part of the official public record. Written communications should be submitted to the SOTF at: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102.

AGENDA PACKET: Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, or on the internet at: <http://www.sfbos.org/sunshine>.

AUDIO RECORDINGS: Audio recordings of the meeting of the Sunshine Ordinance Task Force are available at: <http://www.sfbos.org/sunshine>.

LANGUAGE INTERPRETERS: Language services are available in Spanish, Chinese and Filipino for requests made at least two (2) business days in advance of the meeting, to help ensure availability. For more information or to request services, contact (415) 554-5184.

傳譯服務: 所有常規及特別市參事會會議和常務委員會會議將提供西班牙文, 中文以及菲律賓文的傳譯服務, 但必須在會議前最少兩 (2) 個工作日作出請求, 以確保能獲取到傳譯服務. 將因應請求提供交替傳譯服務, 以便公眾向有關政府機構發表意見. 如需更多資訊或請求有關服務, 請發電郵至 [bos@sfgov.org](mailto:bos@sfgov.org) 或致電 (415) 554-5184 聯絡我們.

INTÉRPRETES DE IDIOMAS: Para asegurar la disponibilidad de los servicios de interpretación en chino, filipino y español, presente su petición por lo menos con dos (2) días hábiles de antelación previo a la reunión. Para más información o para solicitar los servicios, envíe su mensaje a [bos@sfgov.org](mailto:bos@sfgov.org) o llame al (415) 554-5184.

TAGA SALIN-WIKA: Ipaabot sa amin ang mga kahilingan sa pag salin-wika sa Kastila, Tsino at Pilipino ng hindi bababa sa dalawang araw bago ang pulong. Makakatulong ito upang tiyakin na ang mga serbisyo ay nakalaan at nakahanda. Para sa dagdag kaalaman o para humiling ng serbisyo, maki pagugnayan po sa [bos@sfgov.org](mailto:bos@sfgov.org) o tumawag sa (415) 554-5184.

### **Disability Access**

The hearing rooms in City Hall are wheelchair accessible. Assistive listening devices for the hearing rooms are available upon request with the SOTF Clerk. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

The following services are available on request two business days prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please

contact the SOTF Clerk at (415) 554-7724 to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

### **Know Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone (415) 554-7724; fax (415) 554-5163; or email [sotf@sfgov.org](mailto:sotf@sfgov.org).

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67 on the Internet at <http://www.sfbos.org/sunshine>.

### **Cell Phones, Pagers and Similar Sound-Producing Electronic Devices**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (Chapter 67A of the San Francisco Administrative Code).

### **Ethics Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a

candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit [sfethics.org](http://sfethics.org).

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