

City and County of San Francisco



Sunshine Ordinance Task Force Education, Outreach and Training Committee

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Meeting Agenda

Members: Chris Hyland (Chair), David Pilpel, and Ankita Kumar

Clerk: Patricia Petersen
(415) 554-7719 ~ patricia.petersen@sfgov.org

Tuesday, July 22, 2025

4:00 p.m.
Special Meeting

City Hall, Room 408

Remote Access and/or In-Person Participation

The Sunshine Ordinance Task Force and its committees convene hybrid meetings that allow in-person attendance, in-person public comment, remote access for petitioners and respondents, and remote public comment via teleconference (via Webex).

Webex Remote Link/Log-in:

<https://tinyurl.com/yh6sfbwz>

Password: sunshine

Telephone Call-in:

[1 \(415\) 655-0001](tel:14156550001) / **Meeting ID: 2663 677 0650 ##**

(Press *3 to enter the speaker line)

Members of the public may participate by phone or may submit their comments by email to: sotf@sfgov.org; all comments received will be made a part of the record. Complaint Committee agendas and their associated documents are available at <https://sfgov.org/sunshine>.

Meeting Decorum: Any member of the Sunshine Ordinance Task Force may call for decorum due to the disorderly conduct of meeting participants. Persons who engage in threatening and/or menacing behavior may be asked to leave.

1. **CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES** (*Discussion and Action*)
2. **Approval of the January 28, 2025, Sunshine Ordinance Task Force Education, Outreach and Training Committee Regular meeting minutes.** (*Discussion and Action*) ([*attachments*](#))
3. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda. (*No Action*)
4. **File No. 25046:** Complaint filed by Michael Petrelis against Supervisor Jackie Fielder for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25 for failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. ([*attachments*](#))
 - a. Determination of jurisdiction over the complaint. (*Discussion and Action*)
 - b. Hearing on the Complaint (*Discussion and Action*)
5. **File No. 25047:** Complaint filed by Michael Petrelis against Supervisor Matt Dorsey for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25 for failing to respond to an Immediate Disclosure Request in a timely and/or complete manner. ([*attachments*](#))
 - a. Determination of jurisdiction over the complaint. (*Discussion and Action*)
 - b. Hearing on the Complaint (*Discussion and Action*)
6. **File No. 25035:** Complaint filed by Paul Kniha against San Francisco Municipal Transportation Agency for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner. ([*attachments*](#))
 - a. Determination of jurisdiction over the complaint. (*Discussion and Action*)
 - b. Hearing on the Complaint (*Discussion and Action*)
7. **File No. 25036:** Complaint filed by Paul Kniha against Broderick Paulo and the San Francisco Municipal Transportation Agency and Broderick Paulo for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner. ([*attachments*](#))
 - a. Determination of jurisdiction over the complaint. (*Discussion and Action*)
 - b. Hearing on the Complaint (*Discussion and Action*)

8. **File No. 25039:** Complaint filed by Eric Roussel v. Capital Planning Committee (San Francisco Planning Department) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a public records request in a timely and/or complete manner. ([attachments](#))

(On 6/17/2025, the Complaint Committee found that the Task Force has jurisdiction, that the requested records are public, and referred the matter to the full Task Force for consideration if a violation of Administrative Code (Sunshine Ordinance) Sec. 67.21 by failing to respond to a public records request in a timely and/or complete manner, whether names were improperly redacted on this document, and whether there are further documents to be produced.

On 7/2/2025, the Task Force found that the San Francisco Planning Department violated Administrative Code (Sunshine Ordinance), Section 67.21(b) for failure to respond to a public records request in a timely and/or complete manner, and ordered the production of all identifiable documents requested that have not been produced, be produced per the ordinance, and further that the Respondent has failed to have an authorized representative in attendance in violation of 67.21(e), and to refer the matter to a committee for follow-up.)

- a. Hearing on the Complaint (*Discussion and Action*)

9. **File No. 25048:** Complaint filed by Mark Sullivan against David Steinberg and San Francisco Public Works for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21(b) for failing to respond in a timely and/or complete manner, 67.21(l) for failing to provide public information for inspection and copying, 67.26 for failing to keep the withholding of records without justification to a minimum, and 67.27 for failing to provide a justification for withholding records. ([attachments](#))

- a. Determination of jurisdiction over the complaint. (*Discussion and Action*)

- b. Hearing on the Complaint (*Discussion and Action*)

10. **File No. 25052:** Complaint filed by Michael Petrelis against the Human Rights Commission, for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.29-5, by failing to respond to a request for Proposition G Calendar in a timely and/or complete manner. ([attachments](#))

- a. Determination of jurisdiction over the complaint. (*Discussion and Action*)

- b. Hearing on the Complaint (*Discussion and Action*)

11. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Complaint Committee.** *(Discussion and Action)*
12. **ADJOURNMENT**

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The Sunshine Ordinance Task Force was established by the San Francisco Administrative Code, Chapter 67. The purpose of the Task Force is to protect the public's interest in open government and to carry out the duties enumerated in [Chapter 67 of the San Francisco Administrative Code](#). For additional information concerning Sunshine Ordinance Task Force please contact the Task Force by e-mail sotf@sfgov.org or by calling (415) 554-7724.

Agenda Item Information

Each item on the agenda may include the following documents:

- 1) Department or Agency cover letter and/or report;
- 2) Public correspondence; and
- 3) Other explanatory documents.

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

Meeting Procedures

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Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance.

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AGENDA PACKET: Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, or on the internet at: <http://www.sfbos.org/sunshine>.

AUDIO RECORDINGS: Audio recordings of the meeting of the Sunshine Ordinance Task Force are available at: <http://www.sfbos.org/sunshine>.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Wilson Ng at (415) 554-7725.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-5184.

翻譯 必須在會議前最少四十八小時提出要求
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Disability Access

The hearing rooms in City Hall are wheelchair accessible. Assistive listening devices for the hearing rooms are available upon request with the SOTF Clerk. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the SOTF Clerk at (415) 554-7724 to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone (415) 554-7724; fax (415) 554-5163; or email sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67 on the Internet at <http://www.sfbos.org/sunshine>.

Cell Phones, Pagers and Similar Sound-Producing Electronic Devices

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Ethics Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site www.sfgov.org/ethics

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit sfethics.org.

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