



LOCAL AGENCY FORMATION COMMISSION CITY AND COUNTY OF SAN FRANCISCO MINUTES

November 21, 2025 - 10:00 AM

Members: *Commissioners Jackie Fielder (Chair), Hope Williams (Vice Chairperson), Isaac Sevier (Member), Connie Chan (Alternate), and Shanti Singh (Alternate)*

*City Hall, Legislative Chamber, Room 250
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689*

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Regular Meeting

Present: Commissioners Jackie Fielder, Isaac Sevier, and Hope Williams

The San Francisco Local Agency Formation Commission (SF LAFCo) met in person in regular session, and provided public comment through teleconferencing on Friday, November 21, 2025, with Chair Jackie Fielder presiding.

Chair Fielder called the meeting to order at 10:01 a.m.

1. Call to Order and Roll Call

On the call of the roll, Commissioners Fielder, Sevier, and Williams were noted present.

A quorum was present.

2. Communications

Victor Young, Assistant Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email (Erica.Major@sfgov.org) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

3. Approval of the LAFCo Minutes from September 19, 2025, Regular Meeting

Chair Fielder inquired whether any Commissioner had any corrections to the September 19, 2025, meeting minutes. There were no corrections.

Public Comment: None

Commissioner Williams, seconded by Commissioner Sevier, moved that the September 19, 2025, meeting minutes be APPROVED. The motion carried by the following vote:

Ayes: 3 - Fielder, Sevier, Williams

Action: September 19, 2025, Minutes APPROVED

4. CleanPowerSF Updates

Cheryl Taylor, Operations Manager (CleanPowerSF), provided a presentation on the update on CleanPowerSF program, customer enrollment, service statistics, integrated resource plan, electric energy affordability, and answered questions raised throughout the discussion.

Public Comment: None.

There was no action taken.

5. Local Agency Formation Commission 2026 Regular Meeting Schedule

Khalid Samarrae, Executive Officer (LAFCo); presented information on the proposed 2026 LAFCo schedule and noted that the meeting schedule anticipates the approval of the FY 2026-2027 budget at the March 20, 2026, regularly scheduled meeting.

Public Comment: None.

Commissioner Sevier, seconded by Commissioner Williams, moved that the Local Agency Formation Commission 2026 Regular Meeting Schedule be APPROVED. The motion carried by the following vote:

Ayes: 3 - Fielder, Sevier, Williams

Action: Local Agency Formation Commission 2026 Regular Meeting Schedule APPROVED

6. LAFCo Policy Analyst Recruitment

Khalid Samarrae, Executive Officer (LAFCo); presented information on the recruitment process and answered questions raised throughout the discussion. Mr. Samarrae reviewed the details of approvals and directions needed and the timeline of the recruitment.

Public Comment: None.

Commissioner Williams, seconded by Commissioner Sevier, moved that the 1823 Policy Analyst Job Description and the recruitment process, including allowing the Executive Office, with the approval of the Chair, to extend the timeline as needed, be APPROVED. The motion carried by the following vote:

Ayes: 3 - Fielder, Sevier, Williams

Action: 1823 Policy Analyst Job Description and the Recruitment Process APPROVED

7. Authorization to Amend the Legal Services Agreement with Richards, Watson, & Gershon to Extend the Term to January 31, 2027, and increase the not-to-exceed amount to \$360,000

Khalid Samarrae, Executive Officer (LAFCo); presented information on the contract and answered questions raised throughout the discussion. Mr. Samarrae reviewed the details of approval needed.

Public Comment: None.

Commissioner Williams, seconded by Commissioner Sevier, moved to Authorize the Executive Officer to execute the contract amendment with Richards, Watson, & Gershon to extend services through January 31, 2027, and to increase the not-to-exceed amount to \$360,000 be APPROVED. The motion carried by the following vote:

Ayes: 3 - Fielder, Sevier, Williams

Action: Authorization to Amend the Legal Services Agreement with Richards, Watson, Gershon to Extend the Term to January 31, 2027, and increase the not-to-exceed amount to \$360,000 APPROVED

8. Executive Officer Report

Khalid Samarrae, Acting Executive Officer (LAFCo), provided a presentation on the Municipal Housing Agency Pilot Study RFP, Greenbank updates and the 2026 Forward Calendar and answered questions raised throughout the discussion.

Public Comment: None.

There was no action taken.

9. Public Comment

Public Comment: There were no speakers.

10. Future Agenda Items

Chair Fielder opened the item and inquired whether any Commissioners had upcoming matters they would like to add to the calendar. Commissioners Sevier and Williams noted no additional items would be placed now.

Public Comment: None.

There was no action taken.

11. Adjournment

There being no further business, the Local Agency Formation Commission adjourned at the hour of 10:57 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Local Agency Formation Commission on the matters stated, but not necessarily in the chronological sequence in which the matters were taken.

Approved by the Local Agency Formation Commission on January 16, 2026.

/s/ Erica Major

Erica Major, Assistant Clerk