



# LOCAL AGENCY FORMATION COMMISSION CITY AND COUNTY OF SAN FRANCISCO MINUTES

**September 19, 2025 - 10:00 AM**

**Members:** *Commissioners Jackie Fielder (Chair), Hope Williams (Vice Chairperson), Isaac Sevier (Member), Connie Chan (Alternate), and Shanti Singh (Alternate)*

***City Hall, Legislative Chamber, Room 250  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689***

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## **Regular Meeting**

**Present:** Commissioners Jackie Fielder, Connie Chan, and Isaac Sevier

*The San Francisco Local Agency Formation Commission (SF LAFCo) met in person in regular session, and provided public comment through teleconferencing on Friday, September 19, 2025, with Chair Jackie Fielder presiding.*

*Chair Fielder called the meeting to order at 10:02 a.m.*

### **1. Call to Order and Roll Call**

*On the call of the roll, Commissioners Chan, Fielder, and Sevier were noted present.*

*A quorum was present.*

### **2. Communications**

*Erica Major, Local Agency Formation Commission Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email ([Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org)) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.*

### 3. Approval of the LAFCo Minutes from the July 18, 2025, Regular Meeting

*Chair Fielder inquired whether any Commissioner had any corrections to the July 18, 2025, meeting minutes. Chair Fielder noted there was a correction request by Acting Executive Officer, Khalid Samarrae. Chair Fielder read the amendments into the record.*

**Commissioner Fielder, seconded by Commissioner Chan, moved that the July 18, 2025, meeting minutes be AMENDED, by striking ‘Acting Executive Officer Samarrae noted the RFP was in motion with two applicants, with one in applicant in consideration’ and replacing it with ‘Acting Executive Officer Samarrae noted the RFP was issued twice in 2024, the first time two applicants responded and the second time one applicant responded; LAFCo issued an intent of No Award both times’. The motion carried by the following vote:**

Ayes: 3 - Chan, Fielder, Sevier

**Commissioner Fielder, seconded by Commissioner Chan, moved that the July 18, 2025, meeting minutes be APPROVED AS AMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Fielder, Sevier

*Public Comment: None.*

**Action:** July 18, 2025, Regular Meeting Minutes APPROVED AS AMENDED

### 4. CleanPowerSF Updates

*Cheryl Taylor, Operations Manager (CleanPowerSF), provided a presentation on the update on CleanPowerSF customer enrollment and service statistics, customer programs, and the Integrated Resource Plan. Commissioner Chan had a follow up question regarding “Electrify My Bike” qualification and Commissioner Sevier requested Taylor expand on the affordability aspect of clean energy programs and how the City can proactively support customers who need income support on their bills with the anticipation of cost of living increases. Taylor noted that the “Electrify My Bike” program is offered to CleanPowerSF customers and affirmed that CleanPowerSF would review ways to help retain low-income customers.*

*Public Comment: None.*

There was no action taken.

## 5. Acting Executive Officer Report

*Khalid Samarrae, Acting Executive Officer (LAFCo), provided a presentation on the Green Bank Update, Municipal Housing Agency Study, the anticipated meeting discussion on the 2026 LAFCo Regular Meeting Schedule, and the contract renewal for LAFCo legal counsel.*

*Public Comment: None.*

There was no action taken.

## 6. LAFCo Executive Officer Recruitment

*Chair Fielder summarized the LAFCo recruitment results, noting the Office of the Clerk of the Board was in receipt of a record breaking 19 applications for the Executive Officer position. Fielder noted that there were two candidates whose qualifications and experience met the position requirements that accepted the invitation to interview. Chair Fielder handed the floor over to the top scoring candidate, Khalid Samarrae.*

*Khalid Samarrae thanked the Commissioners for privilege of the floor and shared his experience serving the community both inside and outside of City Hall. Commissioner Chan expressed her appreciation for the hiring panel's work and nomination.*

*Inder Khalsa, LAFCo legal counsel, made an oral announcement noting the Executive Officer salary and benefits before the motion to appointment was taken. Khalsa noted that the applicant would be an employee of the City and County of San Francisco with the full range of benefits as provided under 1021 MOU and his salary shall be \$157,352 annually.*

**Commissioner Fielder, seconded by Commissioner Sevier, moved that Khalid Samarrae be APPOINTED to serve as the Executive Officer on the San Francisco Local Agency Formation Commission. The motion carried by the following vote:**

Ayes: 3 - Chan, Fielder, Sevier

*Public Comment: None.*

**Action:** Khalid Samarrae was APPROVED for the LAFCo Executive Officer position

## 7. Public Comment

*Public Comment: There were no speakers.*

**8. Future Agenda Items**

*Chair Fielder opened the item and inquired whether any Commissioners had upcoming matters they would like to add to the calendar. Commissioners Chan and Sevier noted no additional items would be placed now.*

*Public Comment: None.*

There was no action taken.

**9. Adjournment**

*There being no further business, the Local Agency Formation Commission adjourned at the hour of 10:45 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Local Agency Formation Commission on the matters stated, but not necessarily in the chronological sequence in which the matters were taken.*

*Approved by the Local Agency Formation Commission on November 21, 2025.*

*/s/ Erica Major*

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*Erica Major, Assistant Clerk*