Date:

April 4, 2008

Item No. 4

LOCAL AGENCY FORMATION COMMISSION

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Memo from	the Interim Executiv	e Officer	
	authorizing the Offic		k of the Bo
of Supervi	sors to provide cleric	al. administ	rative, and
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leted by:	Linda Wong	Date:	4/2/08

*This list reflects the explanatory documents provided

San Francisco Local Agency Formation Commission

City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
Tel. 415.554.5184
Fax. 415.554.5163

TO:

LAFCO Commissioners

FROM:

Nancy C. Miller, Interim Executive Officer

DATE:

April 4, 2008

SUBJECT:

Agenda Item No. 4. Consideration and Approval of a Resolution

requesting the Clerk of the Board's Office to provide Contract Monitoring

and Payment for SF LAFCo.

The attached Resolution authorizes the Clerk of the Board to provide clerical and other support as may be necessary for the SF LAFCo in it CCA contracting and oversight an monitoring role. Under resolution adopted by the SF LAFCo in 2000, the Clerk office was designated as the Office to provide support to SF LAFCo. This Resolution reaffirms this support and acknowledges the increased work that is anticipated through the Clerk's office as a result of the CCA Oversight and Monitoring activity. SF LAFCo will reimburse the Clerk's office for all expenses and costs associated with the duties and services to SF LAFCo.

1 2	[Authorization for the Office of the Clerk of the Board of Supervisors to provide clerical, administrative, and logistical assistance to the San Francisco Local Agency Formation Commission.]
3	Continuesion.j
4	Resolution authorizing the Office of the Clerk of the Board of Supervisors consistent
5	with past practice to provide clerical, administrative, and logistical assistance to the
6	San Francisco Local Agency Formation Commission for the purpose of instituting its
7	Advice and Monitoring Project with respect to CCA Program Implementation as
8	requested by the San Francisco Board of Supervisors and for the Clerk of the Board of
9	Supervisors to seek reimbursement from San Francisco Local Agency Formation
10	Commission.
11	
12	WHEREAS, Local Agency Formation Commissions ("LAFCOs") were created in every
13	county by the California Legislature in 1963 to encourage the orderly formation and
14	expansion of local governmental agencies; and,
15	WHEREAS, San Francisco LAFCO's ("SF LAFCO") activities have previously been
16	limited due to the nature of the organization of San Francisco as a consolidated city and
17	county, and fulfilling the duties and responsibilities set forth in the Cortese-Knox-Hertzberg
18	Local Government Reorganization Act of 2000 (the "Cortese-Knox-Hertzberg Act"),
19	Government Codes §§ 56000 et seq. has not required the full time and attention of the
20	Executive Officer, and no other staff has been required; and,
21	WHEREAS, The Board of Supervisors has charged SF LAFCO, by Ordinance 0146-
22	07, file #070777, with providing an advisory role for the implementation of its Community
23	Choice Aggregation ("CCA") Program, to assist with the startup of the CCA Program and
24	advise the Board of Supervisors, San Francisco Public Utilities Commission ("SFPUC") and
25	

Supervisor Mirkarimi BOARD OF SUPERVISORS

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1	other agencies regarding all aspects of development, implementation, operation, and
2	management of the CCA Program; and,
3	WHEREAS, SF LAFCo agreed in its resolution number 2007-01, to monitor the
4	SFPUC's implementation of the CCA Program and provide advice to the Board of
5	Supervisors as to CCA Program implementation; and,
6	WHEREAS, In 2000, the Board of Supervisors authorized the Clerk of the Board of the
7	Board of Supervisors to serve as the part-time Executive Officer of SF LAFCO, to perform
8	such duties and fulfill such responsibilities as are prescribed in the Cortese-Knox-Hertzberg
9	Act; and,
10	WHEREAS, SF LAFCO will need additional clerical, administrative, and logistic
11	support to monitor the SFPUC's implementation of the CCA Program and provide advice to
12	the Board of Supervisors as to CCA Program implementation; and
13	WHEREAS, The Office of the Clerk of the Board of Supervisors has the requisite skills
14	expertise in, and access to, relevant City policies and procedures to provide such clerical,
15	administrative, and logistic support; now, therefore, be it
16	RESOLVED, That the Board of Supervisors hereby authorizes the Office of the Clerk
17	of the Board of Supervisors to provide staff and support to SF LAFCO to perform such duties
18	and fulfill such responsibilities as assigned by SF LAFCo consistent with Ordinance 0146-07,
19	file #070777, and additional duties and responsibilities associated with monitoring the
20	SFPUC's implementation of the CCA Program and providing advice to the Board of
21	Supervisors as to CCA Program implementation; and, be it
22	FURTHER MOVED, That the Clerk of the Board of Supervisors is authorized to seek
23	reimbursement from SF LAFCO for any and all actual expenses incurred and/or for additional
24	staff time such assistance may require, via work order, invoice, or other such device.

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