

June 9, 2014

From: Chris Jerdonek, Commissioner
To: Elections Commission

Subject: Requested changes to draft minutes of May 21, 2014 meeting

Below are additions and changes to the draft minutes of the May 21, 2014 meeting that I would like to request at our next meeting. I would also like to request that the one-pager I circulated at the May meeting be attached to the minutes (see attached for a copy). Thank you.

Elections Commission Meeting MINUTES
Wednesday, May 21, 2014
City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

5. Director's Report

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Warehouse: Testing is finished for the voting machines for the June 3 election and will start delivering those to the polling places.

Commissioner Jerdonek asked whether the Tagalog ballot was going to be tri-lingual and Director Arntz said that they were not at the decision point yet. It might be difficult to have four languages on one ballot. Commissioner Jerdonek asked whether the Board of Supervisors had approved the employee waiver request that Director Arntz requested at a prior Commission meeting. Deputy City Attorney Andrew Shen replied that he would look into it. Commissioner Jerdonek asked if the department evaluates inspectors. Director Arntz said that information about Inspectors comes in various ways, including the correct completion of election day forms, feedback from Field Election Deputies, etc.

Commissioner Jerdonek prepared a document listing reports he would like the Elections Commission to receive from the Department of Elections (see attached). President Matthews asked Deputy City Attorney Andrew Shen if the document could be considered under Item 8 of the agenda. ~~Given the document was not on the formal agenda,~~ Given that the subject matter of the document did not fall under an agenda item allowing possible action, the document could be used as an informal handout but not formally adopted. Currently the Commission receives four reports (IRIS; Provisional; Vote-by-Mail; and Edge) ~~the commission receives have proven effective~~. This will be further reviewed at a later date.

6. Commissioners' Reports

Commissioner Jerdonek will be training as an inspector for this election. He's been collecting PDF memos from City Attorney's that he receives on paper as useful information for onboarding Commissioners. He thanked Andrew Chen for assisting in gathering the information and will forward to Secretary Hayes and President Matthews. Commissioner Jerdonek noticed that when browsing the department's page he was receiving error messages every 4th or 5th hit. After

contacting Director Arntz, it appeared the error message was due to a bug in the last version of the Chrome browser for Macs. It has been updated and remedied. Commissioner Jerdonek reported that he requested and received from Director Arntz a copy of San Francisco's Election Observer Panel Plan and a sample of a translated facsimile ballot. Secretary Hayes will make them available for viewing in the public review file.

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7. Discussion and possible action regarding the Sheriff Department's plan for ballot transportation and security, per San Francisco Charter sec. 13.104.5.

President Matthews thanked Lt. James Shannon for attending and for forwarding the documents included in the agenda. Lt. Shannon was open for questions of the Sheriff's Department's plan for transportation and security.

Commissioner Jerdonek asked what percentage of the department made up the 168 deputies participating. Lt. Shannon said it was a quarter. Commissioner Jerdonek referred to Page 2 of the Sheriff's Department Election Staffing Plan (May 15, 2014, from Chief Deputy Al Waters) and asked what determined a high risk area where more deputies were deployed. Lt. Shannon said that the high risk areas are determined by the Department of Elections and request two deputies at those sites. Commissioner Jerdonek referred to Page 3 of Summary of June 3, 2014 Elections Operation Order (May 15, 2014, to President Matthews from Chief Deputy L. Waters). In the document under staffing he asked what days off per EWW meant. Lt. Shannon said EWW is an acronym for extended work week. This means that during times like elections the deputies cannot ask for time off when additional staffing might be needed. Commissioner Jerdonek asked about the plan for 24 hour security at Pier 48. Lt. Shannon said the 24 hour security has been reduced and amended to 5:00 p.m. – 7:00 a.m. during elections, with two deputies for up to 20 days. ~~Commissioner~~ Commissioner Jerdonek asked about the security at Pier 48. Lt. Shannon indicated there are 2 deputies that oversee the security of the 2 warehouses at Pier 48. Commissioner Jerdonek asked Deputy City Attorney Andrew Shen if the Sheriff Department's plan is considered part of the overall Election Plan for the purposes of the Charter and if it requires approval from the Commission for that reason. Deputy City Attorney Andrew Shen replied that the Sheriff Department's plan is considered separate and that the Charter says only that the Commission shall send a copy to the Board of Supervisors.

MOVED by Commissioner Safont that the three documents provided by the Sheriff Department (Summary of Elections Operation Order, Election Staffing Plan, and spreadsheet entitled "San Francisco Sheriff's Department Projected Elections Costs, June 3, 2014") be forwarded by the Commission to the Board of Supervisors per S.F. Charter sec. 13.104.5. Seconded by Commissioner Jerdonek No public comment. Vote was UNANIMOUS to approve.

May 21, 2014

From: Chris Jerdonek

Below is information about the June 2014 election that I would like added to the information that the Commission normally receives from the Director after an election. Thank you.

Post-election information

- the completed Election Observer Panel (EOP) feedback forms;
- a spreadsheet of the total number of ballots cast but not counted, broken down by reason for not counting (e.g. ballot received after 8PM on Election Day, invalid signature, etc);
- a spreadsheet of the total number of provisional ballots cast, broken down by (1) reason for provisional voting, and (2) whether counted or uncounted; and
- a copy of the report required by CA Elections Code 15360 (e), which is the “report on the results of the 1 percent manual tally in the certification of the official canvass of the vote. This report shall identify any discrepancies between the machine count and the manual tally and a description of how each of these discrepancies was resolved.”

New registration and mailing comparison

The following information is to help understand the effect of sending an election postcard to all residential addresses for the June 2014 election instead of just to all voting households.

Provide a spreadsheet with rows for at least (1) the June 2014 primary election, (2) the last citywide election (November 5, 2013), and (3) the last June primary election (June 5, 2012). For each row, include the following information about the election:

- date of postcard mailing and date of election,
- number of postcards sent,
- approximate cost of mailing (printing and postage, etc),
- number of residential addresses at time of mailing,
- number of voting households at time of mailing,
- number of registered voters at time of mailing,
- number of new voting households added (between time of mailing and Election Day),
- number of new registered voters added, and
- number of new registered voters added in a new voting household.