



Executive Directive 07-01
Sanctuary City Policy

March 1, 2007

By virtue of the power and authority vested in me by Section 3.100 of the San Francisco Charter to provide administration and oversight of all departments and governmental units in the executive branch of the City and County of San Francisco, I do hereby issue this Executive Directive to become effective immediately:

- 1. Departments must ensure that departmental rules, regulations and protocol adhere with San Francisco's Sanctuary City status, as designated by Chapter 12H of the City Administrative Code. Key provisions of this local law include:**
 - a. No department, agency, commission, officer or employee of the City and County of San Francisco may assist Immigration and Customs Enforcement (ICE) investigation, detention or arrest proceedings unless such assistance is specifically required by federal law.
 - b. No department, agency, commission, officer or employee of the City and County of San Francisco may require information about or disseminate information regarding the immigration status of an individual when providing services or benefits by the City or County of San Francisco except as specifically required by federal law.
- 2. Departments that provide public services must keep updated written protocols that describe compliance with Chapter 12H of the Administrative Code. A written description of current departmental protocols, and subsequent updates to these protocols, must be copied to the Human Rights Commission and the Immigrants Rights Commission of the City and County of San Francisco.**
- 3. The Human Rights Commission and the Immigrants Rights Commission of the City and County of San Francisco shall maintain updated versions of these written departmental protocols and shall make them available to the public by request.**
- 4. Departments are instructed to incorporate education on the City's Sanctuary City status into regular employee trainings and orientations.**
- 5. Departments are also instructed to incorporate education on the City's Sanctuary City status into regular community outreach, and engage in proactive community outreach on this subject where appropriate.**

For questions concerning this Executive Directive and its implementation, please contact Wade Crowfoot, Mayor's Director of Governmental Affairs (wade.crowfoot@sfgov.org, 415-554-6640.)

A handwritten signature in black ink, appearing to read "Gavin Newsom".

Gavin Newsom
Mayor