

MAYOR'S OFFICE OF HOUSING CITY AND COUNTY OF SAN FRANCISCO



GAVIN NEWSOM
MAYOR

DOUGLAS SHOEMAKER
DIRECTOR

NOTICE OF AVAILABILITY OF REQUEST FOR PROPOSALS (RFP)

The Mayor's Office of Housing (MOH) is pleased to announce the availability of the Request for Proposals (RFP) for 2010-2011 programs under three funding sources: Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and San Francisco Redevelopment Agency (SFRA) tax increment funding for homeownership counseling. Please note that for the CDBG program, the program areas that are included in this RFP are Capital Projects, Housing Program Grants, Planning and Capacity Building, non-workforce development Public Services and Public Space Improvements. The RFP for 2010-2011 Economic Development and Workforce Development programs will be issued in early January 2010 by the Office of Economic and Workforce Development.

To increase the amount of time that you have to review the format and key priorities, draft elements of the RFP, including question sets, will be posted on MOH's main website at www.sfgov.org/moh and its Community Development Division's website at www.sfgov.org/moci beginning Thursday, November 5, 2009. The official RFP will be available electronically on MOH's two websites on **Thursday, November 19, 2009**. Alternative formats for persons with disabilities will be available upon request to MOH's ADA Coordinator, Eugene Flannery at 701-5598 or eugene.flannery@sfgov.org. **All proposals must be submitted electronically by 5:00 pm on Thursday, December 17, 2009.** Supporting documentation for Capital and Public Space Improvement proposals must be received by MOH by 5:00 pm on Friday, January 8, 2010. The RFP priorities are noted below:

CDBG and ESG:

- Promote economic self-sufficiency for low- and moderate-income families;
- Strengthen neighborhood vitality;
- Increase the provision of timely, relevant and effective social services;
- Implement culturally and linguistically relevant funding strategies;
- Promote equity-based public policy strategies;
- End widespread chronic homelessness in San Francisco; and

SF Redevelopment Agency Homeownership Counseling:

- Create homeownership opportunities for individuals and families up to 120% of Area Median Income.

Access to On-line RFP

The on-line RFP system will be available beginning Thursday, November 19, 2009. Detailed information on accessing the RFP system can be found at www.sfgov.org/moh and www.sfgov.org/moci. You must have a user account in order to access the system. Account set-up information is available at the two websites.

Technical assistance workshops

MOH will conduct two technical assistance workshops to assist interested applicants in assessing the eligibility and scope of proposed projects, and in completing the required elements of proposals using the online system. These workshops will be identical in content and will discuss all program areas included in this RFP.

- Tuesday, December 1, 2009, 2:00 pm – 4:00 pm
1 South Van Ness Avenue, 2nd Floor Atrium Conference Room
- Friday, December 4, 2009, 9:00 am – 11:00 am
1 South Van Ness Avenue, 2nd Floor Atrium Conference Room

How to contact MOH

If you have any questions regarding the RFP, please call the MOH main number at 701-5500 and your call will be directed to the appropriate staff person.

1 South Van Ness Avenue, Fifth Floor, San Francisco, CA 94103
Phone: (415) 701-5500 Fax: (415) 701-5501 TDD: (415) 701-5503 www.sfgov.org/moh